



NOTICE OF PUBLIC MEETING of the Board of Directors of SOMERSET ACADEMY OF LAS VEGAS

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS, A PUBLIC CHARTER SCHOOL, WILL CONDUCT A PUBLIC MEETING ON FEBRUARY 3, 2025 BEGINNING AT 5:00 P.M. AT 4650 LOSEE ROAD, NORTH LAS VEGAS, NV 89081. THE PUBLIC IS INVITED TO ATTEND.

ATTACHED HERETO IS AN AGENDA OF ALL ITEMS SCHEDULED TO BE CONSIDERED. UNLESS OTHERWISE STATED, THE BOARD CHAIRPERSON MAY 1) TAKE AGENDA ITEMS OUT OF ORDER, 2) COMBINE TWO OR MORE ITEMS FOR CONSIDERATION, OR 3) REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM.

REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PHYSICALLY DISABLED PERSONS DESIRING TO ATTEND OR PARTICIPATE IN THE MEETING. ANY PERSONS REQUIRING ASSISTANCE MAY CONTACT DENA THOMPSON AT (702) 431-6260 OR DENA.THOMPSON@ACADEMICANV.COM TWO BUSINESS DAYS IN ADVANCE SO THAT ARRANGEMENTS MAY BE CONVENIENTLY MADE.

DENA THOMPSON IS THE CONTACT PERSON FOR THE MEETING AGENDA, SUPPORT MATERIALS, AND MINUTES. THE MATERIALS ARE AVAILABLE VIA EMAIL AT DENA.THOMPSON@ACADEMICANV.COM, BY VISITING THE SCHOOL'S WEBSITE AT [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/), OR AT 6630 SURREY ST., LAS VEGAS, NV 89119 FOR COPIES OF THE MEETING AUDIO, PLEASE EMAIL DENA.THOMPSON@ACADEMICANV.COM.

PUBLIC COMMENT CAN BE MADE IN PERSON AT THE MEETING OR TELEPHONICALLY BY CALLING 1-669-444-9171. PUBLIC COMMENT MAY BE LIMITED TO A MAXIMUM OF THREE MINUTES AT THE DISCRETION OF THE CHAIRPERSON.



We prepare students to excel in academics and attain knowledge through life-long learning by dedicating ourselves to providing Equitable, high-quality education for all students. We promote a culture that maximizes student achievement and fosters the development of accountable 21st Century learners in a safe and enriching environment.

Board of Directors

TRAVIS MIZER – *Board Chair*

LENORA BREDSGUARD – *Board Vice Chair*

JOHN BENTHAM – *Board Secretary*

MATT HURLEY – *Board Treasurer*

SARAH MCCLELLAN – *Board Member*

RENEE FAIRLESS – *Board Member*

MATT MORRIS – *Board Member*

MEETING OF THE BOARD OF DIRECTORS FEBRUARY 3, 2025

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT

(NO ACTION MAY BE TAKEN ON A MATTER RAISED UNDER THIS ITEM OF THE AGENDA UNTIL THE MATTER ITSELF HAS BEEN SPECIFICALLY INCLUDED ON AN AGENDA AS AN ITEM UPON WHICH ACTION WILL BE TAKEN.)



3. CONSENT AGENDA (FOR POSSIBLE ACTION) *(ALL ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH CASE THE ITEM(S) WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED ALONG WITH THE REGULAR ORDER OF BUSINESS.)*

- a. APPROVAL OF THE MINUTES FROM THE JANUARY 11, 2025 STRATEGIC PLANNING MEETING
- b. APPROVAL OF THE MINUTES FROM THE OCTOBER 4, 2024 FINANCE COMMITTEE MEETING
- c. APPROVAL OF THE MINUTES FROM THE OCTOBER 8, 2024 EVALUATION COMMITTEE MEETING
- d. APPROVAL OF REVISED TEST SECURITY PLAN

4. ANNUAL MEETING

- a. RE-ELECTION OF BOARD MEMBER JOHN BENTHAM (FOR POSSIBLE ACTION)
- b. ANNUAL ELECTION OF BOARD OFFICERS (FOR POSSIBLE ACTION)

5. ACTION & DISCUSSION ITEMS

- a. SCHOOL INITIATIVES REPORT BY SOMERSET ADMINISTRATORS: MAY INCLUDE, BUT NOT LIMITED TO HIGHLIGHTS & UPDATES, STUDENT PERFORMANCE, STAFFING UPDATES, ENROLLMENT UPDATES, AND UPCOMING EVENTS (FOR DISCUSSION)
- b. FINANCIAL REPORT: MAY INCLUDE, BUT NOT BE LIMITED TO FINANCIAL FRAMEWORK, KEY FINANCIAL INFORMATION, AVERAGE DAILY ENROLLMENT, INCOME STATEMENT, AND BALANCE SHEET (FOR DISCUSSION)
- c. REVIEW AND APPROVAL OF THE 2025/2026 MAXIMUM ENROLLMENT (FOR POSSIBLE ACTION)
- d. REVIEW AND APPROVAL OF ALIANTE MARQUEE FROM SGF (FOR POSSIBLE ACTION)

6. LONG RANGE CALENDAR/ANNOUNCEMENTS

7. MEMBER COMMENT

8. PUBLIC COMMENT *(NO ACTION MAY BE TAKEN ON A MATTER RAISED UNDER THIS ITEM OF THE AGENDA UNTIL THE MATTER ITSELF HAS BEEN SPECIFICALLY INCLUDED ON AN AGENDA AS AN ITEM UPON WHICH ACTION WILL BE TAKEN.)*

9. ADJOURN MEETING



THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

- 1) SOMERSET ALIANTE CAMPUS – 6475 VALLEY DR., NORTH LAS VEGAS, NV 89084
- 2) SOMERSET LONE MOUNTAIN CAMPUS – 4491 N. RAINBOW BLVD., LAS VEGAS, NV 89108
- 3) SOMERSET LOSEE CAMPUS – 4650 LOSEE ROAD, NORTH LAS VEGAS, NV 89081
- 4) SOMERSET NORTH LAS VEGAS CAMPUS – 385 W. CENTENNIAL PKWY, NORTH LAS VEGAS, NV 89084
- 5) SOMERSET SKY POINTE CAMPUS – 7038 SKY POINTE DR., LAS VEGAS, NV 89131
- 6) SOMERSET SKYE CANYON CAMPUS – 8151 N. SHAUMBER ROAD, LAS VEGAS, NV 89166
- 7) SOMERSET STEPHANIE CAMPUS – 50 N. STEPHANIE ST., HENDERSON, NV 89074
- 8) [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/)
- 9) [HTTPS://NOTICE.NV.GOV/](https://notice.nv.gov/)

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**
AGENDA ITEM: **3 – CONSENT AGENDA**
NUMBER OF ENCLOSURES: **0**

SUBJECT: CONSENT AGENDA

☐ ACTION
☒ **CONSENT AGENDA**
☐ INFORMATION

CONTRIBUTOR(S): **BOARD**

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO APPROVE THE ACTION ITEMS ON THE CONSENT AGENDA.

FISCAL IMPACT:

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **2-3 MINUTES**

BACKGROUND: SUPPORT MATERIALS AND/OR BACKGROUND HAS BEEN PROVIDED TO THE BOARD. ALL ITEMS ON THE CONSENT AGENDA WHICH ARE FOR ACTION CAN BE APPROVED IN ONE MOTION; HOWEVER, INDIVIDUAL ITEMS MAY BE TAKEN OFF THE CONSENT AGENDA IF THE BOARD DEEMS THAT DISCUSSION IS NECESSARY.

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **3a – APPROVAL OF MINUTES FROM THE JANUARY 11, 2025**

STRATEGIC PLANNING MEETING

NUMBER OF ENCLOSURES: **1**

SUBJECT: MINUTES APPROVAL

☐ ACTION

☒ **CONSENT AGENDA**

☐ INFORMATION

☐ PUBLIC HEARING

CONTRIBUTOR(S): **DENA THOMPSON**

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **MINUTES FROM THE JANUARY 11, 2025 STRATEGIC PLANNING MEETING SHOULD BE REVIEWED BY THE BOARD FOR POSSIBLE APPROVAL AS PART OF THE CONSENT AGENDA.**

MINUTES
OF THE STRATEGIC PLANNING MEETING OF THE
BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS
JANUARY 11, 2025

The Board of Directors of Somerset Academy of Las Vegas held a public strategic planning meeting on January 11, 2025 at 8:00 a.m. at 6630 Surrey St., Las Vegas, NV 89119

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:16 a.m. by Board Chair Travis Mizer. The following Board members were in attendance: Travis Mizer, LeNora Bredsguard, John Bentham, Matt Hurley, Sarah McClellan, and Matt Morris.

Board Member Renee Fairless was not in attendance.

Also present were the following principals: Lee Esplin, Jessica Scobell, Shannon Manning, Cesar Tiu, Kate Lackey, Mindi Palomeque, and David Fossett. Other attendees included Bernie Montero from the Somerset Inc. and Academica representatives Gary McClain, Trevor Goodsell, Kristy VanderMolen, Ryan Reeves, Travis Keys, and Marla Devitt.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

a. APPROVAL OF MINUTES FROM THE NOVEMBER 13, 2024 BOARD MEETING

b. APPROVAL OF UPDATES TO THE SOMERSET ACADEMY OF LAS VEGAS SPED MANUAL AND SPED POLICY & PROCEDURES

MEMBER BENTHAM MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. MEMBER MCCLELLAN SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

4. ACTION & DISCUSSION ITEMS

a. REVIEW AND APPROVAL OF THE FY24 SINGLE AUDIT

Ms. Kristy Vandermolen, Director of Accounting for Academica, provided an overview of the single audit, which was required when federal funding exceeded \$750,000, with Somerset receiving over \$11. The single audit focused on three major programs: the school lunch program, special education, and ESSER funds. One significant deficiency was identified: a lack of documented payroll approvals. This issue had been addressed by implementing an electronic payroll approval system starting in January 2024, ensuring no further findings of this type. Member Mizer asked about the consequences of the finding. In response, Ms. Vandermolen explained that significant deficiencies required corrective action and verification of resolution, which had already occurred. Mr. Trevor Goodsell addressed the Board and stated that the deficiency related to payroll approvals

had already been resolved, as the issue was limited to a period before January 2024. The transition to the Paycom system from January to July addressed the problem, turning the challenges of the system switch into a positive outcome by ensuring compliance.

MEMBER McCLELLAN MOVED TO APPROVE THE SINGLE AUDIT FOR THE 2024 FISCAL YEAR. MEMBER HURLEY SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

b. FACILITIES UPDATE:

- I. CONSTRUCTION IN PROGRESS UPDATE – ALIANTE, SKYE CANYON, SKY POINTE**
- II. UPDATE ON SKY POINTE THEATER – MASTER PLAN SUBMITTAL TO CITY**
- III. UPDATE ON LONE MOUNTAIN GYM – LAND USE APPROVAL**

Mr. Gary McClain addressed the Board and provided an update on change orders for the Aliante, Skye Canyon, and Sky Pointe projects, noting that contractors had bid strictly based on the plans and that any deviations had required change orders. He stated that there had been several change orders, including the following: a name change from "Somerset of Nevada" on documents, stucco removal at Aliante, additional concrete work at Skye Canyon, exterior power outlets added to Sky Pointe, and Aliante foundation adjustments, such as deleting a movable air wall to improve the floor plan, which had returned costs to the school.

Mr. McClain reviewed the pending/anticipated change orders: general contractor fees due to delays at Skye Canyon, Aliante safety tunnel costs returned due to unused scaffolding, grinding a concrete ramp at Sky Pointe to fix a floor discrepancy, and the installation of a fire riser at Skye Canyon, which had not been included in the original plans. Mr. McClain clarified that he had not approved costs; approvals had been handled by administrators. He noted that some changes had saved money and that the projects had remained within budget. Ongoing changes were expected to be minimal as the project progressed.

Mr. McClain provided an update on the Sky Pointe master plan, focused on the theater project and related improvements. He discussed challenges with traffic concerns, noting that a traffic study had been submitted and was awaiting approval. Sports lighting permits were obtained but delayed due to scheduling conflicts, with work now targeting spring break to minimize campus disruption. The theater plans included 28,000 square feet of space, featuring a band room, dance studio, black box theater, orchestra and choir rooms, a video production studio, and practice spaces, alongside a 450-seat auditorium. Parking adjustments were required due to increased capacity, and the project aimed to maintain existing city waivers. Mr. McClain noted the design's flexibility and the ongoing refinement of details pending land-use approval.

Mr. McClain stated that in December, a neighborhood meeting was held regarding Lone Mountain's proposed gym facility. Only three households attended, expressing concerns about traffic, though they generally supported the gym's concept over a previously approved three-story storage facility. Plans included relocating the driveway to improve traffic flow, merging the two parcels, and potentially building in phases due to financing. The gym would feature locker rooms, office space, storage, and a 500-seat gymnasium, costing an estimated \$8–12 million. Financing strategies, including bonds, were discussed. The gym was intended for shared use across the

Somerset system to address facility shortages and support athletic programs. Land-use approvals were underway, with a goal to secure permits by summer, aligning with plans for a theater project.

C. STRATEGIC PLANNING ITEMS

I. PREVIOUS STRATEGIC OUTCOMES

Member Mizer stated that the strategic planning section of the meeting was more collaborative and welcomed everyone to join in the conversation. Mr. McClain explained that he originally provided past items to inform new members about significant outcomes but decided to keep them on the agenda for potential discussion. He introduced the first topic, which was classroom size. He noted that it had been extensively discussed, resulting in the agreed standards of 26 and 31 students, with flexibility for principals based on specific needs. Member Mizer noted that there had been no recent feedback from principals suggesting changes, so revisiting the topic might not be necessary. The other members agreed.

Mr. McClain introduced the topic of the principal evaluation procedure and committee. The discussion acknowledged the progress made in refining the process over recent years. Board members and principals highlighted the importance of tailoring evaluations to individual school contexts and growth trajectories while avoiding uniform benchmarks. They also acknowledged challenges such as unpredictable variables and demographic differences. The evaluation process was praised for its collaborative and supportive approach, which focused on reflection and planning rather than punitive measures. Feedback from previous evaluations was positive, with principals and committee members noting the benefits of in-person discussions and the diverse perspectives contributed by experienced educators and administrators.

Mr. McClain reviewed the evolution and refinement of the lead principal structure over several meetings. He noted the current stability within the system and suggested gathering feedback from principals and the board. Member Mizer provided historical context, explaining the transition from an executive director model, which many found ineffective, to the lead principal structure. Board members and principals, with input from Mr. Reeves and Mr. Keys, discussed the benefits of this model, such as cost-effectiveness, better support for principals, and improved collaboration. Concerns about succession planning were raised, with discussions on identifying and preparing future leaders. Several strategies were shared, including mentoring assistant principals, cross-training staff, and fostering leadership skills. Overall, the consensus was that the lead principal structure worked well, but proactive planning for leadership transitions remained essential. Further discussion focused on mentoring current principals to prepare them for future lead principal roles and guiding assistant principals toward becoming principals within the Somerset system.

The discussion on the Leader in Me program highlighted its implementation challenges and successes across different campuses. Board members and principals noted that Leader in Me was not a fixed program but a framework for fostering leadership, culture, and student accountability. They discussed adapting it to middle and high schools by embedding principles like the 13 trust behaviors and goal setting within existing curricula rather than standalone

lessons. Examples included using advisory periods, goal-tracking, and student-led conferences. They stressed the importance of gradual implementation tailored to each campus's unique needs while maintaining alignment with Somerset's focus on leadership development.

Mr. McClain summarized progress on a facility reserve study completed last year, which provided a detailed inventory of assets and a budgeting tool. He also highlighted Somerset's focus on teacher pay increases, emphasizing that any funding increases have been directed towards improving compensation. Discussion touched on Somerset's competitive standing in attracting talent compared to CCSD, though further funding was noted as necessary to reach desired pay levels. Mr. Ryan Reeves addressed the Board and reviewed the key components of funding for charter school. He noted the systemic issues with Nevada's grad score system, which disproportionately allocated at-risk funding to underperforming schools, favoring CCSD. Efforts were underway to advocate for regulatory changes or pursue legal action if necessary. Another concern was the exclusion of charter schools from a \$250 million teacher pay increase proposed in the legislative session.

II. EXPANSION PLANS

Mr. Reeves outlined four strategic ideas for growth while emphasizing the importance of continuous improvement. He noted that growth was essential, as stagnation equated to decline. Mr. Reeves highlighted demographic challenges, such as declining birth rates and student populations in Clark County, explaining that growth would need to result from strategic efforts rather than natural population increases. He reviewed opportunities in North Las Vegas and Henderson, where both cities had become charter school authorizers, opening avenues for expanding charter networks within specific limits. He also detailed facility developments, including the city of North Las Vegas repurposing portions of the building attached to the North Las Vegas campus for pre-K and potential incubation spaces for new charters. Despite these changes, he expressed confidence in Somerset's established reputation and its ability to thrive amid competition.

Mr. Reeves stated that Academica's perspectives on growth had shifted due to rising land and construction costs, emphasizing the importance of maximizing the use of existing facilities. He cited Somerset's North Las Vegas campus as an example of a cost-effective, functional facility that supported sustainable growth. Instead of pursuing costly new sites, the focus had shifted to optimizing current resources, such as the long-standing success of smaller campuses. This approach allowed for growth through efficiency and ensured that schools remained financially viable while maintaining high-quality education.

Mr. Reeves reviewed growth opportunities for charter schools in Henderson, focusing on strategic land acquisition and long-term campus planning. He proposed leveraging city-owned or underutilized district properties through conditional letters of intent, highlighting collaboration with Henderson officials to secure reduced-cost or free land. He acknowledged the challenge of retaining students without a high school feeder system, emphasizing the potential impact of K-12 campuses on increasing retention and continuity. Mr. Keys and Member Bentham discussed program quality as a critical factor for student retention, stressing the need for robust extracurricular offerings such as sports and arts. Locations like Green

Valley, Horizon Ridge, and the Roseman University site were noted as potential school sites, each presenting unique logistical and financial considerations. The importance of aligning facilities and student capacity with program offerings was emphasized, striking a balance between growth and sustainability.

Further discussion centered on the benefits and challenges of separating K-5 campuses from K-12 campuses to optimize leadership focus and space allocation. A key advantage of this approach was that it simplified principal transitions by allowing leaders to focus on either K-5 or 6-12, rather than managing a full K-12 structure. Additionally, separating campuses would create more space for high school programs such as CTE, clubs, and arts, which were currently constrained. Mr. Reeves reviewed potential land opportunities near existing campuses, noting that negotiations were ongoing, and costs varied, with some parcels appearing more feasible than others. An alternative strategy discussed was taking over struggling schools, which could bypass the long timelines and high costs associated with new campus construction. This approach would provide ready-made facilities, immediate enrollment, and the ability to operate under Somerset's model. However, challenges could arise in navigating existing leases or purchasing agreements for the buildings. Additionally, the board discussed a new development in the northwest, like the Skye Canyon project, which presented a potential opportunity to collaborate with the developer to secure land for a school.

MEMBER HURLEY MOVED TO PRESENT LETTERS OF INTENT TO THE CITY OF NORTH LAS VEGAS AND HENDERSON. MEMBER BENTHAM SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

III. SOMERSET MODEL – DISCUSS BUILDING A SOMERSET EDUCATIONAL MODEL FOR OPENING NEW CAMPUSES OR ONBOARDING NEW LEADERS

The Board discussed the idea of building a Somerset educational model for opening new campuses and onboarding new leaders, emphasizing the importance of leveraging the current leadership's successes and challenges to create a tool for future use. This tool could guide new principals, whether for new campuses or through leadership transitions—by providing clarity on Somerset's operational expectations and best practices. The discussion highlighted the need for a balance between offering autonomy to new leaders and ensuring alignment with the established Somerset model. Suggestions included creating a handbook or structured onboarding process to ensure smooth transitions and maintain consistency across campuses. The Board concluded the meeting by directing the principals and Academics to collaborate on brainstorming ideas and to present a detailed report at the next board meeting.

5. LONG RANGE CALENDAR/ANNOUNCEMENTS

Mr. McClain stated that the annual board meeting was scheduled for February 3rd. The Somerset Losee and Sky Pointe boys' basketball game was scheduled for that night. The meeting could either be scheduled for 5:00 p.m. at the Losee campus, before the basketball game, or rescheduled to another night. If the meeting was held on February 3rd the board members could then attend the game between two of the Somerset campuses. A quorum poll would be sent to determine if it was possible to hold the meeting on February 3rd.

Mr. Keys explained that the role of "liaison" has been redefined to better reflect the responsibilities and impact of the position. Mr. McClain's role has been elevated to "school advisor," focusing on strategic advising rather than simply acting as a messenger between schools and boards. This change included providing broader training and support across the organization. Mr. McClain would now oversee and coordinate with the Academics team, ensuring that the necessary staff were engaged and responsive to specific school needs. While similar in function to the previous role, this new position would emphasize oversight, strategic guidance, and enhanced support for schools.

6. MEMBER COMMENT

There was no member comment.

7. PUBLIC COMMENT

There was no public comment.

8. ADJOURN MEETING

THE MEETING ADJOURNED AT 12:18 P.M.

Approved on:

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **3b – APPROVAL OF MINUTES FROM THE OCTOBER 4, 2024 FINANCE COMMITTEE MEETING**

NUMBER OF ENCLOSURES: **1**

SUBJECT: **MINUTES APPROVAL**

☐ ACTION

☒ **CONSENT AGENDA**

☐ INFORMATION

☐ PUBLIC HEARING

CONTRIBUTOR(S): **DENA THOMPSON**

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **MINUTES FROM THE OCTOBER 4, 2024 FINANCE COMMITTEE MEETING SHOULD BE REVIEWED BY THE BOARD FOR POSSIBLE APPROVAL AS PART OF THE CONSENT AGENDA.**

MINUTES
of the meeting of the
SOMERSET ACADEMY OF LAS VEGAS FINANCE COMMITTEE
October 4, 2024

Somerset Academy of Nevada Finance Committee held a public meeting on October 4, 2024 at 12:00 p.m. at 6630 Surrey St., Las Vegas NV 89119.

1. CALL TO ORDER AND ROLL CALL

Committee member Jill Dayne called the meeting to order at 12:04 p.m. In attendance were Committee Members Matt Hurley, John Bentham, and Jill Dayne.

Also present were Principal David Fossett, Principal Cesar Tiu, Principal Shannon Manning, Principal Jessica Scobell, Somerset system office manager Renee Kohley, and Somerset Grant Manager Tiffany Lewis. Academica representatives Gary McClain, Sheri Cooper, Trevor Goodsell, Ryan Reeves, and Marla Devitt were also in attendance.

2. PUBLIC COMMENT

There was no public comment.

3. ACTION & DISCUSSION ITEMS

a. REVIEW AND APPROVAL OF THE MINUTES FROM THE APRIL 2, 2024 FINANCE COMMITTEE MEETING

MEMBER BENTHAM MOVED TO RECOMMEND APPROVAL THE MINUTES FROM THE APRIL 2, 2024 FINANCE COMMITTEE MEETING. MEMBER HARTY SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

b. REVIEW AND DISCUSSION OF SOMERSET ACADEMY FINANCIAL PERFORMANCE

Ms. Sheri Cooper addressed the Committee and presented the financial review for the year ending June 2024, covering key financial metrics and performance indicators. The unrestricted cash on hand was 191 days, and the total margin was 5.26%, slightly below the prior year. Enrollment forecast accuracy was strong at 99.87%, with a three-year margin of 4.3%. The Somerset system saw an increase in cash, and the asset-to-liability ratio was 69.14%.

Ms. Cooper reviewed the income statement, noting the addition of a new column to reflect capitalized expenses. She explained that this adjustment moved certain expenses, such as capitalized assets, from the expense column to the fixed assets section of the balance sheet. This was done to ensure the financials accurately represented the organization's position without inflating income due to removing those expenses. Mr. Trevor Goodsell addressed the Committee and provided additional clarification on capitalized items, explaining how changes in financial policy from GASB now require purchases like computers to be capitalized. Ms. Cooper stated that revenue met 99.98% of the budget target, and salaries and benefits came in at 93%. While variance percentages were not included in the report, they were generally close to the budgeted amounts. She also noted that the organization had

\$3.4 million left in salaries and wages, including substitute services and special education (SPED) salaries.

c. REVIEW AND RECOMMEND ACCEPTANCE OF CTE ALLOCATION

Mr. Gary McClain addressed the Committee and stated that the CTE Allocation was for the K-12 campus in the amount of \$53,536.05.

MEMBER BENTHAM MOVED TO RECOMMEND ACCEPTANCE OF THE CTE ALLOCATION. MEMBER HURLEY SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

d. REVIEW AND RECOMMEND APPROVAL OF LTRS EXPENDITURE SYSTEM-WIDE

Mr. McClain stated that principals have been coding funds for the literacy program (LTRS) from Title II, which has now been significantly reduced. Mr. Goodsell explained that the allocation for Somerset dropped to \$167,180.19 compared to previous years. Mr. McClain emphasized the importance of continuing the LTRS program for teachers, even though Title II funding had decreased. He stated that the principals thought the program was essential and should not be discontinued due to funding changes, especially as the cost is relatively small compared to the overall budget. Member Bentham asked if the request was in addition to the Title II funds. Ms. Tiffany Lewis addressed the Committee and clarified that the Title II funds had already been spent on instructional coaches.

MEMBER HURLEY MOVED TO RECOMMEND APPROVAL OF THE LTRS SYSTEM-WIDE EXPENDITURE, AS PRESENTED. MEMBER BENTHAM SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

e. UPDATE TO RESERVE EXPENDITURES AND RESERVE FUNDS

Mr. McClain provided an update on financials and reserve studies, highlighting cash on hand, committed funds, and surplus cash. As of June 30th, there was approximately \$39 million in usable cash after accounting for approved projects, reflecting 167 days of cash on hand. The board's policy was to maintain 120 days of cash for financial stability. He reviewed investments in curriculum and technology, noting a current budget for these areas based on a 5-year cycle for updates. Mr. McClain noted that asset reserve funding showed a healthy reserve balance at 75% funding, which was conservative but sufficient for future needs.

Member Bentham inquired about the state's requirement for days of cash on hand. Mr. Goodsell explained that the state requires 60 days, and 40 days were required for bonding. Mr. McClain noted that Somerset had set its policy at 120 days. Member Dayne asked for clarification on curriculum updates, and Mr. McClain explained that recent significant investments had reduced future expenditures for a few years, although more detailed financial tracking is needed for long-term planning.

f. REVIEW AND RECOMMEND APPROVAL OF FINANCIAL POLICIES AND PROCEDURES MANUAL UPDATE

Mr. Goodsell explained that the federal government issued an update to the grant requirements outlined in the financial policies.

MEMBER BENTHAM MOVED TO RECOMMEND APPROVAL OF THE UPDATE AS PRESENTED. MEMBER HURLEY SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

4. ANNOUNCEMENTS AND NOTIFICATIONS

There were no announcements.

5. PUBLIC COMMENT

There was no public comment

6. ADJOURN MEETING

THE MEETING WAS ADJOURNED AT 12:35 P.M.

Approved on:

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **3c – APPROVAL OF MINUTES FROM THE OCTOBER 8, 2024**

EVALUATION COMMITTEE MEETING

NUMBER OF ENCLOSURES: **1**

SUBJECT: MINUTES APPROVAL

☐ ACTION

☒ **CONSENT AGENDA**

☐ INFORMATION

☐ PUBLIC HEARING

CONTRIBUTOR(S): **DENA THOMPSON**

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: MINUTES FROM THE OCTOBER 8, 2024 EVALUATION COMMITTEE MEETING SHOULD BE REVIEWED BY THE BOARD FOR POSSIBLE APPROVAL AS PART OF THE CONSENT AGENDA.

MINUTES
of the meeting of the
SOMERSET ACADEMY OF LAS VEGAS EVALUATION COMMITTEE
October 8-9, 2024

Somerset Academy of Nevada Evaluation Committee held a public meeting on October 8-9, 2024 at 5:00 p.m. each day at 4650 Losee Road, North Las Vegas, NV 89081

DAY 1: OCTOBER 8, 2024

1. CALL TO ORDER AND ROLL CALL

Committee Member LeNora Bredsguard called the meeting to order at 5:00 p.m. In attendance were Committee Members LeNora Bredsguard, Sarah McClellan, Travis Mizer, and Bernie Montero.

Also present were Somerset Inc. representative Suzette Ruiz and Academica representatives Gary McClain and Marla Devitt.

2. PUBLIC COMMENT

There was no public comment.

3. ACTION & DISCUSSION ITEMS

a. ANNUAL PERFORMANCE REVIEW OF PRINCIPAL LEE ESPLIN, PRINCIPAL KATE LACKEY, AND PRINCIPAL DAVID FOSSETT.

MEMBER MCCLELLAN MOVED TO GO INTO CLOSED SESSION. MEMBER MIZER SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

THE COMMITTEE RETURNED FROM CLOSED SESSION.

4. ANNOUNCEMENTS AND NOTIFICATIONS

There were no announcements.

5. PUBLIC COMMENT

There was no public comment

6. ADJOURN MEETING

THE MEETING WAS RECESSED AT 7:16 P.M. UNTIL OCTOBER 9 AT 5:00 P.M.

DAY 2: OCTOBER 9, 2024

1. RECONVENE AND ROLL CALL

Committee Member Bredsguard reconvened the meeting at 5:09 p.m. In attendance were committee members LeNora Bredsguard, Sarah McClellan, and Bernie Montero.

Committee Member Travis Mizer was not in attendance.

Also in attendance were Academics representatives Gary McClain and Marla Devitt.

2. PUBLIC COMMENT

There was no public comment.

3. ACTION AND DISCUSSION ITEMS

a. ANNUAL PERFORMANCE REVIEW OF PRINCIPAL MINDI PALOMEQUE, PRINCIPAL CESAR TIU, PRINCIPAL SHANNON MANNING, AND PRINCIPAL JESSICA SCOBELL

MEMBER BREDSGUARD MOVED TO ENTER CLOSED SESSION. MEMBER MCCLELLAN SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

THE COMMITTEE RETURNED FROM CLOSED SESSION AT 6:52 P.M.

b. RECOMMENDATIONS TO THE BOARD REGARDING PERFORMANCE REVIEWS, SALARY ADJUSTMENTS, AND BONUSES.

MEMBER MCCLELLAN MOVED TO RECOMMEND TO ACCEPT THE PERFORMANCE REVIEWS, SALARY ADJUSTMENTS, AND BONUSES, AS DISCUSSED. MEMBER MONTERO SECONDED THE MOTION, AND THE COMMITTEE VOTED UNANIMOUSLY TO APPROVE.

4. PUBLIC COMMENT

There was no public comment.

5. ADJOURN MEETING

The meeting was adjourned at 6:53 p.m.

Approved on:

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **3d – APPROVAL OF REVISED TEST SECURITY PLAN**

NUMBER OF ENCLOSURES: **1**

SUBJECT: REVISED TEST SECURITY PLAN

☐ ACTION

☒ **CONSENT AGENDA**

☐ INFORMATION

CONTRIBUTOR(S): **TIFFANY LEWIS**

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: THE 2025-2026 TEST SECURITY PLAN HAS BEEN REVISED INCORPORATING FEEDBACK FROM THE NDE. THE UPDATED PLAN IS INTENDED FOR IMPLEMENTATION IN PREPARATION FOR THE 2025-2026 ACADEMIC YEAR AND MUST BE SUBMITTED TO THE STATE BY AUGUST. THE REVISIONS INCLUDED DESIGNATING PRINCIPAL ESPLIN AS THE DISTRICT TEST DIRECTOR AND ADDING INFORMATION ON FERPA-PROTECTED STUDENT DATA.



SOMERSET ACADEMY
OF LAS VEGAS

TEST SECURITY PLAN

Introduction

Somerset Academy of Las Vegas Test Security Plan outlines testing security and confidentiality guidelines important to the consistency of the administration of state and district assessments. The purpose of the Somerset Test Security Plan is to focus on the security and standardization of the testing policies and procedures at Somerset Academy of Las Vegas. Principals and campus Test Coordinators are responsible for ensuring compliance with state, district, and test-specific procedures, and will use this document jointly with the Nevada Department of Education (NDE) Test Security Procedures, campus Test Security Plans, and the manuals specific to each test. The contents of this document are subject to revision based on directions from the Nevada Department of Education and the State Public Charter School Authority (SPCSA).

Purpose of the Assessment Program

The Somerset Academy of Las Vegas assessment program, which includes state and district administrations, are part of a balanced assessment system used to monitor school, district, and state progress toward meeting student achievement and growth goals. Test results and trends over time are used to evaluate curriculum, instruction, and pacing decisions as they pertain to student achievement and growth at both the system and campus levels. Assessment results can also be used to make decisions about students, teachers, and schools.

Under the *Every Student Succeeds Act (ESSA) of 2015*, states and districts are required to assess students to measure academic growth. The following laws, policies, and regulations apply to the administration of criterion-referenced tests:

- ESSA Section 1111(b)(2)(A) and Section 1111(b)(2)(B)(v)
- NAC 390.320 Specific Criterion-Referenced Examinations Required
- NRS 390.105 Administration of Criterion-Referenced Examinations
- Nevada Department of Education Test Security Procedures

Statement of Responsibility

Individuals responsible for conducting the procedures of the Somerset Academy of Las Vegas Test Security plan include:

Name	Title
Lee Esplin	Lead Principal, District Test Director, Somerset System
Shannon Manning	Principal, Somerset Aliante
Cesar Tiu	Principal, Somerset Lone Mountain
Jessica Scobell	Principal, Somerset Losee
Mindi Palomeque	Principal, Somerset North Las Vegas
Kate Lackey	Principal, Somerset Skye Canyon
Lee Esplin	Principal, Somerset Sky Pointe
David Fossett	Principal, Somerset Stephanie

Student Data Security - FERPA

Somerset Academy is committed to protecting the confidentiality of student data in compliance with FERPA. Access to FERPA-protected information related to testing is restricted to authorized personnel and must be handled securely at all times. Testing materials and student data must be stored in secure locations and accessed only through password-protected systems. Staff will receive training on FERPA and data security protocols to ensure proper handling. Any suspected breaches must be reported immediately for investigation and resolution.

Teachers, administrators, and counselors communicate with students and their parent(s)/guardian(s) about assessment data, including results reported formally and gathered during learning.

Reporting the test and/or examination scores of individual students to anyone other than authorized school personnel, the student's guardian or the student is a violation of the Family Educational Rights and Privacy Act (FERPA) of the individual.

To safeguard the rights of students, guardians, and staff, plans to engage in any research that may deal with student test and/or examination scores, including research conducted by Somerset staff, must be approved by the campus Principal.

Test Administration & Security Training

School personnel who administer tests to students, and non-licensed individuals required to be present in the testing environment, will be trained in both the Fall and Spring. During test security and administration training, all staff who are responsible for administering assessments will receive a copy of the testing manual, as well as specific directions detailing Somerset Academy test security procedures. Each staff member will sign a test security training sheet certifying they were in attendance as well as an acknowledgment form stating they have received the training manual and understand how to legally administer the assessment(s).

Storage & Distribution of Hard Copy Testing Materials

Test materials will be stored in a secure, locked room in the office area and will only be accessed by the Principal and Test Coordinator.

The following individual will have access to the secured test materials and/or computers:

Name	Title
Somerset System	
Lee Esplin	Lead Principal, Somerset System
Somerset Aliante	
Shannon Manning	Principal
Morgan Carrona	Assistant Principal
Jacquelyn Johnson	Assistant Principal
Kelly Miller	Assistant Principal
Somerset Lone Mountain	
Cesar Tiu	Principal
Colundra Owens	Assistant Principal
Manuel Herrera	Assistant Principal
Joseph Palmaffy	Assistant Principal
Somerset Losee	
Jessica Scobell	Principal
Eric DeYoung	Assistant Principal
Allan Mauldin	Assistant Principal
Jennifer Ludtke	Assistant Principal
Francisco Trujillo	Assistant Principal
Sue Atwell	Assistant Principal
Angelina Pineda	Assistant Principal
Ray Archuleta	Assistant Principal
Somerset North Las Vegas	
Mindi Palomeque	Principal
Yvette Simmons	Assistant Principal
Crystal Hampton	Assistant Principal
Somerset Skye Canyon	
Kate Lackey	Principal
Emeri Rodriguez	Assistant Principal
Jill Dayne	Assistant Principal
Somerset Sky Pointe	
Lee Esplin	Principal

Jennifer Ellis	Assistant Principal
Geri Wagner	Assistant Principal
Nicole Jones	Assistant Principal
Connie Pitt	Assistant Principal
Marcella Jacobs	Assistant Principal
Somerset Stephanie	
David Fossett	Principal
Jessica Spalding	Assistant Principal
Jennifer Steele	Assistant Principal
Darryl Wyatt	Assistant Principal

Prior to and after a test session, online testing rooms are secured and only accessible by the Test Coordinator and Test Administrator. The Test Administrator's computer is secured by utilizing a password required to access the computer. Additionally, each testing program requires Test Administrators and students to log in to the assessment platforms utilizing user-specific login credentials.

Before testing:

- 1) Test tickets and secure materials will be stored in the designated test material storage location that is only accessible by the Principal and the Test Coordinator.
- 2) Test Administrators will check out materials from the Test Coordinator on the day of testing.
- 3) Testing computers will be updated and checked for compliance with testing platforms.
- 4) Designated supports and accommodations will be inventoried and stored in the designated test material storage location.

During Testing:

- 1) Test materials, computers, and designated supports/accommodations will be monitored by a licensed teacher who has been trained in test security.
- 2) Technical computer and/or test question issues will be monitored by the Test Administrator and immediately reported to the Test Coordinator. Potential testing irregularities will be immediately reported to the campus Test Coordinator.

After Testing:

- 1) All student computers will be logged off.
- 2) The Test Administrator's computer will be logged off and will require a secure password to access.
- 3) Testing rooms will be cleared of all test materials.
- 4) Materials will be checked into the Test Coordinator.
- 5) The Test Coordinator will ensure materials are secured in the designated test material storage location.

Eligibility

Somerset Academy of Las Vegas principals and campus Test Coordinator will work together to ensure all eligible students are assessed during the testing windows. Test Coordinators will provide Test Administrators with rosters of eligible students. Utilizing the roster supplied by the Test Coordinator, the Test Administrator will verify the identification of students present for the test session.

Distribution, Collection, & Return of Testing Materials

Somerset Academy of Las Vegas will utilize specific procedures to distribute, collect, and return paper/pencil test materials or online test tickets. Testing materials will be checked out daily by the trained Test Administrator from the Test Coordinator. Tests and testing materials will be distributed based on the number of students on the test session roster and will be signed out of the secure location. After each test administration, the Test Administrator will collect test tickets and testing materials from each student. The Test Administrator will verify that all materials have been collected and will check-in each test using the test session roster. Test Administrators will deliver all testing materials to the Test

Coordinator. The Test Coordinator will check-in each test or test ticket using the test session roster. After check-in, the Test Coordinator will secure materials in the locked storage area.

Emergency Situations

In the event an emergency arises during an active test session, and the situation allows, test materials will be secured and locked in the appointed test material location. If the situation does not allow for materials to be locked in a secure location, the Test Administrator will be the last person to leave the room and will ensure the testing room door is locked. Upon reentry to the testing room, the test administrator will be the first to enter the room and will inventory all materials prior to resuming the assessment or prior to dismissing students.

Additional Time

Students who require additional time for testing will be supervised by a trained Test Administrator until their assessments are complete or for the amount of time indicated in the corresponding section of the student's IEP or 504 plan. If a student requires additional testing time and needs to be relocated to a secondary testing room, all materials will be collected and inventoried. After materials are collected and accounted for, the student and materials will then be moved to a secondary testing room by a trained Test Administrator. Students will then continue testing until their assessment is complete or for the amount of time indicated in the student's IEP or 504 plan.

Designated Supports and/or Accommodations

To ensure compliance with student testing accommodation plans, the Test Coordinator will provide the trained Test Administrator with a list of students and their support/accommodations. The Test Administrator will be responsible to ensuring the support/accommodation is provided and is working for the student. Additionally, space and time will be provided to the Test Administrators as needed.

Testing Irregularities

In accordance with Nevada Revised Statutes (NRS) 390.350 through 390.430, all students, school officials, and others are strongly encouraged to report any suspected irregularities in testing administration or testing security. NRS 390.405 of the Nevada Revised Statutes specifically prohibits any school official from directly or indirectly using their official authority to influence another school official in an effort to interfere with or to prevent the disclosure of information concerning a testing irregularity.

Any alleged or suspected breach of test security or unauthorized disclosure of test content (for both state- and district-mandated examinations) must be reported to the Test Coordinator immediately. The Test Coordinator must immediately report the breach of test security to the principal, or the Assessment Office at the State Public Charter School Authority. The SPCSA, will communicate with appropriate NDE district-level administrators about the suspected breach or unauthorized disclosure. For all alleged breaches of test security or irregularities in test administration for state-mandated examinations, the principal must submit the completed Report of Testing Irregularity within 14 days of the discovery of the event. Summaries of reports will be provided to the SPCSA and the NDE.

Investigation Protocol

During the investigation of a test irregularity, the campus will ensure the student(s) remain supervised by a licensed Test Administrator trained in test security. The District Test Director will assist the principal and campus Test Coordinator to determine whether the student will continue testing, the test will be invalidated, or the test will be regenerated.

Reported instances of alleged breaches of test administration or test security shall be investigated by Somerset Academy of Las Vegas, the SPCSA, and/or the Nevada Department of Education. If investigated by Somerset, the Principals and Lead Principal will work collaboratively with the school Test Coordinator, and the SPCSA Assessment Office to investigate the alleged breach of test administration or test security. All investigative findings will be submitted to NDE via the online

Report of Test Irregularity form even if it is later determined that an irregularity did not occur. If investigated by the Nevada Department of Education, the Lead Principal and/or SPCSA may conduct further investigation as directed by the NDE after submission of the completed Report of Testing Irregularity.

Following an irregularity, remediation and/or additional training will be conducted.

For more information, see the annual *Test Security Procedures* memorandum provided by the Nevada Department of Education Superintendent's Office.

Other Procedures

Additional procedures will be implemented as mandated by the Nevada Department of Education, State Public Charter School Authority, and/or Somerset Academy of Las Vegas.

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**
AGENDA ITEM: **4 – ANNUAL MEETING**
NUMBER OF ENCLOSURES: **2**

SUBJECT: ANNUAL MEETING

☐ ACTION
☐ CONSENT AGENDA
☒ INFORMATION
☐ PUBLIC HEARING

CONTRIBUTOR(S): **GARY McCLAIN**

PROPOSED WORDING FOR MOTION/ACTION:

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **PURSUANT TO THE BOARD OF DIRECTORS BYLAWS, AN ANNUAL MEETING IS REQUIRED TO TAKE PLACE IN JANUARY OR FEBRUARY OF EACH YEAR. THE BYLAWS AND ROSTER ARE INCLUDED FOR REFERENCE.**

BYLAWS
OF
SOMERSET ACADEMY OF LAS VEGAS

ARTICLE I
INTRODUCTION AND
LEGAL STATUS

Section 1. Name, Location and Address. The name of the charter school is Somerset Academy of Las Vegas (hereinafter referred to as the “School”) also known as Somerset Academy of Las Vegas, Inc., a non-profit corporation. The School, is located in Clark County. The address is _____.

Section 2. Legal Status. The School is a charter school pursuant to Nevada Revised Statute 388A.025 sponsored by the Nevada State Public Charter School Authority. The Governing Board of the School is an independent body under the authorization of the State Public Charter School Authority and a non-profit corporation pursuant to NRS 388A.095(2). The Board plans and directs all aspects of the school’s operations.

Section 3. Statutes. The School shall operate in accordance with Nevada Revised Statutes, Chapter 388A, and all other applicable Nevada laws and regulations.

ARTICLE II
PURPOSE AND
MISSION

Section 1. Purpose and Mission. The purpose and mission of the School is to provide a high quality education to children from Kindergarten (K) to Twelfth (12th) grade and shall be operated exclusively for educational objectives and purposes.

Additionally, the purpose of the School is to engage in any lawful act or activity for which corporations may be organized under Chapter 82 of the Nevada Revised Statutes, as limited by Chapter 388A of the Nevada Revised Statutes. Within the framework and limitations of the foregoing, the School is organized exclusively for one or more of the purposes as contemplated and specified in Sections 170(c)(2) and 501(c)(3) of the Internal Revenue Code.

Section 2. Non-Discrimination. The School shall not discriminate on the basis race, color, religion, age, sex, national origin, marital status, disability, or other reason prohibited by law in hiring or other employment practices. Further, the School shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies on the basis of basis of race, color, religion, age, sex, national origin, marital status, disability, or other reason prohibited by law. The School shall conduct all of its activities in accordance with all applicable local, state and federal anti-discrimination laws, as well as in accordance with all other laws and regulations applicable to the operation of the charter public schools in the State of Nevada.

ARTICLE III GOVERNING BODY

Section 1. Powers and Duties. For the foregoing purposes, the School shall operate in accordance with Chapters 82 and 388A of the Nevada Revised Statutes. The business, affairs, and property of the School shall be managed by a Board of Directors. The founding committee to form the school will become the first governing body of the School. Without limiting the general powers conferred by these Bylaws and provided by law, the Board shall have, in addition to such powers, the following powers:

- (a) Perform any and all duties imposed on the Board collectively or individually by law or by these Bylaws;
- (b) To make and change policies, rules and regulations not inconsistent with law, or with these Bylaws, for the management and control of the School and its affairs, and of its employees, and agents; to lease, purchase, or otherwise acquire, in any lawful manner, for and in the name of the School, any and all real and personal property, rights, or privileges deemed necessary or convenient for the conduct of the School's purpose and mission.
- (c) To develop an annual School schedule of events and activities;
- (d) Establish and approve all major educational and operational policies;
- (e) To enter into agreements and contracts with individuals, groups of individuals, corporations, or governments for any lawful purpose;
- (f) To hire, supervise and direct an individual who will be responsible for the day-to-day operations of the School;
- (g) To develop and approve the annual budget and financial plan which shall be monitored and adjusted as necessary throughout the year;
- (h) To submit a final budget to the state pursuant to statute and regulation;
- (i) To cause to be kept a complete record of all the minutes, acts and proceedings of the Board;
- (j) To cause an annual inspection or audit of the accounts of the School, as well as any other audits required by law, to be made by an accountant to be selected by the Board, showing in reasonable detail all of the assets, liabilities, revenues and expenses of the School and its financial condition.
- (k) To ensure ongoing evaluation of the School and provide public accountability;

- (l) To uphold and enforce all laws related to charter school operations;
- (m) To improve and further develop the School;
- (n) To strive for a diverse student population, reflective of the community;
- (o) To ensure adequate funding for operation;
- (p) Solicit and receive grants and other funding consistent with the mission of the School with the objective of raising operating and capital funds;
- (q) Carry out such other duties as required or described in the School's Charter.

Section 2. Prohibited Purposes and Powers. Notwithstanding the foregoing statement of purposes and powers, the School shall have and exercise only such powers and engage in only such activities as are contemplated and permitted to be carried on by a corporation exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) thereunder and by a corporation described in and contributions to which are deductible for federal income tax purposes under Section 170(c)(2) of the Internal Revenue Code.

Section 3. Prohibited Acts. The School shall not, incidentally or otherwise, afford or pay any pecuniary gain, dividends, or other pecuniary remuneration to any director or officer of the School or any other private person, and no part of the net income or net earnings of the School shall directly or indirectly, be distributable to or otherwise inure to the benefit of any private person; provided, however, that the School may pay reasonable compensation for services rendered to or for the benefit of the School and may make such other payments and distributions to nonprofit corporation members as permitted by these Bylaws herein. The School shall not carry on propaganda or otherwise attempt to influence legislation to such extent as would result in the loss of exemption under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code. The School shall not participate in nor intervene in (including, without limitation, the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 4. Formation. The first Board formed after the approval of a charter issued pursuant to NRS 388A.270(1) shall consist of the members of the Committee to Form the School. Former Committee members prohibited from membership on the Board by NAC 388A.525 or other applicable statute or regulation shall resign from the Board at its first meeting. Remaining Board Members shall fill all vacancies created by resignations or these Bylaws at the first meeting. The election of all new Board Members to fill vacancies on the board, both at the initial Board meeting and at all future meetings where elections take place, shall include candidates whose election to the Board will maintain compliance with NAC 388A.525 and all other applicable statutes.

Section 5. Qualifications; Election; Tenure. The Board shall be composed of five to nine (5-9) Directors unless and until changed by amendment of these Bylaws. Any amendments will be discussed in an open meeting and approved by the School's Sponsor.

- (a) The Board shall adhere to the statutory requirements of NRS 388A.320 which requires one (1) active or retired teacher licensed by the State of Nevada, one active or retired teacher licensed by the State of Nevada or an active or retired school administrator licensed by any State, one (1) parent of a student enrolled in the School who is not a teacher or administrator at the School, and two (2) members who possess knowledge and experience in one or more of the following areas:
 - (1) Accounting;
 - (2) Financial services;
 - (3) Law; or
 - (4) Human resources.
- (b) A majority of Directors shall be residents of the county in which the school is located.
- (c) All Directors shall be devoted to the purpose and mission of the School and shall represent the interests of the community.
- (d) Board Member Terms. A standard term shall consist of five (5) years.
 - 1. Directors Serving on October 6, 2020: All Directors currently serving on the board as of October 6, 2020, may serve two (2) standard terms of five (5) years each. If the first term of the currently serving board member was four (4) years or less in length, the board member may serve two (2) additional standard terms.
 - 2. New Directors: New Directors are eligible to serve two (2) consecutive standard terms, that commence on the date they are elected to the Board of Directors. New Directors will begin serving on the Board immediately following their election to the Board.
- (e) When the term of a Director has expired or when a Director resigns, the remaining Board Members shall elect a new Director to fill the vacancy. It is incumbent upon the Board to fill any vacancies as soon as practicable. If, for any reason, the Board membership should drop below five (5) members, the only action that may be taken by the Governing Body is action to add members who will bring the governing body back into compliance with statute and its bylaws. Furthermore, once any board vacancy has been open for more than ninety (90) days, the only action that may be taken by the Governing Body is action to add members who will bring the governing body back into compliance with statute and its bylaws.
- (f) It is the responsibility of existing Directors to identify new persons to serve on the Board of Directors. The Board must seek candidates which adhere to the statutory requirements of NRS 388A.320. To assist in identifying the best qualified candidates, the Board shall advertise a vacancy on the School's website and through direct (email, letter, text, or phone, etc.) communication to the parents of enrolled students. The Board may not rely upon the School Administrator or any EMO contracted by the school to identify candidates for the Board. Insofar as is practical, the Board shall represent the diversity of the community it serves and shall be free from domination of members of the same religious, ethnic or racial

group or related parties (by birth or marriage).

- (g) The School shall notify its sponsor and the Department of Education within ten days of the selection of a new Director, and provide the sponsor and the Department of Education with the new Director's resume and affidavit as required pursuant to NRS 388A.320(2) and (3).
- (h) Directors shall be fingerprinted according to the NRS 388A.515 procedures for employees of the school.
- (i) The Board shall develop an orientation and training program for new Directors and an annual continuing program for existing Directors. Directors will avail themselves of charter school conferences which offer workshops on governance, financial oversight, budget, academic accountability, among others.

Section 6. Conflict of Interest. The Board shall follow the Board adopted Conflict of Interest Policy.

Section 7. Annual Meeting. The annual meeting of the Board shall be held at the School in January or February of each year as the Board may determine. The annual meeting shall take the place of the regularly scheduled quarterly meeting. Written notice stating the place, day, and hour of the meeting shall be given personally or mailed to each member of the Board at least three (3) business days prior to the date fixed for the annual meeting. Notice of the meeting must also be provided in accordance with Nevada Open Meeting Law. The annual meeting shall be for the purpose of electing officers and new Board Members and for the transaction of such business as may come before the meeting.

Section 8. Regular and Special Meetings. The Board shall establish a regular day and place for regular meetings that shall occur no less frequently than once per quarter and shall be held in the county in which the School is located. Special meetings of the Board may be called at any time by the Chairperson or by a majority of the Board. Special meetings shall be held at such time and place as may be designated by the authority calling such meeting. Notice of the meeting must be provided in accordance with Nevada Open Meeting Law. Notice of the time and place of every regular or special meeting shall be given to each member of the Board by first class mail at least three (3) business days before the date fixed for the meeting and to all those individuals who request notice of relevant meetings. The purpose of any regular or special meeting must be specified in the notice of such meeting. Meetings shall be audio recorded. Minutes of each Board meeting shall be taken and shall be approved by the Board. Said minutes shall be kept at the School and will be made available to the public, upon request.

Section 9. Agenda. An agenda must be produced for each regularly scheduled board meeting in order to provide effective and efficient meeting practice. The agenda shall be prepared in accordance with NRS 241.020(2). In addition to previously requested agenda items, any Board Member may provide additional agenda items for the following meeting by providing, via e-mail, fax or regular mail, the School's supervising employee or administrator the request, noting its appropriate place on the normal agenda format, and a realistic time requirement for such item. Such requests must be received at least 24 hours prior to the posting deadline pursuant to Nevada Open Meeting Law.

Section 10. Quorum. A quorum at all meetings of the Board shall consist of a majority of the number of Directors then in office. Except as provided specifically to the contrary by these Bylaws, the act of a majority of the Directors in office at a meeting at which a quorum is present shall be the act of the Board. Proxy voting is not permitted.

Section 11. Ex-Officio Members. There shall be no ex-officio governing body members.

Section 12. Vacancies. Any vacancy occurring in the Board may be filled by the affirmative vote of a majority of the Directors at a regular or special meeting of the Board. A Director elected to fill a vacancy resulting from death shall be elected for the unexpired term of such person's predecessor in office and shall hold such office until such person's successor is duly elected and qualified. Any Director elected to fill a vacancy resulting from removal or resignation shall be elected for a new term.

Section 13. Committees. The Board may designate from among its members, by resolution adopted by a majority of the entire Board, an Academic Committee, a Governance Committee, a Financial Committee, and one or more other committees, each of which shall consist of at least one Board Member and which shall have and may exercise such authority in the management of the School as shall be provided in such resolution or in these Bylaws. The Board shall not be permitted to delegate their power to contract nor their budget making authority. Any delegated activity or decision making authority may be unilaterally revoked at any time. All committee meetings shall be conducted in accordance with Nevada Open Meeting Law.

1. Academic Committee: The Academic Committee shall consist of at least one Board member, the School Principal/Administrator, at least one licensed teacher employed by the School, and at least one parent of an enrolled child. The Academic Committee shall meet at least two (2) times per school year. The purpose of the Academic Committee shall be to review school data, ensure academic expectations and goals are being met, and provide insight into instructional activities that meet the specific needs of the students.
2. Governance Committee: The Governance Committee shall consist of at least two Board members, one of whom shall be an elected Officer of the Board. The Governance committee shall meet at least two (2) times per school year. The purpose of the Governance Committee shall be to plan and develop Board Member orientation and training and ensure Board operations and policies are updated and compliant with State law.
3. Financial Committee: The Financial Committee shall consist of at least two Board members, one of whom shall be the Board's Treasurer, and the School Principal/Administrator. The Financial Committee shall meet at least two (2) times per school year. The purpose of the Financial Committee shall be to prepare annual budgets for full Board review and approval, coordinate the Annual Audit, and develop long-term financial goals and plans for full Board consideration.

Section 14. Removal. Any member of the Board may be removed by the affirmative vote of two-thirds (2/3) of the Directors then in office, excluding the member at issue whenever in their judgment such removal would serve the best interests of School.

Section 15. Resignation. A resignation by a Director shall be effective upon receipt by the Chairperson of a written communication of such resignation.

Section 16. Participation by Telephone. To the extent permitted by law, any member of the Board or committee thereof may participate in a meeting of such Board or committee by means of a conference telephone network or similar communications method by which all persons participating in the meeting can hear each other, and participation in such a fashion shall constitute presence in person at such meeting.

Section 17. Proxy Voting. Proxy voting is not permitted.

Section 18. Compensation. No member of the Board shall receive any compensation for serving in such office, except as allowable under NRS 388A.320 and specifically authorized by a majority vote of the Board of Directors. The School may reimburse any member of the Board for reasonable expenses incurred in connection with service on the Board. Any such reasonable expenses that are not reimbursed by the School shall be construed as a gift to the School.

Section 19. Closed Sessions. Any director may call a closed session during any special or regular Board meeting for issues concerning personnel or other matters requiring confidentiality as approved by Nevada Open Meeting Law. All persons except Directors may be excluded from such closed sessions at the discretion of the Chair. Following such meetings, an officer shall provide a general description of the matters discussed to be provided as the minutes of said closed session. No action may be taken in a closed session.

Section 20. Protocol. The Board shall use Robert's Rules of Order, unless stated otherwise herein. If a Board Member is unable to attend a Board meeting, the Board Member shall contact the Chairperson, Administrator or designated supervising employee prior to the meeting.

Section 21. Public Comment. Time shall be set aside at each Board and Committee meeting for public comment. After the speaker identifies his or her name, address and affiliations, public comment shall be limited and shall be stated as such on the Agenda.

Section 22. Emeritus Board Members. To be eligible for Emeritus status the person must:

- 1) Be a former Board Member;
- 2) Have served on the board for more than one (1) term; and,
- 3) Have served as an officer on the Board for at least one (1) year

A person eligible for Emeritus status may only receive Emeritus status by a vote of the majority of the Board. An Emeritus Board Member(s) may attend meetings upon invite by the Board Chair or a majority of the Board Members. If an Emeritus Board Member(s) is invited to attend a meeting they may voice their opinions on items on the agenda but will not be given voting privileges. An Emeritus Board Member(s) will be considered a Governing Board Member only for purposes pertaining to the Somerset Academy of Las Vegas Registration Policy.

Emeritus Status can be revoked at any time by a majority vote of the Board. There is no cap on the number of Emeritus Status Board Members.

ARTICLE IV OFFICERS

Section 1. Number. The officers of the School shall include a Chair, Vice-Chair, Secretary, Treasurer, and such other officers as the Board shall deem necessary to elect.

Section 2. Election and Term of Office. The Board shall elect and appoint all officers of the School at the annual meeting of the Board, which officers shall be installed in office at such annual meeting to serve for terms of one (1) year and until their successors have been duly elected and qualified. Board Officers may serve no more than three (3) consecutive one-year terms in any office. Should there be more than one (1) nominee for a vacancy, the nominee receiving the greatest number of votes shall be declared elected and shall be installed in office at the annual meeting.

Section 3. Removal of Officers. Any officer of the School may be removed, either with or without cause, by a two-thirds (2/3) majority of the Directors then in office at any regular or special meeting of the Board.

Section 4. Chair. The Chair of the Board shall preside at all meetings of the Board. The Chair of the Board shall possess the power to sign all certificates, contracts or other instruments of the School which are approved by the Board. The Chair of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 5. Vice-Chair. In the absence of the Chair of the Board or in the event of the Chair's disability, inability or refusal to act, the Vice-Chair of the Board shall perform all of the duties of the Chair and in so acting, shall have all of the powers of the Chair. The Vice-Chair shall have such other powers and perform such other duties as may be prescribed from time to time by the Board or by the Chair.

Section 6. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board may order of all meetings of the Board with the time and place of holding, whether regular or special and if special, how authorized, the notice thereof given, the name or names of those present at the Board meetings and the proceedings thereof. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given and perform such other duties as may be prescribed by the Board from time to time. The Secretary of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 7. Treasurer. The Treasurer shall have oversight responsibility and shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the School, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any Board Member. The Treasurer shall be charged with safeguarding the assets of School and he or she shall sign financial documents on behalf of the School in accordance with the established policies of the School. He or she shall have such other powers and perform such other duties as may be prescribed by the Board from time to time.

Section 8. Vacancies. A vacancy in any office, held by an officer, because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board by majority vote for

the unexpired portion of the term. The unexpired portion of the remaining term shall count as a full term and against the allotted three consecutive terms referenced in Article IV Section 2.

ARTICLE V STAFF

The Board shall appoint one employee to function as the administrator of the School (the “Administrator”). Such person may be delegated the authority to act in the absence of a specified policy provided that such action is consistent with the purpose and objectives of the Board and the School. Such person shall administer the School in accordance with Board direction and generally accepted educational practice.

ARTICLE VI CONTRACTS, LOANS, AND DEPOSITS

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of the School, and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted for or on behalf of the School and no evidence of indebtedness shall be issued in the name of the School unless authorized by a resolution of the Board. Such authority shall be confined to specific instances. No loan shall be made to any officer or Board Member of the School.

Section 3. Checks, Drafts, and Notes. All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of the School shall be signed by such officer or officers, or agents of the School and in such manner as shall be determined by the Board. The Chair and Administrator are authorized and required to sign all checks over the amount of \$25,000.

Section 4. Deposits. All funds of the School not otherwise employed shall be deposited to the credit of the School in such banks, trust companies, or other custodians located in the State of Nevada as the Board may select.

Section 5. Gifts. The Board may accept on behalf of the School any contribution, gift, bequest or devise for the general purposes or any special purpose of the School.

Section 6. Fiscal Year. The fiscal year of the School shall begin on July 1 and end on June 30.

ARTICLE VII PROPERTY

The property of the School shall be held and applied in promoting the general purposes of the School declared in these Bylaws. No property, including real estate, belonging to the School shall be conveyed or encumbered except by authority of a majority vote of the Board. Any such conveyance or encumbrance shall be executed by the Chair in the name of the School, and such

instrument shall be duly approved by the Secretary or Treasurer of the Board.

ARTICLE VIII INDEMNIFICATION

The Board of Directors may authorize the School to pay or cause to be paid by insurance or otherwise, any judgment or fine rendered or levied against a present or former Board Member, officer, employee, or agent of the School in an action brought against such person to impose a liability or penalty for an act or omission alleged to have been committed by such person while a Board Member, officer, employee, or agent of the School, provided that the Board shall determine in good faith that such person acted in good faith and without willful misconduct or gross negligence for a purpose which he reasonably believed to be in the best interest of the School. Payments authorized hereunder include amounts paid and expenses incurred in satisfaction of any liability or penalty or in settling any action or threatened action.

ARTICLE IX AMENDMENTS

These Bylaws may be amended, altered, or repealed and new Bylaws may be adopted by the Board of Directors by an affirmative vote of two-thirds (2/3) of all the Directors then in office at any meeting of the Board, provided that the full text of the proposed amendment, alteration, or repeal shall have been delivered to each Director at least five (5) days prior to the meeting. Bylaws may not be amended without the approval of the school's sponsor.

ARTICLE X DISSOLUTION

Revocation of Charter or Dissolution. Upon the dissolution of the School, assets shall be distributed for one or more purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the School is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. If, at any time and for any reason, the School's charter is revoked or the School is dissolved, all assets of the School, after satisfaction of all outstanding claims by creditors, shall be disposed of to the State of Nevada or the sponsor to dispose of according to NRS 388A.306 and other applicable laws and appropriate regulations.

ARTICLE XI PURPOSE OF THE BYLAWS

These Bylaws are adopted for the sole purpose of facilitating the discharge, in an orderly manner, of the purposes of the School. These Bylaws shall never be construed in any such way as to impair the efficient operation of the School.

CERTIFICATION

I hereby certify that I am the duly elected and acting Secretary of the School, and that the foregoing Bylaws constitute the Bylaws of the School, as duly adopted by unanimous vote of the Board of Directors.

DATED this day of Aug 28, 2023.



John Bentham (Aug 28, 2023 10:12 PDT)

_____, Secretary.

Somerset Academy of Las Vegas' Board of Directors Roster Re-election Information

Name	Board Position	NRS 386.549 Membership Category	Date Elected to the Board	Elected in Place of	Term of Appointment	Year to be Re-elected	
John Bentham	Secretary	Parent	January 13, 2016	Replaced Eric Elison	5 years	2025	
Sarah McClellan		Educator	January 13, 2016	Replaced Amy Malone	5 years	2027	
LeNora Bredsguard	Vice Chair	Educator	September 23, 2019	Replaced Carrie Boehlecke	5 years	2027	
Travis Mizer	Chairperson	Parent	January 28, 2015	Replaced Scott Hammond	5 years	2027	
Matt Hurley	Treasurer	Professional	April 8, 2024	Replaced Will Harty	5 years	2029	
Renee Fairless		Educator	September 17, 2020	Replaced Gary McClain	5 years	2026	
Matt Morris		Professional	April 8, 2024	Open Seat	5 years	2029	

Board bylaws were revised in October 2020. The revision allowed all current board members to complete the remaining term of their predecessors, followed by two consecutive 5-year terms. The following adjustments were made to board member terms:

*John Bentham completed the 4 years remaining on the previous member's term in 2020, followed by two 5-year terms ending in 2025 and 2030.
Sarah McClellan completed the 1 year remaining on the previous member's term in 2017, followed by two 5-year terms ending in 2022 and 2027.
LeNora Bredsguard completed the 2 years remaining on the previous member's term in 2022, followed by two 5-year terms ending in 2027 and 2032.
Travis Mizer completed the 2 years remaining on the previous member's term in 2017, followed by two 5-year terms ending in 2022 and 2027.
Renee Fairless completed the 1 year remaining on the previous member's term in 2021, followed by two 5-year terms ending in 2026 and 2031.*

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **4a – RE-ELECTION OF BOARD MEMBER JOHN BENTHAM**

NUMBER OF ENCLOSURES: **0**

SUBJECT: RE-ELECTION OF JOHN BENTHAM

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

☐ **PUBLIC HEARING**

CONTRIBUTOR(S): **GARY/McCLAIN/BOARD**

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO RE-ELECT JOHN BENTHAM TO THE SOMERSET ACADEMY OF LAS VEGAS BOARD OF DIRECTORS.

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **2-3 MINUTES**

BACKGROUND: THE TERM FOR BOARD MEMBER JOHN BENTHAM IS SET TO EXPIRE. PER THE BYLAWS, AS REVISED ON OCTOBER 6, 2020, A BOARD MEMBER SERVING ON OCTOBER 6, 2020 MAY SERVE TWO ADDITIONAL TERMS IF THE INITIAL TERM WAS 4 YEARS OR LESS. MEMBER BENTHAM COMPLETED AN INITIAL FOUR-YEAR TERM FOLLOWED BY AN ADDITIONAL FIVE-YEAR TERM. THIS RE-ELECTION WILL MARK HIS FINAL FIVE-YEAR TERM.

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **4b – ANNUAL ELECTION OF BOARD OFFICERS**

NUMBER OF ENCLOSURES: **0**

SUBJECT: **OFFICER ELECTIONS**

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

☐ **PUBLIC HEARING**

CONTRIBUTOR(S): **BOARD**

PROPOSED WORDING FOR MOTION/ACTION:

NOMINATION OF BOARD OFFICERS

“THE CHAIR WILL NOT TAKE NOMINATIONS FROM THE FLOOR FOR THE BOARD OF DIRECTORS CHAIRPERSON POSITION.”

NOMINATIONS NEED NOT BE SECONDED.

THE CHAIR SHOULD INQUIRE IF THERE ARE ANY FURTHER NOMINATIONS. IF NONE, ANNOUNCE **“NOMINATIONS ARE CLOSED.”**

PROCEED WITH THE VOTE AND ANNOUNCE THE RESULT, “_____ HAS BEEN ELECTED AS THE CHAIRPERSON ON THE BOARD OF DIRECTORS FOR SOMERSET ACADEMY OF LAS VEGAS.”

“THE CHAIR WILL NOT TAKE NOMINATIONS FROM THE FLOOR FOR THE BOARD OF DIRECTORS VICE CHAIRPERSON POSITION.”

NOMINATIONS NEED NOT BE SECONDED.

THE CHAIR SHOULD INQUIRE IF THERE ARE ANY FURTHER NOMINATIONS. IF NONE, ANNOUNCE **“NOMINATIONS ARE CLOSED”**.

PROCEED WITH THE VOTE AND ANNOUNCE THE RESULT, “_____ HAS BEEN ELECTED AS THE VICE CHAIRPERSON OF THE BOARD OF DIRECTORS FOR SOMERSET ACADEMY OF LAS VEGAS.”

THE CHAIR WILL NOW TAKE NOMINATIONS FROM THE FLOOR FOR THE BOARD OF DIRECTORS SECRETARY POSITION.”

NOMINATIONS NEED NOT BE SECONDED.

THE CHAIR SHOULD INQUIRE IF THERE ARE ANY FURTHER NOMINATIONS. IF NONE, ANNOUNCE **“NOMINATIONS ARE CLOSED”**.

PROCEED WITH THE VOTE AND ANNOUNCE THE RESULT, “_____ HAS BEEN ELECTED AS THE SECRETARY OF THE BOARD OF DIRECTORS FOR SOMERSET ACADEMY OF LAS VEGAS.”

“THE CHAIR WILL NOW TAKE NOMINATIONS FROM THE FLOOR FOR THE BOARD OF DIRECTORS TREASURER POSITION.”

NOMINATIONS NEED NOT BE SECONDED.

THE CHAIR SHOULD INQUIRE IF THERE ARE ANY FURTHER NOMINATIONS. IF NONE, ANNOUNCE **“NOMINATIONS ARE CLOSED”**.

PROCEED WITH THE VOTE AND ANNOUNCE THE RESULT, “_____ HAS BEEN ELECTED AS THE TREASURER OF THE BOARD OF DIRECTORS FOR SOMERSET ACADEMY OF LAS VEGAS.”

FISCAL IMPACT: **NO**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **PURSUANT TO THE BOARD OF DIRECTORS BYLAWS, AN ANNUAL ELECTION OF BOARD OFFICERS IS REQUIRED TO TAKE PLACE. TRAVIS MIZER HAS SERVED THE MAXIMUM NUMBER OF CONSECUTIVE YEARS AS CHAIR. THE OTHER OFFICERS ARE ELIGIBLE TO REMAIN IN THE OFFICES IF THE BOARD CHOOSES.**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **5a – SCHOOL INITIATIVES REPORT BY SOMERSET ADMINISTRATORS:
MAY INCLUDE, BUT NOT LIMITED TO HIGHLIGHTS & UPDATES, STUDENT
PERFORMANCE, STAFFING UPDATES, ENROLLMENT UPDATES, AND UPCOMING EVENTS**
NUMBER OF ENCLOSURES: **0**

SUBJECT: SCHOOL INITIATIVES REPORT

☐ ACTION

☐ CONSENT AGENDA

☒ INFORMATION

CONTRIBUTOR(S): **SOMERSET ADMINISTRATORS**

PROPOSED WORDING FOR MOTION/ACTION:

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **15-20 MINUTES**

BACKGROUND:

THE SOMERSET ADMINISTRATORS WILL PROVIDE A SCHOOL INITIATIVES REPORT.

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **5b – FINANCIAL REPORT: MAY INCLUDE, BUT NOT LIMITED TO FINANCIAL FRAMEWORK, KEY FINANCIAL INFORMATION, AVERAGE DAILY ENROLLMENT, INCOME STATEMENT, AND BALANCE SHEET**

NUMBER OF ENCLOSURES: **1**

SUBJECT: FINANCIAL REPORT

☐ ACTION

☐ CONSENT AGENDA

☒ INFORMATION

CONTRIBUTOR(S): **SHERI COOPER**

PROPOSED WORDING FOR MOTION/ACTION:

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **5-7 MINUTES**

BACKGROUND: **A REVIEW OF THE FINANCIAL FRAMEWORK, KEY FINANCIAL INFORMATION, AND INCOME STATEMENT.**

Somerset Academy of Las Vegas

Financial Update

December 2024



ACADEMICA

Other Key Financial Information

Average Daily Enrollment

Somerset System	
Projected	9,529.00
Q1	9,435.07
Q2	9,513.44
Q3	-
Q4	-
Avg ADE	9,474.26
ADE to Projected	99.43%

Aliante	
Projected	1,168.00
Q1	1,172.09
Q2	1,181.54
Q3	
Q4	
Avg ADE	1,176.82
ADE to Projected	100.75%

Lone Mountain	
Projected	992.00
Q1	989.29
Q2	991.25
Q3	
Q4	
Avg ADE	990.27
ADE to Projected	99.83%

Losee	
Projected	2,464.00
Q1	2,400.34
Q2	2,438.92
Q3	
Q4	
Avg ADE	2,419.63
ADE to Projected	98.20%

North Las Vegas	
Projected	775.00
Q1	755.77
Q2	770.63
Q3	
Q4	
Avg ADE	763.20
ADE to Projected	98.48%

Sky Pointe	
Projected	2,174.00
Q1	2,162.86
Q2	2,168.60
Q3	
Q4	
Avg ADE	2,165.73
ADE to Projected	99.62%

Skye Canyon	
Projected	996.00
Q1	994.69
Q2	995.35
Q3	
Q4	
Avg ADE	995.02
ADE to Projected	99.90%

Stephanie	
Projected	960.00
Q1	960.03
Q2	967.15
Q3	
Q4	
Avg ADE	963.59
ADE to Projected	100.37%

Other Key Financial Information

23-24 FY Grants Submitted through June 2024

Grant Name	Date of Submission	Amount	Date Received
School Based Mental Health - 84.425D	7/15/2024	\$ 37,125.17	7/29/2024
Title IVA - 84.424A	7/15/2024	\$ 9,503.28	8/20/2024
SPED Part B PIP 84.027	7/16/2024	\$ 7,675.00	7/23/2024
Title IVA - 84.424A	7/10/2024	\$ 214.70	7/12/2024
ARP Summer/After School - 84.425D	7/15/2024	\$ 20,458.21	7/31/2024
Title II -84.367	7/15/2024	\$ 15,131.58	7/25/2024
Title I -84.010	7/15/2024	\$ 59,078.49	8/15/2024
Title II -84.367	7/15/2024	\$ 4,655.40	7/30/2024
Title I -84.010	7/15/2024	\$ 15,400.58	7/12/2024
ARP ESSER III Final 1/3 - 84.425U	7/15/2024	\$ 18,165.85	8/1/2024
ECLIP 2 Project E	7/15/2024	\$ 10,942.37	7/22/2024
SPED ESY (IDEA, Part B) -84.027	7/15/2024	\$ 13,886.39	7/30/2024
AB495 - 21.027	7/15/2024	\$ 89,446.82	7/30/2024
SPED (IDEA, Part B) - 84.027	7/15/2024	\$ 187,969.29	7/30/2024
ARP ESSER III 2/3 - 84.425 U	7/15/2024	\$ 228,791.85	8/1/2024
NSLP Equip Assistance Grant	6/30/2024	\$ 11,764.00	8/8/2024
Local Foods in Service	6/30/2024	\$ 20,270.70	8/5/2024
ARP ESSER III Final 1/3 - 84.425U	7/26/2024	\$ 40,780.00	8/27/2024
School Based Mental Health - 84.425D	8/1/2024	\$ 8,445.35	10/11/2024
ARP ESSER III 2/3 - 84.425 U	8/6/2024	\$ 65,636.16	8/27/2024
AB495 - 21.027	8/6/2024	\$ 24,074.89	8/27/2024
SPED (IDEA, Part B) - 84.027	8/6/2024	\$ 62,656.43	8/29/2024
ARP ESSER III Final 1/3 - 84.425U	8/8/2024	\$ 5,464.16	8/27/2024
Title IVA - 84.424A	8/6/2024	\$ 3,268.55	8/29/2024
Title II -84.367	8/6/2024	\$ 4,929.11	8/28/2024
Title I -84.010	8/8/2024	\$ 24,933.31	8/28/2024
SPED ESY (IDEA, Part B) -84.027	8/13/2024	\$ 5,532.82	8/29/2024
School Based Mental Health - 84.425D	9/2/2024	\$ 9,428.47	10/14/2024
SPED ESY (IDEA, Part B) -84.027	9/12/2024	\$ 3,415.70	9/19/2024
ARP ESSER III Final 1/3 - 84.425U	9/12/2024	\$ 173,262.01	9/20/2024
Title I -84.010	9/12/2024	\$ 38,007.49	9/18/2024
ARP ESSER III 2/3 - 84.425 U	9/12/2024	\$ 107,155.67	9/18/2024
AB495 - 21.027	9/12/2024	\$ 73,242.50	9/17/2024
Title IVA - 84.424A	9/11/2024	\$ 5,984.98	9/18/2024
Title II -84.367	9/11/2024	\$ 6,720.76	9/12/2024
SPED (IDEA, Part B) - 84.027	9/10/2024	\$ 129,132.94	9/19/2024
Title I -84.010	10/11/2024	\$ 31,305.37	11/8/2024

SPED (IDEA, Part B) - 84.027	10/14/2024	\$ 131,383.76	10/22/2024
Title IVA - 84.424A	10/9/2024	\$ 1,491.49	10/17/2024
Title II -84.367	10/9/2024	\$ 6,720.75	11/12/2024
ARP ESSER III 2/3 - 84.425 U	10/14/2024	\$ 57,634.85	10/21/2024
ARP ESSER III Final 1/3 - 84.425U	10/10/2024	\$ 10,117.74	10/21/2024
SPED EXN (IDEA, Part B) -84.027	10/9/2024	\$ 8,230.21	11/13/2024
Title I -84.010	10/10/2024	\$ 50,560.87	11/13/2024
AB495 - 21.027	10/10/2024	\$ 124,732.91	11/6/2024
ARP Homeless II - 84.425W	10/9/2024	\$ 2,800.00	10/16/2024
CTE Allocation	10/9/2024	\$ 2,575.00	11/13/2024
Title IVA - 84.424A	10/9/2024	\$2,835.22	10/18/2024
ECILP #2 FY25	10/10/2024	\$61,383.81	11/7/2024
AB495 - 21.027	11/7/2024	\$129,195.21	11/13/2024
ECILP #2 FY25	11/7/2024	\$44,022.61	11/14/2024
Title I -84.010	11/7/2024	\$31,807.81	11/13/2024
SPED EXN (IDEA, Part B) -84.027	11/7/2024	\$20,233.97	11/26/2024
CTE Allocation	11/7/2024	\$5,150.00	11/13/2024
Title II -84.367	11/7/2024	\$751.91	11/14/2024
Title I -84.010	12/10/2024	\$18,240.04	12/17/2024
AB495 - 21.027	12/10/2024	\$132,501.46	12/17/2024
ECILP #2 FY25	12/10/2024	\$162,154.53	12/18/2024
CTE Allocation	12/5/2024	\$5,150.00	12/6/2024
SPED EXN (IDEA, Part B) -84.027	12/5/2024	\$13,086.03	12/10/2024
SPED (IDEA, Part B) - 84.027	12/5/2024	\$262,281.00	12/12/2024

Academica Nevada
Somerset Academy of Las Vegas
Budget vs. Actual - Board Setup
From Jul 2024 to Dec 2024

December
50%

	Actual	Capitalized Expenses	Actual + Capitalized	Budget	Variance	
Income						
Distributive School Account (DSA)	44,413,423		44,413,423	88,821,090	(44,407,667)	50%
English Learners	743,468		743,468	1,486,836	(743,368)	50%
At-Risk Pupil	252,059		252,059	504,135	(252,076)	50%
Gifted and Talented	110,144		110,144	220,155	(110,012)	50%
Special Education	3,669,892		3,669,892	8,730,844	(5,060,952)	42%
NSLP & SPED B	1,547,895		1,547,895	3,916,448	(2,368,553)	40%
Other	-		-	225,000	(225,000)	0%
Total - Income	50,736,880	-	50,736,880	103,904,508	(53,167,628)	49%
Expense						
Salaries	20,752,236		20,752,236	40,279,803	19,527,567	52%
Bonus	1,029,623		1,029,623	1,030,850	1,227	100%
SPED Salaries	3,163,308		3,163,308	6,515,144	3,351,836	49%
Retirement Contributions (PERS)	5,788,913		5,788,913	15,512,774	9,723,861	37%
Total Salaries and Bonus	30,734,079	-	30,734,079	63,338,571	32,604,492	49%
Employee Taxes and Benefits	2,975,376		2,975,376	7,015,642	4,040,266	42%
Total Salaries and Benefits	33,709,455	-	33,709,455	70,354,213	36,644,758	48%
Tuition Reimbursement	25,797		25,797	127,000	101,203	20%
Training and Development	81,321		81,321	105,000	23,679	77%
Affiliation Fee Training	105,021		105,021	444,105	339,084	24%
Consumables/ Textbooks/ Tech / Equip	1,389,934	1,070,170	2,460,104	2,297,950	908,016	107%
Supplies and Materials	449,073	22,289	471,362	1,273,855	824,782	37%
SPED Supplies	29,877		29,877	178,200	148,323	17%
SPED - Contracted Services	614,233		614,233	1,378,375	764,142	45%
Substitute Services	405,338		405,338	649,433	244,095	62%
Extra Curricular	150,743	84,575	235,318	279,000	128,257	84%
Affiliation Fee Inc	266,196		266,196	444,105	177,909	60%
Professional Services	2,911,048	592,770	3,503,819	5,921,158	3,010,110	59%
State Administrative Fee	555,168		555,168	1,137,903	582,735	49%
Operations	641,844	63,134	704,977	3,840,915	3,199,071	18%
Food Expenditures	1,548,621		1,548,621	3,707,336	2,158,715	42%
Building Operations and Maintenance	1,036,883	207,085	1,243,968	5,045,459	4,008,576	25%
Utilities	706,171		706,171	1,862,300	1,156,129	38%
Total - Expense	44,626,723	2,040,022	46,666,745	99,046,307	54,419,584	47%
Other Income and Expenses						
Interest Income	1,188,031		1,188,031	1,773,000	(584,969)	67%
Depreciation/Amortization	1,853,674		1,853,674	-	(1,853,674)	#DIV/0!
Interest Expense	2,720,266		2,720,266	5,837,231	3,116,965	47%
Misc	(97,808)		(97,808)	-	97,808	#DIV/0!
Foundation Interest Expense	-	-	-	-	-	
Foundation Depreciation Expense	-	-	-	-	-	
Net Income	2,822,055	2,040,022	782,033	793,970	2,028,085	#DIV/0!

Consumables

62481 - Summer Purchases- Furniture and Fixtures
62551 - Summer Purchases - Software
62561 - Summer Purchases - Computers
62613 - Summer Purchases - Supplies
62643 - Summer Purchases - Textbooks

Supplies

62480 - Supplies/Equipment - Non-Tech Furniture and Fixtures
62610 - General Supplies
62611 - Copier Supplies
62612 - Custodial Supplies
62614 - Assessment and Testing Materials
62617 - Office Supplies
62618 - Nurse Supplies
62619 - Classroom Supplies

Professional Services

63124 - Legal Fee
63125 - Audit and Tax Services
63126 - Management Fee
63127 - Background/Drug Tests
63160 - Purchased Professional and Technical Services
63200 - Technical Services
63210 - Other Technical Services
63310 - Official/Administrative Services
63311 - Payroll Service Fees
64250 - Technology Software
64260 - Technology-Related Repairs and Maintenance

Utilities

65510 - Electricity
65520 - Energy
65530 - Natural Gas
65540 - Water/Sewage
65550 - Garbage / Disposal

Building Operations and Maintenance

63631 - Alarm Services
63632 - Fire Services
65100 - Janitorial / Custodial Services
65101 - Janitorial Additional Services
65110 - Non Janitorial Cleaning Services
65111 - Lawn Care
65112 - Snow Removal
63630 - Other Purchased Property Services
65310 - Repairs and Maintenance Svcs
65311 - A/C Repairs and Maintenance
65400 - Rental of Land and Buildings

Food Expenditures

64100 - Food Service Management
64110 - Food Expenditures

Operations

62400 - Printing and Binding
63220 - Telecommunications
63230 - Communications
63231 - Internet
63240 - Data Communications, Internet, Video, T-lines, web-based pro
63320 - Advertising
63330 - Marketing Services
63340 - Delivery Services / Couriers
63350 - Postage
63400 - Student Transportation Services
63610 - Dues and Fees
64270 - Rentals of Computers and Related Equipment
64271 - Copier Fees Monthly
64272 - Copier Fees Overage
65200 - Insurance (Other Than Employee Benefits)
65210 - Liability Insurance
65220 - Property Insurance

40010 - Basic Support per Student	DSA
40011 - Local Special Education	SPED
40012 - English Learners	ELL
40013 - At-Risk Pupil	At- Risk
40014 - Gifted and Talented	GATE
40020 - Special Education portion of the Distributive School Account	SPED
40020 - State Special Education Revenue	SPED
41010 - State Government Restricted Funding and Grants-in-Aid	State Grant
42010 - Restricted Grants-in-Aid From the Federal Government Through	Federal Grant
43020 - Daily Sales-Reimbursable Programs	NSLP R
43051.FD - Rental Income	Foundation Income
44000 - Contributions and Donations from Private Sources	Donations
44001 - Academica NV Contributions and Donations	Donations
45000 - Miscellaneous	Donations
60010 - Salaries of Regular Employees Paid to Teachers	Salaries
60011 - Bonus - Teachers	Bonus
60013 - SPED - Salaries of Regular Employees Paid to Teachers	SPED Salaries
60014 - SPED - Bonus - Teachers	Bonus
60020 - Salaries of Regular Employees Paid to Instructional Aides	Salaries
60021 - Bonus - Instructional Aides	Bonus
60022 - SPED - Salaries of Regular Employees Paid to Instructional A	Salaries
60023 - SPED - Bonus - Instructional Aides	Bonus
60030 - Salaries of Regular Employees Paid to Substitute Teachers	Salaries
60031 - Bonus - Long Term Subs	Bonus
60036 - Salaries of Regular Employees Paid to Licensed Administratio	Salaries
60037 - Bonus - Licensed Administration	Bonus
60041 - Salaries of Regular Employees Paid to Non-licensed Administr	Salaries
60042 - Bonus - Non-licensed Administration	Bonus
60043 - Additional Compensation Paid to Non-licensed Admin	Salaries
60056 - SPED - Salaries of Regular Employees Paid to Other Licensed	Salaries
60059 - Bonus - Other Licensed Staff	Bonus
60070 - Salaries of Regular Employees Paid to Other Classified / Sup	Salaries
60071 - Bonus - Support Staff	Bonus
60102 - Additional Compensation Paid to Teachers	Salaries
60103 - SPED - Additional Compensation Paid to Teachers	Salaries
60105 - Additional Compensation Paid to Instructional Aides or Assis	Salaries
60106 - SPED - Additional Compensation Paid to Instructional Aides	Salaries
60110 - Additional Compensation Paid to Substitute Teachers	Salaries
60115 - Additional Compensation Paid to Licensed Administration	Salaries
60120 - Additional Compensation Paid to Non-licensed Administration	Salaries
60130 - Additional Compensation Paid to Other Classified / Support S	Salaries
60220 - Employee Benefits for Non-licensed Administration	Taxes
60301 - Employee Insurance	Taxes
60305 - Group Insurance for Teachers	Taxes
60306 - SPED - Group Insurance for Teachers	Taxes
60310 - Group Insurance for Instructional Aides or Assistants	Taxes

60311 - SPED - Group Insurance for Instructional Aides or Assistants	Taxes
60315 - Group Insurance for Substitute Teachers (Vacant Positions)	Taxes
60320 - Group Insurance for Licensed Administration	Taxes
60325 - Group Insurance for Non-licensed Administration	Taxes
60335 - Group Insurance for Other Classified / Support Staff	Taxes
60401 - Social Security	Taxes
60405 - Social Security Contributions for Teachers	Taxes
60410 - Social Security Contributions for Instructional Aides or Ass	Taxes
60411 - SPED - Social Security Contributions for Instructional Aides	Taxes
60415 - Social Security Contributions for Substitute Teachers (Vacan	Taxes
60420 - Social Security Contributions for Licensed Administration	Taxes
60425 - Social Security Contributions for Non-licensed Administratio	Taxes
60430 - Social Security Contributions for Other Licensed Staff (incl	Taxes
60435 - Social Security Contributions for Other Classified / Support	Taxes
60501 - Retirement Contributions	PERS
60502 - SPED - Retirement Contributions	PERS
60505 - Retirement Contributions for Teachers	PERS
60506 - SPED - Retirement Contributions for Teachers	PERS
60510 - Retirement Contributions for Instructional Aides or Assistan	PERS
60511 - SPED - Retirement Contributions for Instructional Aides or A	PERS
60515 - Retirement Contributions for Substitute Teachers (Vacant Pos	PERS
60520 - Retirement Contributions for Licensed Administration	PERS
60525 - Retirement Contributions for Non-licensed Administration	PERS
60531 - SPED - Retirement Contributions for Other Licensed Staff (in	PERS
60535 - Retirement Contributions for Other Classified / Support Staf	PERS
60601 - Medicare	Taxes
60605 - Medicare Payments for Teachers	Taxes
60606 - SPED - Medicare Payments for Teachers	Taxes
60610 - Medicare Payments for Instructional Aides or Assistants	Taxes
60611 - SPED - Medicare Payments for Instructional Aides or Assistan	Taxes
60615 - Medicare Payments for Substitute Teachers (Vacant Positions)	Taxes
60620 - Medicare Payments for Licensed Administration	Taxes
60625 - Medicare Payments for Non-licensed Administration	Taxes
60635 - Medicare Payments for Other Classified / Support Staff	Taxes
60701 - Unemployment Insurance	Taxes
60705 - Unemployment Compensation for Teachers	Taxes
60706 - SPED - Unemployment Compensation for Teachers	Taxes
60710 - Unemployment Compensation for Instructional Aides or Assista	Taxes
60711 - SPED - Unemployment Compensation for Instructional Aides or	Taxes
60715 - Unemployment Compensation for Substitute Teachers (Vacant Po	Taxes
60720 - Unemployment Compensation for Licensed Administration	Taxes
60725 - Unemployment Compensation for Non-licensed Administration	Taxes
60735 - Unemployment Compensation for Other Classified / Support Sta	Taxes
60801 - Workers' Compensation	Taxes
60805 - Workers' Compensation for Teachers	Taxes
60806 - SPED - Workers' Compensation for Teachers	Taxes
60810 - Workers' Compensation for Instructional Aides or Assistants	Taxes

60811 - SPED - Workers' Compensation for Instructional Aides or Assi	Taxes
60815 - Workers' Compensation for Substitute Teachers (Vacant Positi	Taxes
60820 - Workers' Compensation for Licensed Administration	Taxes
60825 - Workers' Compensation for Non-licensed Administration	Taxes
60835 - Workers' Compensation for Other Classified / Support Staff	Taxes
60901 - Health Benefits	Taxes
60902 - SPED - Health Benefits	Taxes
60905 - Health Benefits for Teachers	Taxes
60906 - SPED - Health Benefits for Teachers	Taxes
60910 - Health Benefits for Instructional Aides or Assistants	Taxes
60911 - SPED - Health Benefits for Instructional Aides or Assistants	Taxes
60915 - Health Benefits for Substitute Teachers (Vacant Positions)	Taxes
60920 - Health Benefits for Licensed Administration	Taxes
60925 - Health Benefits for Non-licensed Administration	Taxes
60935 - Health Benefits for Other Classified / Support Staff	Taxes
61012 - Other Benefits Expenses	Taxes
61251 - Tuition Reimbursement for Teachers	Tuition Reimbursement
61254 - Tuition Reimbursement for Licensed Administration	Tuition Reimbursement
61256 - Tuition Reimbursement for Other Licensed Staff (including co	Tuition Reimbursement
61257 - Tuition Reimbursement for Other Classified / Support Staff	Tuition Reimbursement
61331 - Training and Development Services - Teachers (Instructional	Training and Development
61332 - Training and Development Services - Instructional Aides or A	Training and Development
61333 - Training and Development Services - Substitute Teachers	Training and Development
61334 - Training and Development Services - Licensed Administrative	Training and Development
61335 - Training and Development Services - Non-Licensed Administrat	Training and Development
61336 - Training and Development Services - Other Licensed Personnel	Training and Development
61337 - Training and Development Services - Other Classified/support	Training and Development
61581 - Travel - Teachers (Instructional Licensed Personnel)	Training and Development
61584 - Travel - Licensed Administrative Personnel	Training and Development
61585 - Travel - Non-Licensed Administrative Personnel	Training and Development
61586 - Travel - Other Licensed Personnel	Training and Development
61589 - Travel - Non-Staff Individuals	Training and Development
62400 - Printing and Binding	Operations
62470 - EDUCATIONAL SOFTWARE AND RELATED LICENSING FEES	Supplies
62480 - Supplies/Equipment - Non-tech Furniture and Fixtures	Supplies
62481 - Summer Purchases- Furniture and Fixtures	Consumables
62550 - Supplies - Technology - Software	Consumables
62551 - Summer Purchases - Software	Consumables
62552 - SPED - Software	SPED Supplies
62553 - Infinite Campus	Operations
62560 - Supplies Technology-Related	Consumables
62561 - Summer Purchases - Computers	Consumables
62600 - Supplies	Supplies
62610 - General Supplies	Supplies
62611 - Copier Supplies	Supplies
62612 - Custodial Supplies	Supplies
62613 - Summer Purchases - Supplies	Consumables

62614 - Assessment and Testing Materials	Supplies
62615 - SPED Assessment and Testing Materials	SPED Supplies
62616 - SPED Supplies	SPED Supplies
62617 - Office Supplies	Supplies
62618 - Nurse Supplies	Supplies
62619 - Classroom Supplies	Supplies
62640 - Books and Periodicals	Consumables
62641 - Textbooks	Consumables
62642 - SPED Textbooks	SPED Supplies
62643 - Summer Purchases - Textbooks	Consumables
62644 - Dual Enrollment Textbooks	Consumables
62670 - Graduation	Operations
63110 - Professional - Educational Services	Taxes
63111 - Substitute Services	Substitute Services
63112 - Contracted Services - Data Analysis	Professional Services
63113 - Athletics	Athletics
63115 - Contracted Professional Ed. Services - Taxes / Benefits	Taxes
63120 - Other Professional Services	Professional Services
63121 - Affiliation Fee Training	Affiliation Fee Training
63122 - Affiliation Fee - Battle of the Books	Affiliation Fee Training
63123 - Affiliation Fee Inc	Affiliation Fee Inc
63124 - Legal Fee	Professional Services
63125 - Audit and Tax Services	Professional Services
63126 - Management Fee	Professional Services
63127 - Background/Drug Tests	Professional Services
63128 - SPED - Contracted Services	SPED - Contracted Services
63150 - Other Purchased Services	Professional Services
63151 - State Administrative Fee	State Administrative Fee
63160 - Purchased Professional and Technical Services	Professional Services
63200 - Technical Services	Professional Services
63210 - Other Technical Services	Professional Services
63220 - Telecommunications	Operations
63230 - Communications	Operations
63231 - Internet	Operations
63240 - Data Communications, Internet, Video, T-lines, web-based pro	Operations
63310 - Official/Administrative Services	Professional Services
63311 - Payroll Service Fees	Professional Services
63320 - Advertising	Operations
63330 - Marketing Services	Operations
63340 - Delivery Services / Couriers	Operations
63350 - Postage	Operations
63400 - Student Transportation Services	Operations
63600 - Banking Service Fees	Operations
63610 - Dues and Fees	Operations
63611 - Tax Assessment and Collection	Operations
63630 - Other Purchased Property Services	Building Operations and Maintenance
63631 - Alarm Services	Building Operations and Maintenance

63632 - Fire Services
 64100 - Food Service Management
 64110 - Food Expenditures
 64250 - Technology Software
 64260 - Technology-Related Repairs and Maintenance
 64270 - Rentals of Computers and Related Equipment
 64271 - Copier Fees Monthly
 64272 - Copier Fees Overage
 65100 - Janitorial / Custodial Services
 65101 - Janitorial Additional Services
 65110 - Non Janitorial Cleaning Services
 65111 - Lawn Care
 65112 - Snow Removal
 65200 - Insurance (Other Than Employee Benefits)
 65210 - Liability Insurance
 65220 - Property Insurance
 65310 - Repairs and Maintenance Svcs
 65311 - A/C Repairs and Maintenance
 65400 - Rental of Land and Buildings
 65401 - Portable Lease
 65405 - Rental of Equipment and Vehicles
 65500 - Utility Services
 65510 - Electricity
 65520 - Energy
 65530 - Natural Gas
 65540 - Water/Sewage
 65550 - Garbage / Disposal
 67900 - Depreciation
 68320 - Interest
 68321.FD - Interest Expense - Foundation
 68330 - Bond Iss and Debt-Related Costs
 68350 - Amortization
 69900 - Miscellaneous Expenditures
 69990 - Special Items SGF Transfers
 70200 - Earnings on Investments
 70200 - Earnings on Investments
 67901.FD - Depreciation FD
 63114 - Contracted Professional Educational Services - Salaries
 63115 - Contracted Professional Ed. Services - Taxes / Benefits
 64240 - Technology Related Training for staff.
 62644 - Dual Enrollment Textbooks

Building Operations and Maintenance
 Food Expenditures
 Food Expenditures
 Professional Services
 Professional Services
 Operations
 Operations
 Operations
 Building Operations and Maintenance
 Building Operations and Maintenance
 Building Operations and Maintenance
 Building Operations and Maintenance
 Building Operations and Maintenance
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 Building Operations and Maintenance
 Operations
 Utilities
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 Utilities
 Utilities
 Utilities
 Depreciation
 Interest Expense
 Foundation Expense
 Interest Expense
 Amortization
 Misc
 SGF
 Interest
 Interest
 Foundation Depreciation Expense
 Salaries
 Taxes
 Training and Development
 Consumables

Academica Nevada
Virtual Parent : Somerset Academy of Las Vegas
Balance Sheet
End of Dec 2024

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
10200 - Cash In Bank	
10207 - Somerset Academy of Las Vegas - OPERATING	\$3,046,481.17
10248 - Somerset Academy of Las Vegas - Lunch Account	\$1,326,040.90
10288 - Somerset Aliante - SGF	\$169,748.25
10289 - Somerset Executive Director - SGF Account	\$125.48
10290 - Somerset Lone Mountain Campus - SGF Account	\$453,607.69
10291 - Somerset Losee Campus - SGF Account	\$73,974.22
10292 - Somerset Losee MH Campus - SGF Account	\$168,846.30
10293 - Somerset N Las Vegas - SGF Account	\$489,718.84
10294 - Somerset Pointe MH Campus - SGF Account	\$416,534.38
10296 - Somerset Skye Canyon - SGF	\$72,704.95
10297 - Somerset Stephanie Campus - SGF Account	\$223,300.65
Total - 10200 - Cash In Bank	\$6,441,082.83
11000 - Cash with Fiscal Agents	
11175 - Somerset Las Vegas 7451: BOND OBLIGATED REVENUE	\$5,334,135.78
11176 - Somerset Las Vegas 7451A: BOND OBI PRINCIPAL ACC	\$52,940.06
11177 - Somerset Las Vegas 7451B: BOND OBLIGATED INTERE	\$375,029.54
11178 - Somerset Las Vegas 7451D: BOND OBLIGATED RESERV	\$2,816,531.26
11180 - Somerset Las Vegas 7451G: BOND OBLIGATED EXP FUN	\$11,074.48
11181 - Somerset Las Vegas 7451H: BOND OBLIGATED R&R FUI	\$450,000.00
11182 - Somerset Las Vegas 7451I: BOND OBI T&I FUND	\$156,531.80
11183 - Somerset Las Vegas 7451J: BOND OBLIGATED OPERAT	\$34,316,233.64
11184 - Somerset Las Vegas 7451K: BOND OBL. PRINCIPAL FUN	\$51,594.73
11185 - Somerset Las Vegas 7451L: BOND - SUB INTEREST ACC	\$1,531,955.14
11186 - Somerset Las Vegas 7451M: BOND OBL RESERVE 2018	\$3,141,875.00
11189 - Somerset Las Vegas 7452A: BOND OBLI CUSTODY ACC	\$2.54
11190 - Somerset Las Vegas 7452B: NON BOND FINANCIAL CUS	\$385,917.97
11191 - Somerset Las Vegas 7452C: BOND OBLI CUSTODY ACC	\$0.74
11203 - Somerset Las Vegas 7459: BOND OBLIGATED REVENUE	\$2,761,638.74
11204 - Somerset Las Vegas 7459A: BOND OBI PRINCIPAL ACC	\$384,198.12
11205 - Somerset Las Vegas 7459B: BOND OBLIGATED INTERE	\$123,340.19
11206 - Somerset Las Vegas 7459C: BOND OBLIGATED RESERV	\$851,500.00
11210 - Somerset Las Vegas 7459G: BOND OBLIGATED EXP FUN	\$6,071.30
11212 - Somerset Las Vegas 7459i: BOND OBI T&I FUND	\$96,070.28
11213 - Somerset Las Vegas 7459J: 2021AB Principal Fund	(\$1,069,399.80)
11214 - Somerset Las Vegas 7459K: 2021AB Interest Fund	\$250,607.70
11215 - Somerset Las Vegas 7459L: 2021AB Reserve Fund	\$1,921,950.00
11216 - Somerset Las Vegas 7459M: 2021AB Project Fund	\$1,145,625.70
Total - 11000 - Cash with Fiscal Agents	\$55,095,424.91
Total Bank	\$61,536,507.74
Accounts Receivable	
12001 - Accounts Receivable Grants	\$159,088.29
12100 - Other accounts receivable	
12100 - Other accounts receivable	\$116.98
12101 - SGF Accounts Receivable	\$292.74
Total - 12100 - Other accounts receivable	\$409.72

Total Accounts Receivable	\$159,498.01
Other Current Asset	
14000 - Prepaid expenses	\$82,538.20
15000 - Deposits	\$188,407.11
Total Other Current Asset	\$270,945.31
Total Current Assets	\$61,966,951.06
Fixed Assets	
16100 - Land and Land Improvements	\$25,233,141.66
16200 - Buildings and Building Improvements	\$105,064,864.67
16250 - Accumulated Depreciation on Buildings and Building Improve	(\$18,152,551.43)
16300 - Equipment	
16300 - Equipment	\$4,181,344.65
16301 - Capital Lease - Curriculum	\$3,548.04
16302 - Capital Lease - Technology	\$446,191.60
16303 - Capital Lease - Furniture and Fixtures	\$784,329.52
Total - 16300 - Equipment	\$5,415,413.81
16305 - Right-of-use asset Equipment	\$3,087,502.83
16350 - Accumulated Depreciation on Equipment	(\$1,585,395.83)
16351RB - Right of Use Assets-Accumulated Depreciation	(\$2,689,888.58)
16400 - Site Improvements	\$1,704,098.10
16450 - Accumulated Depreciation on Site Improvements	(\$213,198.79)
16900 - Construction in Progress	\$964,798.39
Total Fixed Assets	\$118,828,784.83
Other Assets	
19000 - DEFERRED OUTFLOW OF RESOURCES	\$30,763,637.86
Total Other Assets	\$30,763,637.86
Total ASSETS	\$211,559,373.75
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
20100 - Accounts Payable	\$1,966,053.46
Total Accounts Payable	\$1,966,053.46
Other Current Liability	
20200 - ACCRUED PAYROLL AND RELATED BENEFITS	
20200 - ACCRUED PAYROLL AND RELATED BENEFITS	\$3,012,509.50
20202 - Health Insurance Premiums Payable	(\$37,513.03)
20203 - STATE RETIREMENT PAYABLE	\$1,311,537.39
20204 - ACCRUED DIS / LIFE / AD&D PAYABLE	\$39,933.42
20205 - EAP PAYABLE	(\$41.04)
20206 - Dental and Vision Premiums Payable	\$31,293.18
20207 - Employee Health Payment Account Payable	(\$10,865.56)
20208 - Critical Illness / Acc / Hospital Ind Payable	\$15,456.40
20209 - Supplemental Retirement Payable	\$3,677.50
20400 - Compensated Absences - Current	\$855,485.56
Total - 20200 - ACCRUED PAYROLL AND RELATED BENEFITS	\$5,221,473.32
23200 - Capital Lease Obligations - Current	\$203,258.87
24000 - Other Current Liabilities	
24000 - Other Current Liabilities	\$291,226.04
24001 - SGF Accounts Payable	\$4,106.36
Total - 24000 - Other Current Liabilities	\$295,332.40
24003 - Credit Card Liability	\$329.99
Total Other Current Liability	\$5,720,394.58
Total Current Liabilities	\$7,686,448.04
Long Term Liabilities	
20300 - Accrued Annual Requirement Contribution Liability	\$78,067,658.00
20350.RB - Net OPEB Liability	\$297,606.00
25200 - Capital Lease Obligations - Long Term	\$299,754.22
25400 - Bonds Payable - Long Term	\$123,630,000.00
25900 - Unamortized Premiums on Issuance of Bonds	\$2,347,468.08

29000 - DEFERRED INFLOWS OF RESOURCES	\$730,715.00
29002 - Deferred Inflow of Resources - OPEB	\$87,535.00
Total Long Term Liabilities	\$205,460,736.30
Equity	
31000 - UNRESTRICTED NET POSITION	(\$9,423,604.75)
Retained Earnings	\$5,305,094.83
Net Income	\$2,530,699.33
Total Equity	(\$1,587,810.59)
Total Liabilities & Equity	\$211,559,373.75

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **5c – REVIEW AND APPROVAL OF THE 2025/2026 MAXIMUM ENROLLMENT**

NUMBER OF ENCLOSURES: **1**

SUBJECT: **2025/2026 MAXIMUM ENROLLMENT**

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

CONTRIBUTOR(S): **GARY McCLAIN/TREVOR GOODSSELL**

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO APPROVE THE MAXIMUM ENROLLMENT FOR THE 2025/2026 SCHOOL YEAR, AS PRESENTED.

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **5-7 MINUTES**

BACKGROUND: **IT IS NECESSARY FOR THE BOARD TO APPROVE MAXIMUM ENROLLMENT FOR ALL SOMERSET CAMPUSES.**

Somerset Academy of Las Vegas - Proposed FY 2025 Enrollment

		24-25	25-26	Change
NLV	K	130	130	0
	1	130	130	0
	2	130	130	0
	3	130	130	0
	4	130	130	0
Cap+	5	130	130	0
	825	Total	780	780
			780	0

Losee	K	130	130	0
	1	130	130	0
	2	130	130	0
	3	130	130	0
	4	130	130	0
	5	130	130	0
	6	270	270	0
	7	270	270	0
	8	270	270	0
	9	270	270	0
	10	240	240	0
	11	210	210	0
	12	150	150	0
Cap+		2640	Total	2460
			2460	0

Aliante	K	130	130	0
	1	130	130	0
	2	130	130	0
	3	130	130	0
	4	130	130	0
	5	130	130	0
	6	140	140	0
	7	140	140	0
	8	115	115	0
Cap+		1221	Total	1175
			1175	0

Lone Mtn	K	104	104	0
	1	104	104	0
	2	104	104	0
	3	104	104	0
	4	104	104	0
	5	104	104	0
	6	124	124	0
	7	124	124	0
	8	124	124	0
Cap+		1056	Total	996
			996	0

Sky Pointe	K	130	130	130	0
	1	130	130	130	0
	2	130	130	130	0
	3	130	130	130	0
	4	130	130	130	0
	5	130	130	130	0
	6	124	155	155	0
	7	155	155	155	0
	8	186	155	155	0
	9	270	270	270	0
	10	270	250	250	0
	11	220	230	230	0
	12	180	185	185	0
Cap+		2420	Total	2180	2180
			2180	2180	0

Skye Canyon	K	104	104	104	0
	1	104	104	104	0
	2	104	104	104	0
	3	104	104	104	0
	4	104	104	104	0
	5	104	104	104	0
	6	124	124	124	0
	7	124	124	124	0
	8	124	124	124	0
Cap+		1056	Total	996	996
			996	996	0

Stephanie	K	104	104	104	0
	1	104	104	104	0
	2	104	104	104	0
	3	104	104	104	0
	4	104	104	104	0
	5	104	104	104	0
	6	124	124	124	0
	7	124	124	124	0
	8	124	124	124	0
Cap+		1045	Total	996	996
			996	996	0
FY24 System Total				9583	9583

System Cap+10%

10263

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **5d – REVIEW AND APPROVAL OF ALIANTE MARQUEE FROM SGF**

NUMBER OF ENCLOSURES: **1**

SUBJECT: ALIANTE MARQUEE FROM SGF

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

CONTRIBUTOR(S): **GARY McCLAIN**

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO APPROVE _____ AS THE VENDOR FOR THE ALIANTE MARQUEE FROM SGF.

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **3-5 MINUTES**

BACKGROUND: **THE BOARD WILL REVIEW THE PROPOSALS FOR THE ALIANTE MARQUEE.**

Somerset Academy of Las Vegas

Aliante Video Board Project

Objectives:

- To secure multiple quotes by invitation to add a digital video display to the North Side of the campus.
- To support the Board of Directors in concluding this process by assisting with their selection of a provider for the specified project.

Project Description:

Provide and install a 7' x 10' @10mm electronic video display, to disseminate media and data to: parents, staff, and guest of the campus, viewable from Turkey Court, north of the school.

Bid Results: (2 bidders)

Patrick Signs	\$38,883
Yesco Signs	\$48,340

Electrical work excluded, allow 15% for electrical and contingency; \$5,833

We recommend approving Patrick Signs for the Aliante Video Board Project not to exceed: \$44,716 from SGF.



5115 Arville St.
Las Vegas, NV 89118
702-873-4463
NV Cont. Lic. #62560

PROPOSAL

244844-01

Date: 01/08/2025

Expires: 01/23/2025

Drawing Numbers:

Project: Academica Nevada - SOMERSET
ALIANTE: EMU
6475 Valley Drive
N. Las Vegas, NV 89084

Client: Academica Nevada
6630 Surrey Street
Las Vegas, NV 89119

Contact: Gary McClain 702-843-4786 Gary.McClain@academicanv.com

We are pleased to offer this proposal for the following services at the above location.

Project Description:

Item Total:

1. Furnish and install:

\$38,883.00

a. One (1) single face 10mm LED electronic message unit

OPTION A:

- Approx. 7' x 10' display wall mounted with frame
- Install on North elevation exterior wall

Deposit Rate: 50%
Deposit: \$19,441.50

Subtotal: \$38,883.00

Total: \$38,883.00

Notes: All prices are subject to applicable sales tax. Prices are based on available information given at the time and are subject to change. Price quotation is good for 15 days.

Exclusions: Sign permits, structural engineering, traffic control equipment, and any additional inspections (ie: QAA inspections) are not included in the above quotations and if required shall be invoiced on a cost plus acquisition fees basis. Electrical services to the proposed sign(s), unless specifically quoted above, is assumed to be existing or provided by others and is the customers responsibility. Customer is aware that if excavating is required and Caliche is present there will be additional charges for the additional cost of digging and supervision of dig. This is unfortunately something we cannot know until in progress. By signing the proposal you agree to all additional charges and exclusions.

Permits: Patrick's Signs shall apply for and obtain the permit(s) as required by the local municipal/county government. If not listed above, permit acquisition cost shall be a minimum of \$250 and permits will be billed at cost at the time of final billing. Permit receipts will be available upon request. The customer is responsible for Landlord approval. Patrick's Signs may assist customers in submitting for Landlord reviews. However, the customer is responsible for approval by the Landlord. Any deviations of approved design, including but not

Salesperson: Joshua Hunter

Buyer_____Seller_____



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limited to changes in manufacturing/installation of signs is the sole responsibility of the customer to resubmit for approval. Patrick's Signs is not liable if a local municipal/county government agency does not approve the permit application. Patrick's Signs is not responsible for delays in manufacturing or installation due to unapproved permits.

Warranty: 90 Days Parts and Labor. 12 months against defective materials. Labor to be billed.

Terms: 50% advanced deposit with the balance due upon completion of the project. All final invoices are due and payable upon job completion. The customer will be responsible for any and all outside collection fees and/or legal fees to collect unpaid balances.

Fees: There will be a 2% Convenience fee for all credit card transactions.

Price Quotation is good for 15 days.

Salesperson: Joshua Hunter

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____

From: [Scott Hill](#)
To: [Daniel Burke](#)
Cc: [Gary McClain](#)
Subject: Re: LED project
Date: Monday, January 27, 2025 10:53:56 AM

You don't often get email from shill@yesco.com. [Learn why this is important](#)

Hi Daniel,

I received your text. Pricing to supply and install the new unit would be \$48,340. You would need to provide the power to the location.

Please note that we cannot pull a permit for this. It will need to go through the design review process before we can order and install the display.

Please let me know if you have any questions.
Thanks,

Scott Hill

Account Executive

5119 S Cameron St.

Las Vegas, Nevada 89118

702-876-8080 **PHONE**

702-348-8448 **CELL**

702-944-4500 **FAX**

#YESCO100YEARS

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 3, 2025**

AGENDA ITEM: **6 – LONG RANGE CALENDAR/ANNOUNCEMENTS**

NUMBER OF ENCLOSURES: **0**

SUBJECT: LONG RANGE CALENDAR/ANNOUNCEMENTS

☐ ACTION

☐ CONSENT AGENDA

☒ INFORMATION

CONTRIBUTOR(S): **GARY McCLAIN**

PROPOSED WORDING FOR MOTION/ACTION:

FISCAL IMPACT: **No**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **3-5 MINUTES**

BACKGROUND: **THE NEXT BOARD MEETING IS SCHEDULED FOR APRIL 7, 2025.**