



## **NOTICE OF PUBLIC MEETING of the Board of Directors of SOMERSET ACADEMY OF LAS VEGAS**

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NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS, A PUBLIC CHARTER SCHOOL, WILL CONDUCT A PUBLIC MEETING ON SEPTEMBER 9, 2025 BEGINNING AT 4:30 P.M. VIA ZOOM. THE PUBLIC IS INVITED TO ATTEND.

JOIN ZOOM WEBINAR:

[HTTPS://US02WEB.ZOOM.US/j/85928804607](https://us02web.zoom.us/j/85928804607) OR VIA PHONE +16694449171 +16699009128  
WEBINAR ID: 859 2880 4607

ATTACHED HERETO IS AN AGENDA OF ALL ITEMS SCHEDULED TO BE CONSIDERED. UNLESS OTHERWISE STATED, THE BOARD CHAIRPERSON MAY 1) TAKE AGENDA ITEMS OUT OF ORDER, 2) COMBINE TWO OR MORE ITEMS FOR CONSIDERATION, OR 3) REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM.

REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PHYSICALLY DISABLED PERSONS DESIRING TO ATTEND OR PARTICIPATE IN THE MEETING. ANY PERSONS REQUIRING ASSISTANCE MAY CONTACT DENA THOMPSON AT (702) 431-6260 OR [DENA.THOMPSON@ACADEMICANV.COM](mailto:DENA.THOMPSON@ACADEMICANV.COM) TWO BUSINESS DAYS IN ADVANCE SO THAT ARRANGEMENTS MAY BE CONVENIENTLY MADE.

DENA THOMPSON IS THE CONTACT PERSON FOR THE MEETING AGENDA, SUPPORT MATERIALS, AND MINUTES. THE MATERIALS ARE AVAILABLE VIA EMAIL AT [DENA.THOMPSON@ACADEMICANV.COM](mailto:DENA.THOMPSON@ACADEMICANV.COM), BY VISITING THE SCHOOL'S WEBSITE AT [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/), OR AT 6630 SURREY ST., LAS VEGAS, NV 89119 FOR COPIES OF THE MEETING AUDIO, PLEASE EMAIL [DENA.THOMPSON@ACADEMICANV.COM](mailto:DENA.THOMPSON@ACADEMICANV.COM).

PUBLIC COMMENT MAY BE LIMITED TO A MAXIMUM OF THREE MINUTES AT THE DISCRETION OF THE CHAIRPERSON.



*We prepare students to excel in academics and attain knowledge through life-long learning by dedicating ourselves to providing Equitable, high-quality education for all students. We promote a culture that maximizes student achievement and fosters the development of accountable 21st Century learners in a safe and enriching environment.*

### **Board of Directors**

**JOHN BENTHAM – Board Chair**

**LENORA BREDSGUARD – Board Vice Chair**

**TRAVIS MIZER – Board Secretary**

**MATT HURLEY – Board Treasurer**

**SARAH MCCLELLAN – Board Member**

**RENEE FAIRLESS – Board Member**

**MATT MORRIS – Board Member**

## **MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 9, 2025**

# **AGENDA**

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### **1. CALL TO ORDER AND ROLL CALL**

### **2. PUBLIC COMMENT**

*(NO ACTION MAY BE TAKEN ON A MATTER RAISED DURING THIS AGENDA ITEM UNLESS IT IS INCLUDED AS AN ACTION ITEM ON THE CURRENT AGENDA, IN WHICH CASE ACTION MAY BE TAKEN DURING THE APPROPRIATE AGENDA ITEM, OR UNTIL IT HAS BEEN SPECIFICALLY ADDED TO A FUTURE AGENDA AS AN ITEM FOR POSSIBLE ACTION.)*



### 3. ACTION & DISCUSSION ITEMS

- a. APPROVAL OF MINUTES FROM THE AUGUST 13, 2025 BOARD MEETING (FOR POSSIBLE ACTION)
- b. APPROVAL OF THE REVISED SOMERSET ACADEMY OF LAS VEGAS ACADEMIC CALENDAR FOR THE 2025/2026 SCHOOL YEAR (FOR POSSIBLE ACTION)
- c. APPROVAL OF THE AMENDED SOMERSET ACADEMY OF LAS VEGAS BOARD OF DIRECTORS HANDBOOK (FOR POSSIBLE ACTION)

### 4. BOARD MEMBER CLOSING COMMENTS AND FEEDBACK (FOR DISCUSSION ONLY) *(AN OPPORTUNITY FOR BOARD MEMBERS TO SHARE CLOSING REMARKS, EXPRESS APPRECIATION TO SCHOOL LEADERS, SUGGEST FUTURE DISCUSSION TOPICS, OR REQUEST FOLLOW-UP ON SCHOOL-RELATED MATTERS AND EVENTS.)*

### 5. ANNOUNCEMENTS (FOR DISCUSSION ONLY) *(A TIME FOR ACADEMICA AND OTHER DESIGNATED INDIVIDUALS TO SHARE GENERAL UPDATES, REMINDERS, OR INFORMATIONAL ITEMS WITH THE BOARD AND SCHOOL LEADERSHIP.)*

### 6. PUBLIC COMMENT *(NO ACTION MAY BE TAKEN ON ANY MATTER RAISED DURING THIS AGENDA ITEM UNTIL IT HAS BEEN SPECIFICALLY INCLUDED ON A FUTURE AGENDA AS AN ITEM FOR POSSIBLE ACTION)*

### 7. ADJOURN MEETING

THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

- 1) SOMERSET ALIANTE CAMPUS – 6475 VALLEY DR., NORTH LAS VEGAS, NV 89084
- 2) SOMERSET LONE MOUNTAIN CAMPUS – 4491 N. RAINBOW BLVD., LAS VEGAS, NV 89108
- 3) SOMERSET LOSEE CAMPUS – 4650 LOSEE ROAD, NORTH LAS VEGAS, NV 89081
- 4) SOMERSET NORTH LAS VEGAS CAMPUS – 385 W. CENTENNIAL PKWY, NORTH LAS VEGAS, NV 89084
- 5) SOMERSET SKY POINTE CAMPUS – 7038 SKY POINTE DR., LAS VEGAS, NV 89131
- 6) SOMERSET SKYE CANYON CAMPUS – 8151 N. SHAUMBER ROAD, LAS VEGAS, NV 89166
- 7) SOMERSET STEPHANIE CAMPUS – 50 N. STEPHANIE ST., HENDERSON, NV 89074
- 8) [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/)
- 9) [HTTPS://NOTICE.NV.GOV/](https://notice.nv.gov/)

**SOMERSET ACADEMY OF LAS VEGAS  
SUPPORT SUMMARY**

MEETING DATE: **SEPTEMBER 9, 2025**  
AGENDA ITEM: **PUBLIC COMMENT STATEMENT**

**SUBJECT: PUBLIC COMMENT STATEMENT**

☒ **ACTION**  
☐ **CONSENT AGENDA**  
☐ **INFORMATION**

**CONTRIBUTOR(S): JOHN BENTHAM/DENA THOMPSON**

PROPOSED WORDING FOR MOTION/ACTION:

**TO MAKE A PUBLIC COMMENT, JOIN THE ZOOM WEBINAR, ID NUMBER 859 2880 4607, OR CALL 1-669-444-9171 OR 1-669-900-9128 AND USE THE "RAISE HAND" FUNCTION.**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **3-5 MINUTES**

BACKGROUND:

**IN ACCORDANCE WITH THE NEVADA OPEN MEETING LAW THIS INFORMATION MUST BE READY BEFORE THE FIRST PUBLIC COMMENT PERIOD IN FULLY VIRTUAL MEETINGS.**

ATTACHMENTS:  
**NONE**

**SOMERSET ACADEMY OF LAS VEGAS  
SUPPORT SUMMARY**

MEETING DATE: **SEPTEMBER 9, 2025**

AGENDA ITEM: **3a – APPROVAL OF MINUTES FROM THE AUGUST 13, 2025 BOARD MEETING**

**SUBJECT: APPROVAL OF MINUTES**

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

**PRESENTER(S): BOARD/DENA THOMPSON**

**PROPOSED WORDING FOR MOTION/ACTION:**

**MOVE TO APPROVE THE MINUTES FROM THE AUGUST 13, 2025 BOARD MINUTES.**

**ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): 1-2 MINUTES**

**BACKGROUND:**

**MINUTES FROM THE AUGUST 13, 2025 BOARD MEETING SHOULD BE REVIEWED BY THE BOARD FOR POSSIBLE APPROVAL.**

**ATTACHMENTS:**

**1. AUGUST 13, 2025 BOARD MEETING MINUTES**

**MINUTES**  
**OF THE MEETING OF THE**  
**BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS**  
**AUGUST 13, 2025**

The Board of Directors of Somerset Academy of Las Vegas held a public meeting on August 13, 2025, at 4:30 p.m. via Zoom.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 4:31 p.m. by Board Chair John Bentham. The following Board members were in attendance: John Bentham, LeNora Bredsguard, Travis Mizer, Matt Hurley, Sarah McClellan, and Matt Morris (at 4:34 p.m.).

Board Member Renee Fairless was not in attendance.

Also present were the following principals: Jessica Scobell, Lee Esplin, Cesar Tiu, Kate Lackey, Mindi Palomeque, Shannon Manning, and David Fossett. Other attendees included Somerset Inc. representatives Suzette Ruiz and Bernie Montero, and Academica representatives Gary McClain, Trevor Goodsell, and Dena Thompson.

**2. PUBLIC COMMENT**

Ms. Dena Thompson read the public comment access instructions, as required under Open Meeting Law for virtual meetings.

There was no public comment.

**3. ACTION & DISCUSSION ITEMS**

**a. APPROVAL OF MINUTES FROM THE JULY 21, 2025 BOARD MEETING**

**MEMBER MCCLELLAN MOVED TO APPROVE THE MINUTES FROM THE JULY 21, 2025 BOARD MEETING, AS PRESENTED. MEMBER BREDSGUARD SECONDED THE MOTION AND THE MOTION PASSED UNANIMOUSLY.**

**b. REVIEW AND APPROVAL OF THE ALLOCATION FOR TEACHER RAISES BASED ON ASSEMBLY BILL 398**

Mr. Goodsell reported that the \$2 per-pupil funding increase had effectively resulted in a funding decrease due to inflation and significant insurance cost increases. Without AB398 funds, staffing reductions or pay cuts would have been necessary. With the \$2.5 million allocated through AB398, the school had been able to restore a planned 1.6% pay decrease, provide an average 4% raise (some higher based on merit and market adjustments), and make targeted increases to retain staff. The allocation had been within \$7 of the budgeted amount. In response to Member Bredsguard's question, Mr. Goodsell confirmed that AB398 funding was currently for two years, with hopes it would become permanent.

**MEMBER BREDSGUARD MOVED TO APPROVE THE ALLOCATION OF TEACHER RAISES BASED ON ASSEMBLY BILL 398, AS PRESENTED. MEMBER HURLY SECONDED THE MOTION AND THE MOTION PASSED UNANIMOUSLY.**

#### **4. BOARD MEMBER CLOSING COMMENTS AND FEEDBACK**

Member Bredsguard wished everyone a good first week of school and hoped they were staying cool. Member Hurley shared that his three children at the Sky Pointe campus had enjoyed their first three days and that things were going well. Member McClellan extended happy first week wishes to all.

Chair Bentham reported visiting six campuses in the past two days and expressed excitement over the positive atmosphere, staff enthusiasm, and student behavior. He commended principals for motivating their staff and creating a strong vision on their campuses, noting that this energy should carry through the year

#### **5. ANNOUNCEMENTS**

Mr. McClain announced that the next board meeting was targeted for October 6, with no additional meetings anticipated before then. He noted that the Interim Finance Committee would meet on October 15 to officially approve the raise allocation item, after which a brief telephonic meeting might be scheduled to address remaining business.

Principal Esplin thanked Mr. Goodsell for his extensive work preparing the funding plan, noting that he had worked long hours, including giving up a vacation, to ensure its completion. Chair Bentham echoed the appreciation, recognizing the challenge of working with limited resources.

Ms. Ruiz wished everyone a great school year and expressed excitement about the upcoming presentation of academic results, praising the significant growth across all schools. Mr. Montero encouraged maintaining momentum, noting the board's longstanding goal of becoming a five-star system and expressing confidence that the schools were close to achieving it. Chair Bentham concluded by affirming the board's support for principals, teachers, and staff, noting that the pay raise reflected those priorities.

#### **6. PUBLIC COMMENT**

There was no public comment.

#### **7. ADJOURN MEETING**

**THE MEETING ADJOURNED AT 4:45 P.M.**

**Approved on:**

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**Secretary of the Board of Directors  
Somerset Academy of Las Vegas**

**SOMERSET ACADEMY OF LAS VEGAS  
SUPPORT SUMMARY**

MEETING DATE: **SEPTEMBER 9, 2025**

AGENDA ITEM: **3b – APPROVAL OF THE REVISED SOMERSET ACADEMY OF LAS VEGAS  
ACADEMIC CALENDAR FOR THE 2025/2026 SCHOOL YEAR**

**SUBJECT: APPROVAL OF REVISED ACADEMIC CALENDAR**

☒ **ACTION**

☐ **CONSENT AGENDA**

☐ **INFORMATION**

**PRESENTER(S): SOMERSET PRINCIPALS**

**PROPOSED WORDING FOR MOTION/ACTION:**

**MOVE TO APPROVE THE REVISED ACADEMIC CALENDAR, AS PRESENTED.**

**ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): 1-2 MINUTES**

**BACKGROUND:**

**NOVEMBER 10, 2025, IS CURRENTLY SCHEDULED AS A PROFESSIONAL DEVELOPMENT DAY WITH NO STUDENTS IN ATTENDANCE. A SIGNIFICANT NUMBER OF STAFF HAVE REQUESTED THE DAY OFF IN ORDER TO EXTEND THE FOUR-DAY WEEKEND. SCHOOL ADMINISTRATORS ARE RECOMMENDING THAT THE DATE BE CHANGED TO A “NO SCHOOL” DAY FOR BOTH STAFF AND STUDENTS, WITH NOVEMBER 3, 2025, IDENTIFIED AS A POSSIBLE ALTERNATE DATE FOR THE PROFESSIONAL DEVELOPMENT DAY. ACCORDING TO THE MINUTE CALENDAR, THIS ADJUSTMENT CAN BE ABSORBED WITHOUT REQUIRING ADDITIONAL CHANGES TO THE SCHOOL CALENDAR.**

**ATTACHMENTS:**

**NONE**



## SOMERSET ACADEMY OF LAS VEGAS SUPPORT SUMMARY

MEETING DATE: **SEPTEMBER 9, 2025**

AGENDA ITEM: **3b – APPROVAL OF THE AMENDED SOMERSET ACADEMY OF LAS VEGAS  
BOARD OF DIRECTORS HANDBOOK**

SUBJECT: **AMENDED BOARD OF DIRECTORS HANDBOOK**

☒ ACTION

☐ CONSENT AGENDA

☐ INFORMATION

PRESENTER(S): **GARY MCCLAIN**

PROPOSED WORDING FOR MOTION/ACTION:

**MOVE TO APPROVE THE AMENDED BOARD OF DIRECTORS HANDBOOK, AS PRESENTED.**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **1-2 MINUTES**

BACKGROUND:

**THE BOARD HANDBOOK IS BEING AMENDED TO INCORPORATE A CODE OF ETHICS IN COMPLIANCE WITH THE REQUIREMENTS OF THE SPCSA. WHILE ALL BOARD MEMBERS CURRENTLY COMPLETE AN ETHICAL STANDARDS FORM, THE INCLUSION OF A FORMAL CODE OF ETHICS WILL ENSURE ALIGNMENT WITH STATUTORY REQUIREMENTS. THE CODE OF ETHICS IS INTENDED TO FUNCTION IN CONJUNCTION WITH THE EXISTING ETHICAL STANDARDS FORM. THE SPCSA REQUIRES SUBMISSION OF THE BOARD HANDBOOK, BYLAWS, AND CODE OF ETHICS ANNUALLY AS PART OF ITS GOVERNANCE COMPLIANCE PROCESS.**

ATTACHMENTS:

**1. AMENDED BOARD OF DIRECTORS HANDBOOK**



# SOMERSET ACADEMY

## OF LAS VEGAS

### BOARD OF DIRECTORS HANDBOOK

## **PURPOSE**

Somerset Academy promotes a culture that maximizes student achievement and fosters the development of accountable, 21st century learners in a safe and enriching environment.

## **MISSION STATEMENT**

Somerset Academy of Las Vegas will prepare students to excel in academics and attain knowledge through effective teaching and life-long learning. Somerset Academy is dedicated to providing an equitable, high-quality education for all students

## **POLICY STATEMENT ON DECISION MAKING**

The Somerset Academy of Las Vegas charter school exists for the betterment and well-being of the students and families of the school. All decisions by the Board of Directors, Executive Director and the Principals shall be made within the parameters and uphold the principles of the purpose and mission statements. Decisions shall be made first considering the purpose and mission statements and then considering the students and their families, always keeping in mind that parents should have a meaningful voice in their child's education.

## **BOARD MEMBER AGREEMENT**

A member of the Somerset Academy of Las Vegas Board of Directors ("Board") shall be fully committed to the charter school concept. The purpose of the Board is to set the general direction and policy of the school, not to manage it on a daily basis. Directors shall be able to govern in a manner to ensure adherence to the Somerset Academy of Las Vegas ("SALV") purpose and mission statements. Furthermore, Directors shall foster positive relationships with school personnel, the school community, and community at large, oversee the financial stability of SALV, and deal with school related issues as prescribed in the bylaws. By signature below, each director agrees to uphold the terms of this agreement.

All Directors shall understand the curriculum that has been approved by the board and be in agreement with the educational philosophy, discipline policy and administrative structure of SALV.

All directors should attend at least two PTO meetings or events a year to show support and encouragement for that vital aspect of our school. Directors will not serve on the PTO Board of Directors or Executive Committee. Directors may chair and/or serve on other committees of the PTO.

Prior board experience is helpful but not required. Placing a high value on professionalism and the success of the school is mandatory. Motivation for serving on the board shall be to facilitate the educational success of students.

All directors are required to attend a yearly board retreat where the goals of the board are defined and a board self-evaluation shall be conducted to critique the performance of the board during the past year. Additional meetings may be held during the year where outside speakers present information on effective board leadership and/or other pertinent topics are discussed.

The board shall conduct a Board Visit Day at least once every academic year. During this time, directors will visit classrooms, talk with the faculty, staff, and students, and become familiar with current school concerns.

Directors shall fulfill their board and committee responsibilities to their fullest capability.

All directors should remember that being a public relations representative is one of their key roles.

## **BEHAVIORAL EXPECTATIONS**

Directors shall abide by the Nevada Open Meetings Law, NRS Chapter 241. The open meetings law states that anyone discussing board business, policy, actions, resolutions, etc., except at meetings for which notice has been properly posted at least 3 days prior to the meeting, is illegal. "Meeting" with another director is defined as communication in person, by telephone, by electronic mail, or through any other means. Closed sessions and confidentiality laws are also outlined in the statute. Personnel matters and individual student discipline are confidential by law and may be conducted in closed session.

Expectations include a professional demeanor at all board and school functions. Issues being discussed shall not be personalized and directed toward a fellow director, SALV personnel, parent or anyone else. Discernment should be used in interpersonal relationships and communications.

A diversity of opinions and solutions are necessary for the effective governance of SALV; however, directors shall respect and listen to ideas being presented by another director. Directors shall encourage each other to fulfill their responsibilities to the fullest of their potential.

When receiving criticism from parents or other parties about school personnel or other directors, the director shall direct the speaker to the director / personnel, which the situation involves. Directors shall never speak negatively about school personnel or other directors to the school community, or parties outside the school community.

Conflict shall be resolved by those between whom it exists. Directors will commit to resolving conflict directly with each other or with the appropriate school personnel and not share the conflict with anyone outside of the conflict except as necessary to follow the approved conflict resolution policy of SALV, including, but not limited to, other parents, other school personnel, or the media.

Directors shall exemplify integrity, honesty, and respect. A dedication and commitment to the vision of SALV and the charter school movement shall be top priority for any directors. Any

director finding himself or herself involved in an irresolvable conflict shall put the vision and interest of the school first.

Directors are expected to attend all board meetings unless excused. A director missing more than two consecutive board meetings without prior approval for their absence from the Board Chairperson or at least two other directors shall receive a notice of probation. Missing a third meeting without prior approval is considered a resignation by that director.

All board meetings shall be governed according to appropriate parliamentary procedure.

## **GOVERNANCE OF SOMERSET ACADEMY OF LAS VEGAS**

SALV shall be governed by the board. The board shall be made up of seven directors, at least one of whom is a parent or guardian of an enrolled student, two of whom are active or retired licensed educators, and two of whom are individuals with expertise in the areas of accounting, law, human resources and/or finance. The board shall establish and maintain fundamental school policies to ensure adherence to the purpose and mission statements.

SALV's Executive Director and Principals shall be expected to attend all Board Meetings in compliance with the attendance policy set forth for Board Members herein. The Principals shall make day-to-day management decisions and are responsible for all administrative duties for the school. The Executive Director and Principals shall report directly to the board and serve at the pleasure of the board.

Directors should remember that derogatory statements concerning matters regarding SALV in a public forum tend to bring disrepute on the school as a whole and could be counterproductive to not only SALV, but also the Nevada charter school movement. If a director questions a school related decision, he or she shall immediately take that concern or disagreement to the Principal in a confidential and diplomatic manner. Likewise, the Principal shall agree to the same commitment regarding board decisions.

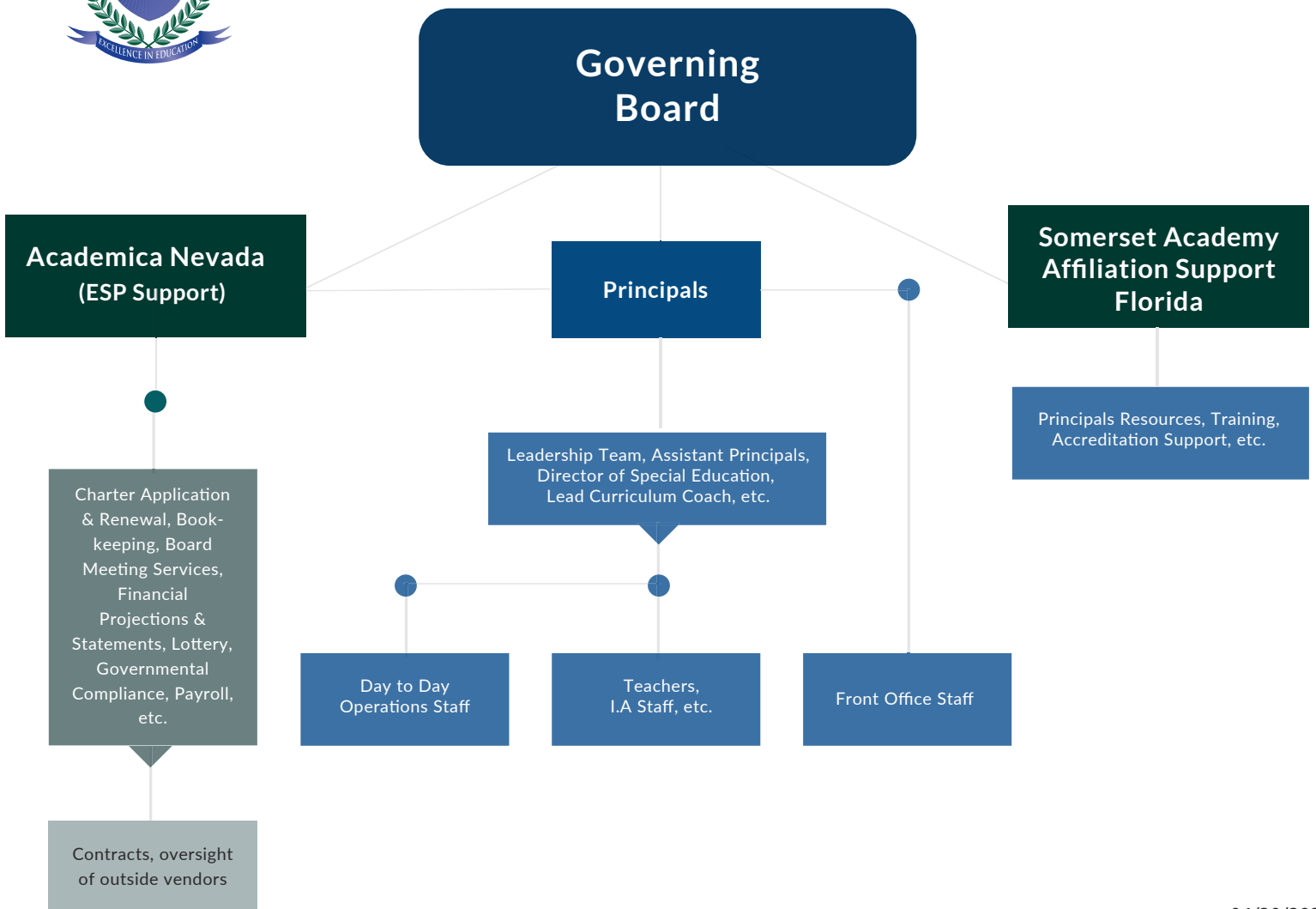
While at the school, directors shall be mindful of the different roles they play: parent, volunteer, director, etc. Directors shall not use their position of authority while acting in their parent or volunteer roles. With humility, each Director shall serve the best interests of the school.

Directors shall remember that stepping out of their advisory or director capacity and attempting to manage or unduly influence the operations of the school will always cause problems.

The purpose and mission statements of SALV will serve to guide and direct the function and decisions of the board. The goal to continually improve, maintain integrity, serve SALV families and ensure academic success for SALV's students shall take precedence in all situations.



## SOMERSET ACADEMY OF LAS VEGAS ORGANIZATIONAL CHART



## NEVADA COMMISSION ON ETHICS; CODE OF ETHICS OBLIGATIONS

The Nevada Commission on Ethics is a body appointed by the Governor and Legislative Commission to interpret and enforce the provisions of the Ethics in Government Law set forth in NRS Chapter 281A (“Ethics Law”). The Ethics Law establishes the public policy and standards of conduct necessary to ensure the integrity and impartiality of government, free from conflicts of interest between public duties and private interests of state and local public officers and employees. As a public officer, serving as a public charter school governing board member, your public office is a public trust and shall be held for the sole benefit of the people. As a public officer, you must commit yourself to avoid conflicts between your private interests and those of the general public whom you serve.

All governing Board Members must maintain at all times compliance with the Code of Ethical Standards outlined in [NRS Chapter 281A \(Ethics in Government\)](#), guidance in [NAC 281A](#) (Ethics in Government), and as further outlined in the Nevada Ethics in Government Manual (linked below), including abiding by the Somerset Academy of Las Vegas Board’s adopted Conflicts of Interest Policy.

Please ensure as a Board Member that you have completed the following tasks:

1. Reviewed the **Nevada Ethics in Government Manual** available at [ethics.nv.gov](http://ethics.nv.gov) website [HERE](#)
2. Completed the *Nevada Acknowledgement of Ethical Standards for Public Officials* (part of new Board Member packet)
3. Completed all required fingerprinting and background check(s) and other board member documentation in a timely manner

Should any questions arise about your ethical obligations that the Nevada Ethics in Government Manual document does not address, the Commission staff stands ready to respond to questions or facilitate requests for opinion from the Commission. You may also seek clarity from your assigned Academics board liaison.

## **RESPONSIBILITIES AND DUTIES OF THE BOARD OF DIRECTORS**

The board is responsible for:

1. Implementing the purpose and mission statements as well as the school's philosophy and objectives. This philosophy should be read on a regular basis and taken into consideration whenever possible changes of policy are under discussion.
2. Establishing policies for the Principal's operation of SALV as well as ensuring that the provisions of SALV's Articles of Incorporation, Bylaws, the charter, and other contracts or agreements with the Nevada State Public Charter School Authority and other entities are being followed.
3. Establishing fiscal policy and boundaries, including but not limited to, budgets and financial controls for the schools.
4. Selecting a new Principal, when necessary.
5. Establishing necessary working committees and ensuring that all directors are actively involved in appropriate committee assignments.
6. Periodic evaluations of SALV, taking into consideration the school's philosophy and goals as stated in the purpose and mission statements.
7. Conducting a written annual evaluation of the performance of the Principal and establishing his/her performance goals for the following year.
8. Conducting a written annual self-evaluation, including consideration of whether the board and its committees are independently knowledgeable concerning school matters or are relying too heavily upon the Principal and other school personnel for guidance in establishing and maintaining policies.
9. Keeping full and accurate minutes of board meetings and those of its committees.
10. Maintaining a policy book so that governing decisions made over a period of years may be readily available to subsequent directors and administrators.
11. Developing and maintaining a communication link to the community.

Remember that each director has no individual authority; it is only as a collective board that there is authority.



Agreed to and Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Director, Somerset Academy of Las Vegas

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Director, Somerset Academy of Las Vegas

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Director, Somerset Academy of Las Vegas

## APPENDIX

The following documents are attached or linked for review:

1. Articles of Incorporation
2. Bylaws
3. Nevada Ethics in Government Manual for Public Officers and Public Employees (July 2010 version) ([available here](#))
4. Previous board meeting minutes with board packet supplements are available at the following link: [Somerset Academy of Las Vegas](#)