

NOTICE OF PUBLIC MEETING
of the
Board of Directors of
SOMERSET ACADEMY OF LAS VEGAS

Notice is hereby given that the Board of Directors of Somerset Academy of Las Vegas, a public charter school, will conduct a public meeting on June 2, 2020 beginning at 6:00 p.m. via Zoom Meeting.

Join Zoom meeting: <https://academica.zoom.us/j/94592155936> Meeting ID: 945 9215 5936; or via audio by calling: +1 669 900 6833 or +1 253 215 8782

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, the Board Chairperson may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may contact Dena Thompson at (702) 431-6260 or dena.thompson@academicnv.com two business days in advance so that arrangements may be conveniently made.

If you would like copies of the meeting agenda, support materials or minutes, please visit the school's website at somersetacademyoflasvegas.com. For copies of meeting audio, please email dena.thompson@academicnv.com

Public comment may be limited to three minutes per person at the discretion of the Chairperson.

AGENDA

June 2, 2020 Meeting of the Board of Directors of Somerset Academy of Las Vegas A College Prep School

Cultivating Effective Leaders, Good Character and a Desire to Render Service

We prepare students to excel in academics and attain knowledge through life-long learning by dedicating ourselves to providing equitable, high-quality education for all students. We promote a culture that maximizes student achievement and fosters the development of accountable 21st Century learners in a safe and enriching environment.

(Action may be taken on those items denoted “For Possible Action”)

1. Call to order and roll call (For Possible Action)
2. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*
3. Student/School Achievement Recognition (For Discussion)
4. Consent Agenda (For Possible Action) *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or member of the public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*
 - a. Minutes from the April 14, 2020 and May 7, 2020 Board Meetings
 - b. Approval of Recommendation from the Finance Committee:
 1. School Financial Performance (Not for Action)
 2. Approval of Final Budget for the 2020/2021 School Year
 3. Approval of Stipend for Lead Principal
5. Academic Progress Reports and Updates on School Initiatives (For Discussion)
6. Review and Approval of Vendor for Resurfacing at the North Las Vegas and Skye Pointe campuses (For Possible Action)
7. Discussion and Possible Action to Approve a National School Lunch Vendor for Somerset Academy of Las Vegas for the 2020/2021 School Year from the Following: 1) Better 4 You Meals and 2) Fresh Start Meals (For Possible Action)
8. Discussion and Approval of Outside Legal Counsel from the Following: 1) Wiley Petersen – Jon Blum; 2) Howard and Howard – Mark Gardberg (For Possible Action)
9. Review and Approval of a Revision to the Somerset Academy of Las Vegas Board of Director Bylaws (For Possible Action)
10. Academics Announcements and Notifications (Information)

11.Member Comment (Information/Discussion)

12.Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*

13.Adjournment (For Possible Action)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- 1) Somerset Aliante Campus – 6475 Valley Dr., North Las Vegas, NV 89084
- 2) Somerset Lone Mountain Campus – 4491 N. Rainbow Blvd., Las Vegas, NV 89108
- 3) Somerset Losee Campus – 4650 Losee Road, North Las Vegas, NV 89081
- 4) Somerset North Las Vegas Campus – 385 W. Centennial Pkwy, North Las Vegas, NV 89084
- 5) Somerset Sky Pointe Campus – 7038 Sky Pointe Dr., Las Vegas, NV 89131
- 6) Somerset Skye Canyon Campus – 8151 N. Shaumber Road, Las Vegas, NV 89166
- 7) Somerset Stephanie Campus – 50 N. Stephanie St., Henderson, NV 89074
- 8) Notices.nv.gov

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020
Agenda Item: 4 – Consent Agenda
Number of Enclosures:

SUBJECT: Consent Agenda

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Move to approve the items for action on the consent agenda.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: Support materials and/or background has been provided to the Board. All items on the Consent Agenda which are for action can be approved in on motion; however, individual items may be taken off the Consent Agenda if the Board deems that discussion is necessary.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020
Agenda Item: 4a – Minutes from the April 14, 2020 and May 7, 2020 Board Meetings
Number of Enclosures: 2

SUBJECT: Minutes Approval

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: Board meetings were held on April 14, 2020 and May 7, 2020. As such, the minutes will need to be approved for these meetings.

Submitted By: Staff

MINUTES
of the meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
April 14, 2020

The Board of Directors of Somerset Academy of Nevada held a public meeting on April 14, 2020, at 6:00 p.m. via Zoom meeting.

1. Call to order and Roll Call

Board Chair John Bentham called the meeting to order at 6:01 p.m. In attendance were Board members Travis Mizer, LeNora Bredsguard (left at 8:08 p.m.), Cody Noble, Sarah McClellan, Will Harty, Gary McClain, and John Bentham.

Also present was Principals Lee Esplin, Cesar Tiu, Ruby Norland, Christina Threeton, Jessica Scobell, Elaine Kelley, and Kate Lackey; as well as Somerset Academy Inc. representatives Bernie Montero and Suzette Ruiz. Academica Representatives Crystal Thiriot, Ryan Reeves, Marla Devitt, Marc Clayton, Trevor Goodsell, Matt Padron, and Gayle Jefferson were also in attendance.

2. Public Comment and Discussion

There was no public comment.

3. Student/School Achievement Recognition

Member Bentham acknowledged that the Somerset family had a student from the Somerset Stephanie campus pass away from a home accident. Principal Ruby Norland addressed the Board with a few words about the student and her family. Member Bentham called for a moment of silence.

4. Consent Agenda

- a. Minutes from the February 18, 2020 Board Meeting**
- b. Approval of EL Policy/Plan**
- c. Approval of Recommendation from the Finance Committee:**
 - 1. School Financial Performance (Not for Action)**
 - 2. Approval of Initial Budget for the 2020/2021 School Year**
 - 3. Acceptance of Grant Funds from:**
 - a. Title IV A Sub Grant**
 - b. School Safety Facility Improvements**
 - c. CSP Grant for Aliante and Skye Canyon**
 - 4. Approval of the Furniture, Fixtures, and Equipment Lease for the 2020/2021 School Year**

Member McClellan moved to approve the consent agenda as presented. Member Noble seconded the motion, and the Board voted unanimously to approve.

5. Academic Progress Reports and Updates on School Initiatives

Principal Elaine Kelley addressed the Board and stated that the Aliante campus was using i-Ready to distribute instructional lessons. The students were required to complete at least three ELA and three math lessons per week with two Zoom instructional meetings per week with the teacher. The teachers held two grade level Zoom meetings per week, with an administrator attending at least one of the two meetings. The administrators held Zoom meetings three times per week. Paper packets had been distributed amongst all grade levels and forty Chromebooks had been issued to families in need. Principal Kelley stated that, although about 20 students did not connect with teachers the first few days, all had received face-to-face contact soon after. One student, with a medical situation at home, had received paper packets.

Member McClellan asked for an explanation of the Academic Performance Framework contained in the support materials. Ms. Crystal Thiriot addressed the Board and stated that the Academic Performance Framework was included for informational purposes. The framework compared the campuses to the nearest district school and was based on Star ratings. Ms. Thiriot explained that, due to the current virtual learning situation, new Star ratings would not be issued. All Star ratings would carry forward. Mr. Trevor Goodsell addressed the Board and stated that the Academic Performance Framework would be similar to the Financial Performance Framework. If a charter was significantly low for two or three years it could lead to a notice of concern. He further explained that they were not currently being used and were for informational purposes only.

Principal Cesar Tiu addressed the Board and stated that distance learning was going well at the Lone Mountain campus. A survey was sent to the families and staff to help understand the successes and struggles of the students and teachers. Most of the concerns were related to families with more than one student in the school and differing amounts of work required. Laptops had been distributed to those in need. He stated that teachers were to be available for their students from 7:45 a.m. until 3:45 p.m. to help with any questions. If a student did not attend two Zoom meetings in a row an administrator would need to be contacted. Member Bentham asked about attendance, to which Principal Tiu stated that only two students had been absent in the previous week.

Principal Jessica Scobell addressed the Board and stated that during the first two weeks of distance learning the Losee campus team had worked to ensure that the families had access to technology and connectivity. Packets were handed out to parents who had requested. The elementary school had utilized a hybrid of Zoom, i-Ready, and lessons prepared and posted on the virtual learning portal on the website. The lessons included fillable PDF forms, reading, and different lessons that students could do at their own pace. Principal Scobell stated that many of the parents were essential workers and were not always available to help their children log on. Teachers posted videos of lessons that could be accessed at any time. Over one hundred Chromebooks had been distributed, with more to be distributed on Friday.

Principal Scobell stated that the middle and high school classes were using Edgenuity, which had previously been used for credit retrieval. Every core content course was aligned with Nevada State content standards. The lessons included activities that culminated in a quiz and students were required to complete three lessons per core class per week. The teachers held Zoom tutorial sessions, reset the tests and quizzes, and provided help and assistance for the students. For the AP, Anatomy, and Physiology classes, which did not have an Edgenuity equivalent, the teachers set up course work through Google Classroom. The AP students would be able to take an abbreviated and adjusted AP test in May. Principal Scobell stated that the elective classes had been delayed for two weeks to allow the core classes to stabilize. The elective teachers had started posting one to two assignments per week or an ongoing project that was monitored.

She further stated that weekly parent updates were being done to outline grading and attendance protocol. Member Bentham asked if the students who were just being issued technology had been participating. Principal Scobell stated that most families that were picking up technology on Friday had found that they needed additional devices because of multiple students in the family. Attendance the week before spring break had been 97%.

Principal Kate Lackey addressed the Board and stated that the majority of the Skye Canyon students were learning digitally. The teachers were developing lessons that were fully aligned to the standards and curriculum. The lessons were put on the main website and then on to the teacher pages to ensure easy access in one location. The teachers had also utilized Zoom, Seesaw, and Google Classroom to track, monitor, and receive digital lessons. Some students preferred paper packets, which were distributed at the campus. Twenty-five Chromebooks had been distributed to families in need. Principal Lackey stated that the campus had 100% participation; adding that the teachers were diligent about reaching out to the students. Principal Lackey further stated that the SPED department was meeting all the IEP minutes, meeting the IEP goals, and attending all the IEP meetings. Member McClellan asked if the grading system was determined by campus or if there was a system-wide standard. Principal Lackey stated that all of the campuses were aligned; however, the grading was somewhat individualized according to campus needs.

Principal Lee Esplin addressed the Board and stated that the teachers had started immediately to learn the different platforms, including Zoom, Google Classroom and i-Ready. The Read by Three coach had created videos using Foundations to ensure that the Read by Three students received sufficient support. The middle and high school teachers were using Edgenuity. The students were required to be on the platform 150 minutes per week for core classes and 100 minutes for elective classes. The SPED students were required to be on the platform for 100 minutes to ensure they were not overwhelmed but were learning. Principal Esplin stated that the departments and grade levels were collaborating using Zoom. He further stated that the AP teachers were collaborating with the college board to ensure that the students were prepared to take the AP exams.

Principal Esplin stated that they were working with CSN to find a time for the students who had met the prescreening requirements for dual credit to take the required assessments. He stated that he had been working with his team to ensure that the graduating students had an actual graduation ceremony. Discussion ensued regarding possible settings for the ceremonies for the Sky Pointe and Losee campuses.

Principal Ruby Norland addressed the Board and stated that they were working to meet the family's needs with the right amount of distance learning to ease family concerns. During the first two weeks they had used a combination of paper packets and distance learning in the elementary grades. This week they had transitioned to all virtual learning for all grades. Thirty-two laptops had been distributed to families in need. Principal Norland stated that elementary teachers were holding Zoom meetings for one hour three times per week. Middle school students were having one Zoom sessions every day. The Read by Three coach had worked with students from the first week. The RTI students would begin receiving extra instruction starting on Monday. Principal Norland stated that they had 100% attendance for the first week and 8 absences the second week.

Member Bentham asked for an explanation of the requirements for special instruction. Principal Norland stated that students who had scored less than 40% on the MAPS assessment were identified as Read by Three students. Those students received additional intervention in reading by meeting with a teacher from two to five times per week. RTI students met daily with a teacher in small groups to provide

intensive instruction. Those students were receiving the small group instruction in addition to the normal lessons.

Principal Christina Threeton addressed the Board and stated that they had been providing a distance education checklist to the North Las Vegas campus families for each grade level; adding that the list was posted on the website, sent to each family via email, and posted on the teacher's Seesaw or Google Classroom. The checklist was for two weeks and included the assignments with due dates for the assignments. The teachers were using i-Ready, requiring one lesson per day, and genuine work to keep moving and progressing through the standards for the remainder of the year. Most of the teachers were using a flipped classroom model where they were providing the concept through different platforms such as power point or prerecorded video. They were using Zoom for question and answer sessions, group work and breakout sessions.

Principal Threeton stated that they held staff meetings once a week and grade level planning meetings once a week. The SPED teachers were meeting with their students throughout the day to provide their minutes. The instructional aides were working with the Read by Three students in breakout rooms. Principal Threeton further stated that all communication with students was being tracked on a spreadsheet. The average attendance was 97%, with about 35 students who did not participate. She was making calls and would visit homes in necessary to reach the students. They had distributed seventy laptops to families. Member Bentham asked for a report of the Saturday sessions that were held prior to the State closure order. Principal Threeton reported that they had been able to hold three sessions with over 140 students attending each Saturday. The sessions were 2 ½ hours filled with SBAC prep, filling the gap, and testing strategies.

Member Mizer asked if parents had asked about Star ratings, to which Principal Threeton replied in the negative. Member Mizer asked about the student retention rate. Principal Threeton stated that the retention for the 2019/2020 school year had been about 75%. Ms. Thiriot stated that the preliminary numbers show about a 95% retention rate, with 8th grade being about 25 students short of being full.

Member Bentham welcomed comments from the Florida representatives. Mr. Bernie Montero addressed the Board and stated that, although Florida was operating a little bit differently, the distance learning was similar. Ms. Suzette Ruiz addressed the Board and stated that she had joined the principal meetings and was able to see collaboration of ideas and activities. She stated that the Board should be proud of the work and leadership provided by the principals and congratulated the principals. Member Bentham noted that the principals had developed and implemented a plan quickly to provide for the students.

Principal Kelley thanked Academica for their support through the transition to distance learning and Florida for the collaboration. She reviewed the principal cohort discussions and collaborations, including: twice weekly Zoom principal meetings, sharing of distance education plans, an ongoing text group, distribution of packets and technology, final exams and end of year projects, end of year promotions, self-evaluations, and the 2020/2021 PD calendar. Principal Kelley stated that system responsibilities such as purchase orders, grant approvals, payroll approvals, and the coordination of reports due to the state were being completed. She further stated that she would be using the CSP grant money to purchase Chromebooks and Chromebook carts for the Aliante campus. The purchase would provide each grade level teacher and each SPED teacher with a cart.

Member Bentham asked Member Bredsguard and Member McClellan, as educators, to comment on the reports presented by the principals. Member Bredsguard stated that she was pleased to see that the RTI students were meeting in small groups. Member McClellan stated that it was inspiring to see how well Somerset had been able to rise to the challenge much better than district schools.

6. Educational Assistance Update

Mr. Trevor Goodsell addressed the Board with an update on financial performance stating that, with the closure of the Strip and restaurants, there would be a shortfall in sales tax. He stated that Nevada was the fourth most sales tax reliant state for funding. Mr. Goodsell stated that notice had been received from the charter authority that the DSA would decrease 4% for the current year through decreasing the fourth quarter funding by 16%. He stated that, even with the decrease, Somerset was projected to run a surplus. Mr. Goodsell further explained that State grants were to be cut, with the exception of salaries. Member McClellan asked if repayment of funds previously received would be required, to which Mr. Goodsell replied in the negative. Member Noble asked how the cuts would affect the bond obligations. Mr. Goodsell stated that, although he was in contact with the underwriters and financial advisors, he did not yet know how the bonds would be affected; however, the difficulty meeting bond covenants would not be unique to Somerset.

Mr. Goodsell explained that the principals had asked for an expansion of the educational assistance program to include long term subs. He stated that the 2019/2020 budget had included \$45,000 with \$12,450 being issued to date. The amount would probably double with the end of the college semester. The amount issued for the 2018/2019 school year was \$35,000. Mr. Goodsell stated that, with some limits, expanding the program would be good. Principal Scobell stated that the campuses had many long term subs who were dedicated to Somerset; however, most lacked the financial resources to finish a program for licensure. Member Noble stated that most Board members were in favor of the expansion; however, they would need to be able to review and discuss the policy before voting. Member McClain asked what the 2020/2021 initial budget had contained for educational assistance, to which Mr. Goodsell replied that it had been \$90,000. Ms. Thiriot apologized that the policy that had been written had not been included with the support materials.

This item was tabled.

7. Review and Approval of Turf Replacement for the Sky Pointe Campus

Ms. Gayle Jefferson addressed the Board to explain the bid process and reviewed the bids received as contained in the support materials. She stated that the bids were evaluated using a rubric with a recommendation to select Green Living Services. The bid provided an eight-year warranty that would allow for up to 5000 students per day. Discussion ensued regarding the difference between the bids. Mr. Goodsell stated that bonds funds would be used for the turf replacement, which would leave approximately \$20,000 in bond funds. Member Mizer asked if the warranty contained any exclusions that the Board should know about. Mr. Ryan Reeves addressed the Board and stated that he had reviewed the warranty and discussed the coverage with the provider. The provider expressed that the warranty would cover any defects as long as the turf was maintained correctly.

Member Noble noted that the bid contained options and asked if any of the options were being considered. Ms. Jefferson stated that option three would use the existing turf and place it on the hill on the west side of the campus. Principal Esplin explained that the rock that was currently on the hill often washed down onto the field. He further explained that if the rock were replaced with the turf it would provide an area for spectators to sit. Member Bentham stated that the approval could include an amount not to exceed and asked for a more accurate account of the money was left in bond proceeds after the base bid. Mr. Goodsell stated that, after the base bid, there would be \$24,453; adding that at 5.25% it was equivalent to \$1,656 per year. Member Noble stated that the difference would be negligible in comparison to the benefit to the school. Member Harty agreed that it would be negligible; however, given the current statewide shutdown, money was going to be very tight in the future. He stated that although all expenditures would need to be reviewed carefully he was in favor in this situation.

Member Noble moved to approve the bid of Green Living Services up to the amount of \$270,000, giving Principal Esplin the opportunity to negotiate options. Member Bredsguard seconded the motion, and the Board voted unanimously to approve.

8. Review and Approval for NSLP to Include all Somerset Academy of Las Vegas Campuses

Mr. Goodsell stated that the DSA funding formula would be changing during the next legislative session to a weighted formula. One of the weights in the new formula would be free and reduced lunch, with participation in the National School Lunch Program (NSLP) as the only audited program to be used for verification of students who qualified for free and reduced lunch. He explained that the previous year counts would be used to calculate the weighted funding. The Somerset campuses that were not participating in NSLP for the 2020/2021 school year would not qualify for the weighted funds for the 2021/2022 school year. Mr. Goodsell stated that, although there would be some initial expenses to implement the program at the campuses, the program would become self-sustaining after about one year.

Member Bentham asked if the principals approved adding the program to their campuses. Principal Kelley stated that they understood the necessity; however, because of the restrictions involved with the program, they would have preferred to remain with their current lunch vendors. Member Noble expressed concern with beginning the program, along with the restrictions and added expenses, and not having enough facts available to fully understand the implications. Mr. Goodsell explained that he could not provide actual numbers because the funding formula would not be determined until the 2021 legislative session. He stated that once the funding was determined it would be too late to avoid the loss of the weighted funding for the campuses without NSLP; adding that the lost funding revenue would be detrimental to the financial strength of the system.

Member Noble reiterated the need for actual models showing the expected loss in revenue. Mr. Goodsell stated that the only information available to possibly use as a model was provided before the State closure due to COVID-19 and would not provide accurate models. Mr. Reeves stated that, although actual formulas were not available, the Charter Authority had been informed by the Department of Education that Care Act money being received from the federal government would be distributed based upon NSLP percentages. He further explained that the Department of Education would be testifying at the hearings and advising the legislature to follow that standard for the funding formula. Member Noble again expressed concern with being asked to approve the program without actual facts and figures. Member Bentham also expressed concern with the program and the restrictions it would bring to the campuses.

Member Noble asked if the vote could be tabled until Mr. Goodsell could provide models of the possible impact. Member Harty stated that, although he shared Member Noble's concern with the lack of actual facts, he understood that providing the facts before the legislative session was not possible. He stated that he did not like the prospect of weighted funding; however, he was prepared to accept the need to meet the requirements to avoid a funding penalty. Member Mizer also expressed an understanding of Member Noble's concern; however, he would vote to approve to avoid any potential funding loss. Member McClellan concurred with the need to approve to avoid any funding loss. Member McClain asked if delaying the vote would prevent the ability to begin the program. Mr. Goodsell stated that the timeline would be tight to meet the bidding requirements. Discussion ensued regarding the timeline for the bidding process and the startup costs for implementing the program.

Member Bentham asked if it would be possible to stop the program if the funding formula did not impact the system as predicted. Mr. Goodsell stated that, with a year to year contract, the program could be discontinued after one year. Member Noble stated that it was likely that implementing the program would be the best direction for the system; however, he was not yet satisfied that the Board was being given enough information to make a decision. Member Harty stated that any models or scenarios that could be provided would not be accurate until an actual decision was made by the legislature; adding that it would likely be a long and political process to determine the formula.

Member Mizer moved to approve the National School Lunch Program, as presented. Member Harty seconded the motion, and the Board voted to approve with a vote of 4 to 2, with Members Noble and Bentham voting in opposition.

9. Discussion and Possible Action Regarding Revisions to the Somerset Financial Policies and Procedures Manual

This item was tabled.

10. Discussion Regarding Somerset Academy's 10th Anniversary

Member Bentham stated that an event or celebration should be held next year and asked the Board and principals to think of ideas for a celebration. He stated that the celebration could include a fundraising element for the Somerset Foundation.

11. Academica Announcements and Notifications

Mr. Reeves stated that, although Somerset Academy did not qualify for the Payroll Protection Loan, Academica would commit to pass any savings they might receive to help Somerset if needed; adding that they would continue to pursue any available grants that may help with the funding shortfall. Member Bentham noted that non-profits, such as education, may become eligible. Mr. Goodsell stated that they continue to pursue all avenues available for financial assistance.

12. Member Comment

Member Mizer stated that funding would continue to be a huge concern. Member McClellan thanked everyone for all the hard work at this difficult time. Member Noble stated that he had been impressed that the administrators, teachers, and Academica had worked hard to make the change to virtual learning seamless. Member Harty also noted the seamless transition and thanked the administrators and teachers for their efforts. Member McClain echoed the sentiments previously expressed.

Member Bentham stated that he had been made aware that the land next to the Sky Pointe campus would be available through a bankruptcy auction. He asked Academica to explore any options to purchase the land. Mr. Reeves stated he would begin the process of exploration into the property.

13. Public Comment and Discussion

Principal Threeton mentioned that, with the North Las Vegas lease would be expiring soon, other options could also be explored.

14. Adjournment

The meeting was adjourned at 8:54 p.m.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

MINUTES
of the meeting of the
BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS
May 7, 2020

The Board of Directors of Somerset Academy of Nevada held a public meeting on May 7, 2020, at 6:00 p.m. via Zoom meeting.

1. Call to order and Roll Call

Board Chair John Bentham called the meeting to order at 6:01 p.m. In attendance were Board members John Bentham, Sarah McClellan, Cody Noble, Will Harty, Gary McClain, Travis Mizer, and LeNora Bredsguard.

Also present were Principals Lee Esplin, Cesar Tiu, Ruby Norland, Christina Threeton, Jessica Scobell, Elaine Kelley, and Kate Lackey; as well as Academica Representatives Crystal Thiriot, Ryan Reeves, Marla Devitt, Marc Clayton, and Trevor Goodsell.

Member Bentham recognized the dedication and commitment of all of the Somerset teachers during Teacher Appreciation Week.

2. Public Comment and Discussion

There was no public comment.

3. Discussion and Possible Action Regarding Revised Grade-Level Maximum Enrollment for the 2020/2021 School Year

Mr. Trevor Goodsell addressed the Board and explained that, due to the COVID-19 situation, Nevada was experiencing massive reductions in taxes collected. He referred to the Governor's letter contained in the support materials, which explained the need for budget reductions of anywhere between 6% and 14%, followed by a sample budget with 6%, 10%, and 14% reductions for each department. Mr. Goodsell noted that the Governor had stated not all departments would be treated equally; adding that education would likely see a 9% reduction, with the Department of Education portion at 6%.

Mr. Goodsell referred to page 13 of the support materials with an explanation of the budget for the 2019/2020 school year, then the 2020/2021 school year initial budget, followed by the budget with 6%, 10%, and 14% reductions. Mr. Goodsell stated that Clark County School District had three options for reduced funding: reduce hours for the hourly staff, layoffs, and cuts in salaries. He explained that Somerset had a fourth option, which was to increase the student to teacher ration from 25 to 1 in elementary to 26 to 1 and from 30 to 1 in middle school to 31 to 1. Mr. Goodsell referred back to document on page 13 of the support materials which explained the budget reduction with and without the extra students.

Mr. Ryan Reeves addressed the Board and explained that, if the students were to be added, it would be best to add them now so that desks and curriculum for the extra students could be purchased. He stated that, if the budget reductions were less than predicted, or when the economy returned to normal, the Board could make the decision to return to the existing student to teacher ratios. Member McClellan noted that,

with the need to purchase desks and curriculum, the cost would already be incurred if the Board decided to return to the current ratio. Member McClain stated that the ration increase was the best option. Member Harty stated that, although it was not a decision to be made lightly, it was the best option in the current situation.

Member Bredsguard asked if the high school ratio would also increase, to which Mr. Goodsell replied in the negative, explaining that the high school enrollment was typically lower. Member Bredsguard stated that it might cause a space issue on some campuses and asked how many additional students it would bring to the Stephanie campus. Mr. Goodsell stated that the Stephanie campus would increase from 960 to 996 students, an increase of 36 students.

Member Noble asked if the projections took into account the possibility that not all classes, particularly high school, would be filled to capacity. Mr. Goodsell explained that Somerset averaged 98.5% to 99% daily enrollment. He stated that the projection reflected 100% enrollment; however, the budget would be prepared at 95% enrollment. Member Noble noted that, even with the increased students, Somerset would still have a large reduction in funding. He stated that, although he had never voted in favor of increasing the ratio before, this was a step they needed to take. Member Bentham agreed that, even with this step, there would still be a loss in funding; adding that they would need to explore other options to reduce the loss, such as fees, leases and scrutinizing expenditures. Mr. Goodsell stated that he had been in touch with Turner Agassi to discuss the leases; adding that Academica was committed to working with Somerset to find resolutions to the shortfall. Discussion ensued regarding when actual funding reductions would be known.

Principal Elaine Kelley addressed the Board and stated that the principals had discussed the ratio increase and were in favor, especially when it related to financial resources; adding that they understood that, even with the increase, there would be a funding shortfall. Principal Lee Esplin addressed the Board and agreed with Principal Kelley with the understanding that the system would return to the current ratio when possible. Member Noble noted that his approval of the increase was with the anticipation that, when the situation changed, the Board would reconsider the maximum enrollment at the schools.

Member Harty moved to improve the grade-level maximum enrollment, as presented. Member Noble seconded the motion, and the Board voted unanimously to approve.

4. Member Comment

Member Harty thanked all of the teachers and administrators.

5. Public Comment

Mr. Reeves noted that the Zoom meeting had been capped at 100 participants; adding that if anyone who had wished to make public comment was unable to join the meeting, the item may need to be added to a future agenda to allow for public comment.

6. Adjournment

The meeting was adjourned at 6:28 p.m.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

DRAFT

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 4b – Approval of Recommendation from the Finance Committee

Number of Enclosures: 1

SUBJECT: Recommendations from the Finance Committee

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Finance Committee held a meeting on May 26, 2020 to discuss items that impact Somerset financially. The **DRAFT** minutes from the Finance Committee meeting have been included.

Submitted By: Staff

MINUTES
of the meeting of the
SOMERSET ACADEMY OF LAS VEGAS FINANCE COMMITTEE
May 26, 2020

Somerset Academy of Nevada Finance Committee held a public meeting on May 26, 2020, at 12:00 p.m. via Zoom meeting.

1. Call to order and Roll Call

Committee Member Will Harty called the meeting to order at 12:04 p.m. In attendance were Committee Members Jill Dayne and Will Harty.

Committee Member Travis Mizer was not present.

Also present were Principals Kate Lackey Elaine Kelley, and Lee Esplin; as well as Somerset Academy Inc. representatives Suzette Ruiz and Bernie Montero. Academica representatives Crystal Thiriot, Marc Clayton, Trevor Goodsell, Ryan Reeves, and Marla Devitt were also in attendance.

2. Public Comments and Discussion

There was no public comment.

3. Review and Approval of the Minutes from the April 3, 2020 Finance Committee Meeting

Member Dayne moved to approve the minutes from the April 3, 2020 Finance Committee meeting. Member Harty seconded the motion, and the Committee voted unanimously to approve.

4. Review and Discussion of Somerset Academy Financial Performance

Mr. Marc Clayton addressed the Committee and reviewed the financial performance according to the Charter Authority as contained in the support materials. He noted that Current Ratio, Unrestricted Days Cash on Hand, Enrollment Forecast Accuracy, Total Margins, and Debt to Asset Ratio were all meeting standards. He stated that Cash Flow did not meet standards; however, it could change depending on accounts receivables such as DSA and outstanding grants. He did not anticipate it being a problem. He further stated that the Debt Coverage Ratio also met standards.

Mr. Clayton reviewed the campus net income, noting that DSA was positive due to budgeting at 95% and hitting enrollment projections. The State SPED was unfavorable; however, he anticipated that the funding would be received by the end of the year. Salaries and benefits was favorable, as were copier fees and professional fees. Mr. Clayton noted that the affiliation fee training was currently favorable by

approximately \$260,000; however, he did not anticipate that would remain favorable due to the requirement to use the funds. Mr. Trevor Goodsell addressed the committee and stated that they would not be required to use the affiliation training fees due to all of the cancellations, which would result in a savings.

Member Harty noted that the support materials show that Somerset was sitting favorable at \$3.8 million through April and asked if a funding drop was anticipated. Mr. Goodsell replied that it had been expected that there would be a 4% reduction; however, a full DSA payment had been received. He noted that a reduction was still possible. Member Harty asked how a 4% reduction would affect the finances. Mr. Clayton replied that a 4% reduction would be \$2.8 million. Mr. Goodsell noted that Somerset would still end the year positive; however, it would negate the 5% cushion. Mr. Goodsell stated that he would communicate any updates on funding as they were received from the State.

5. Review and Possible Action to Recommend Approval of Final Budget for the 2020/2021 School Year

Mr. Goodsell stated that, with the reduction in funding that was expected, the budget had been developed with a 10% reduction in DSA and State Discretionary Units. He noted that a special legislative session was anticipated, which would help to determine the future funding reductions. He asked the Committee to recommend approval of the proposed budget so that it could be submitted to the State by the deadline. He noted that, after the correct funding was determined, a new budget would be presented to the Board for approval. He reviewed the changes in the budget, including: the increased student to teacher ration approved by the Board, the removal of raises, and a 10% reduction in management fees. With the changes made the budget was positive and could be submitted to the State. Mr. Goodsell further stated that, after the updated funding information was received, the budget would be better analyzed with the principals to determine any changes.

Member Dayne moved to recommend approval of the 2020/2021 final budget to the Somerset Board. Member Harty seconded the motion, and the Committee voted unanimously to approve.

6. Review and Possible Action to Recommend Approval of Stipend for Lead Principal

Ms. Crystal Thiriot addressed the committee and stated that, after the retirement of the Executive Director, the Lead Principal had taken on a lot of extra duties and recommended that she be given \$10,000 stipend annually for the outside duties. Member Harty stated that he felt that this might be an item that should be on the regular agenda to ensure that all Board members were aware of the item. Ms. Thiriot asked Member Harty if he would consider recommending the item for the consent agenda, with the option for any Board member to pull it from the consent agenda for discussion; adding that she would speak with each member to ensure that they were aware of the item. Member Harty replied in the affirmative, with the condition that all Board members were aware of the item.

Member Harty moved to recommend the approval of the stipend for the Lead Principal. Member Dayne seconded the motion, and the Committee voted unanimously to approve.

7. Member Comment

Member Dayne thanked everyone for the support during the school closure.

Member Harty noted that he appreciated the hard work by everyone during the difficult times. He stated that the management company and the Board would work hard to ensure that Somerset would provide the best education with the resources available.

8. Public Comment

Mr. Bernie Montero stated that Florida was facing the same unknowns and congratulated Somerset on finishing the school year. Ms. Suzette Ruiz thanked the Committee and Board for including the Florida team and pledged continued support.

9. Adjournment

The meeting was adjourned at 12: 24 p.m.

Approved on: _____

_____ **of the Finance Committee of
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020
Agenda Item: 4b1 – School Financial Performance
Number of Enclosures: 1

SUBJECT: School Financial Performance

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Finance Committee reviewed the school financial performance during the May 26, 2020 meeting.

Submitted By: Staff

CHARTER SCHOOL ANNUAL FINANCIAL PERFORMANCE REVIEW REPORT						PRE-RELEASE	
Somerset Academy of Las Vegas						BETA VERSION	
School Years		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	From	2014	2015	2016	2017	2018	2019
	To	2015	2016	2017	2018	2019	2020

FINANCIAL PERFORMANCE MEASURES, METRICS, RATINGS

NEAR TERM MEASURE 1

1 Current Ratio

r 51	Total Current Assets (Operating)	\$19,406,000	\$18,817,850	\$15,299,189	\$22,654,001	\$28,310,076	\$32,282,616
r 67	Total Current Liabilities (Operatin	3,529,571	4,552,047	5,979,923	5,233,509	6,566,881	7,979,043
	Current Ratio	5.50 x	4.13 x	2.56 x	4.33 x	4.3 x	4.0 x
	Ratings	MS	MS	MS	MS	MS	MS

Near Term Measure 2

2 Unrestricted Days Cash On Hand

r 44	Unrestricted Cash	\$3,955,036	\$6,205,237	\$6,797,555	\$12,990,269	\$17,110,262	\$16,854,643
r 94	Total Expenses, Operating	30,105,962	39,382,738	46,228,138	50,238,840	64,860,718	67,673,900
r 103	Total Depreciation	971,741	1,924,186	1,986,805	2,120,702	3,048,600	3,600,000
r 104	Total Amortization	-	-	-	1,215,536	565,850	-
	Total Expenses, Net	\$29,134,221	\$37,458,552	\$44,241,333	\$46,902,602	\$61,246,268	\$64,073,900
	Average Daily Expenses	\$79,820	\$102,626	\$121,209	\$128,500	\$167,798	\$175,545
	UDCOH	50 Days	60 Days	56 Days	101 Days	102 Days	96 Days
	Ratings	-	MS	DNMS	MS	MS	-

Near Term Measure 3

3 Enrollment Forecast Accuracy

r 29	Actual Enrollment	4,523	5,778	6,432	6,657	8,611	9,068
r 30	Projected Enrollment	4,365	5,650	6,450	6,539	8,660	9,039
	Forecast Accuracy	104%	102%	100%	102%	99%	100%
	Ratings	MS	MS	MS	MS	MS	MS

Near Term Measure 4

4 Notices

r 33	Debt Default (n/a if no debt)	No	No	No	No	No	No
r 34	Facility Lease Default	No	No	No	No	No	No
r 35	Other Legal/Financial Notices						

SUSTAINABILITY MEASURE 1

5 Total Margin

r 107	Current Year Net Surplus	\$1,454,862	\$282,980	\$787,511	\$1,957,701	\$2,966,426	\$4,041,000
r 86	Current Year Total Revenue	31,560,824	39,665,718	47,015,649	52,196,541	67,827,144	71,714,900
	Current Year Margin	4.6%	0.7%	1.7%	3.8%	4.4%	5.6%
				3 Year	3 Year	3 Year	3 Year
	Surplus			\$2,525,353	\$3,028,192	\$5,711,638	\$8,965,127
	Revenue			\$118,242,191	\$138,877,908	\$167,039,334	\$191,738,585
	Aggregated 3 Year Margin			2.1%	2.2%	3.4%	4.7%
	Ratings	-	-	-	-	-	-

School Years		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
From	To	2014	2015	2016	2017	2018	2019
		2015	2016	2017	2018	2019	2020

Sustainability Measure 2

6 Debt to Asset Ratio

r 76	Total Debt (Liabilities)(Operating)	3,782,946	4,552,047	5,979,923	5,233,509	6,566,881	7,979,043
r 56	Total Assets (Operating)	\$9,454,840	\$9,441,881	\$11,214,200	\$14,762,687	\$22,101,830	\$26,220,368
	Debt to Asset Ratio	40%	48%	53%	35%	30%	30%
	Ratings	MS	MS	MS	MS	MS	MS

Debt to Asset Ratio (w/facilities, bonds. W/o Net Pension Liability...)

r 75	Total Debt (Total Liabilities)	48,067,804	48,598,873	48,642,556	96,311,259	111,446,757	110,355,178
r 55	Total Assets	\$51,827,280	\$53,646,665	\$54,708,786	\$104,197,669	\$122,299,596	\$123,421,140
	Debt to Asset Ratio	93%	91%	89%	92%	91%	89%
	Ratings	DNMS	DNMS	MS	DNMS	DNMS	MS

Sustainability Measure 3

7 Cash Flow

r 42	Total Cash Balance	\$16,330,445	\$15,581,206	\$10,882,544	\$20,881,583	\$26,747,156	\$26,245,539
	Multi Year Cash Flow			\$(5,447,901)	\$5,300,377	\$15,864,612	\$5,363,956
	One Year Cash Flow		\$(749,239)	\$(4,698,662)	\$9,999,039	\$5,865,573	\$(501,617)
	Ratings	-	-	DNMS	MS	MS	DNMS

Sustainability Measure 4

8 Debt and/or Lease Service Coverage Ratio

r 107	Net Income (aka Net Surplus)	\$1,454,862	\$282,980	\$787,511	\$1,957,701	\$2,966,426	\$4,041,000
r 103	Depreciation	971,741	1,924,186	1,986,805	2,120,702	3,048,600	3,600,000
r 99	Interest Expense	-	-	-	2,471,059	4,454,262	5,300,000
r 101	Capital Lease Expense	851,041	1,093,471	1,213,305	1,142,632	-	-
r 102	Operating Lease Expense	768,000	2,898,632	3,472,000	4,016,640	2,668,343	2,440,000
r 104	Amortization	-	-	-	1,215,536	565,850	-
	NI b4 DIA	\$4,045,644	\$6,199,269	\$7,459,621	\$12,924,270	\$13,703,481	\$15,381,000
r 61	Annual Principal	\$1,186,806	\$1,620,172	\$1,841,352	\$1,610,812	\$2,748,613	\$3,196,813
r 99	Interest Expense	-	-	-	2,471,059	4,454,262	5,300,000
r 101	Capital Lease Expense	851,041	1,093,471	1,213,305	1,142,632	-	-
r 102	Operating Lease Expense	768,000	2,898,632	3,472,000	4,016,640	2,668,343	2,440,000
	Debt (& Lease) Service	\$2,805,847	\$5,612,275	\$6,526,657	\$9,241,143	\$9,871,218	\$10,936,813
	DSCR or LSCR ***	1.44	1.10	1.14	1.40	1.39	1.41
	Ratings	MS	MS	MS	MS	MS	MS

Financial News, Notes, and Updates

	Actual P/L as of 04/30/2020	Budgeted P/L through 4/30/2020	Budget to Actual Variance
Stephanie	\$ 454,662	\$ 123,569	\$ 331,094
North Las Vegas	\$ 541,166	\$ (64,084)	\$ 605,250
Losee	\$ 1,035,980	\$ 101,478	\$ 934,502
Sky Pointe	\$ 607,273	\$ 62,138	\$ 545,136
Lone Mountain	\$ 382,894	\$ 225,093	\$ 157,801
Skye Canyon	\$ 425,951	\$ 162,045	\$ 263,906
Aliante	\$ 652,930	\$ 174,169	\$ 478,761
Executive Director	\$ (269,113)	\$ (362,705)	\$ 93,592
All Campuses	\$ 3,831,745	\$ 421,702	\$ 3,410,042

NOTES:

Reconciliation to Budget: The individual School P&L's were modified to show budgeted cash transaction not reflected on a GAAP Income Statement (Loan reduction payments).

Reconciliation to P&L: The Individual School Budget was modified to include Board Approve cash transaction not included in the Budget.

Stephanie:

Budget to Actual Variance	331,094	
DSA	322,787	Budget is calculated based on 95% of estimated enrollment.
Other Revenue	(90,376)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	52,728	Under budget salaries is expected to decrease over time due to the timing on support staff salaries. Per review of the Schools Employee Roster the current Staffing is under budget by \$67,000.
Total Benefits	77,974	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
SPED Contracted Service	(82,178)	Based on services provided to students
Instructional supplies	(16,036)	Schools budgeted yearly amount remains. Remaining variance is due to \$10,000 in summer consumables being paid out of operating rather than the Zion Lease.
Contracted Services	50,829	Under budgeted services is due to Copier Fees coming in under budget in additional to annual expenses not yet paid. Favorable variance includes reduced Audit and Legal fees seen for the year.
Repairs & Maintenance	(16,782)	Repairs and Maintenance is over budget due to summer repairs.
Utilities	20,862	Timing with additional costs saving due to school closures
Other	11,286	

North Las Vegas:

Budget to Actual Variance	605,250	
DSA	482,360	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	(113,636)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	227,234	The school has a high amount of Long-term subs in the classroom which are paid lower than licensed Teacher.
Total Benefits	14,358	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
Contracted SPED Service	(73,129)	Based on services provided to students
Instructional supplies	17,254	The School as a remaining budget of \$25,000.
Training and Development	25,033	\$22,328 in favorable variance in Affiliation Fees Training is not anticipated due to the requirement to spend the funds
Contracted Services	36,000	Under budgeted services is due to Copier Fees coming in under budget.
Facility Maintenance	12,679	Favorable variance is not anticipated by the end of the year
Insurance	(15,729)	
Other	(22,903)	

Losee:

Budget to Actual Variance	934,502	
DSA	831,269	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	(98,244)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	45,018	
Total Benefits	105,298	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
Contracted SPED Service	(62,911)	Based on services provided to students
Instructional supplies	(8,904)	Variance is due to the timing of purchases. As of April the school has \$12,700 remaining which is anticipated to be used by the end of the year.
Affiliation Fee training	50,609	\$50,609 in favorable variance in Affiliation Fees Training is not anticipated due to the requirement to spend the funds
Contracted Services	97,327	\$62,091 is related to under budget copier fees. Favorable variance includes reduced Audit and Legal fees seen for the year.
Capital Lease buyout	(11,633)	Capital lease expired and the school bought out the lease to retain the assets
Other	(13,327)	

Sky Pointe:

Budget to Actual Variance	545,136	
DSA	800,604	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	(179,874)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	(101,562)	Per review of the Roster the school is over budget by \$93,000. Over budget amount includes PERS at an additional 15%
Total Benefits	(82,610)	
Contracted SPED Service	(68,017)	Based on services provided to students
Instructional supplies	45,052	As of April the School as a remaining budget of \$66,317 remaining for the year.
Training and Development	126,240	\$145,796 in favorable variance in Affiliation Fees Training is not anticipated due to the requirement to spend the funds
Contracted Services	61,503	\$39,627 is related to under budget copier fees. Favorable variance includes reduced Audit and Legal fees seen for the year.
Repairs & Maintenance	(27,375)	Repairs and Maintenance is over budget due to summer repairs.
Capital Lease buyout	(8,802)	Capital lease expired and the school bought out the lease to retain the assets
Other	(20,023)	

Lone Mountain:

Budget to Actual Variance	157,801	
DSA	277,588	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	(60,151)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	(31,789)	One additional SPED Teacher has been hired over the budgeted amount based on Student needs.
Total Benefits	15,231	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
Instructional supplies	(7,938)	As of April the School as a remaining budget of \$1,200 remain in the budget.
Affiliation fee training	(13,925)	As of April the school will be over budget by \$8,500
Contracted Services	61,888	\$33,077 is related to under budget copier fees. Favorable variance includes reduced Audit and Legal fees seen for the year.
Repairs & Maintenance	12,470	Under budget due to reserve for Air Conditioning repairs not yet needed.
Dues and Fees	(15,150)	Franklen Covey Annual Membership \$10,350
Site Improvements	(29,238)	Installation of Banners/window coverings in lobby, parking lot and throughout the school.
Lease buyout	(38,366)	Capital lease expired and the school bought out the lease to retain the assets
Other	(12,819)	

Skye Canyon:

Budget to Actual Variance	263,906	
DSA	248,028	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	(44,113)	State SPED Funding has not yet been received for the fourth quarter.
Total Salaries	(3,301)	
Total Benefits	46,371	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
Contracted SPED Service	(56,182)	Based on services provided to students
Affiliation fee training	13,335	Favorable variance in Affiliation Fees Training is not anticipated due to the requirement to spend the funds
Contracted Services	88,124	\$32,138 is related to under budget copier fees. Favorable variance includes reduced Audit and Legal fees seen for the year.
Other	(28,356)	

Aliante:

Budget to Actual Variance	478,761	
DSA	295,347	Budget is calculated based on 95% of estimated enrollment.
SPED State and Federal	41,396	
Total Salaries and Benefits	84,636	YTD Benefits are lower than estimated. Total benefits are based on individual employee elections (i.e. Single/Family Plan, HMO/PPO)
Contracted SPED Service	(35,640)	Based on services provided to students
Instructional supplies	25,913	Prior year grants were utilized to increase supply purchases in the prior year to carry forward to the current year.
Affiliation fee training	16,429	Favorable variance in Affiliation Fees Training is not anticipated due to the requirement to spend the funds
Contracted Services	71,843	\$32,356 is related to under budget copier fees. Favorable variance includes reduced Audit and Legal fees seen for the year.
Facilities & Maintenance	(19,562)	Included is additional janitorial services of \$14,407
Other	(1,601)	

Exec Office:

Budget to Actual Variance	93,592	
Salaries and Benefits	134,325	Funds set aside sing the former Executive Director position have not been full used
Training and Development	15,560	
Affiliation Fee Inc.	(73,729)	System training provided using qualified Affiliation Fee expenditures towards the required .05%.
Other	17,436	

YTD Comparative Income Statement
Somerset Academy of Las Vegas

Thru:	Actual	Budget		
	Apr 2020	Apr 2020	Variance	
INCOME				
MISC REVENUE	204,529	0	204,529	0%
DSA REVENUE	54,780,284	51,522,300	3,257,984	6%
SPED DISCRETIONARY UNIT	2,383,137	2,997,212	(614,076)	-20%
SPED PART B FUNDING	663,126	824,125	(160,999)	-20%
FEDERAL GRANTS	25,547	0	25,547	0%
TOTAL INCOME	58,056,622	55,343,637	2,712,985	5%
EXPENSES				
SALARIES				
SALARIES TEACHERS	14,547,681	16,421,160	1,873,479	11%
SALARIES OF LONG TERM SUBS	2,747,161	138,000	(2,609,161)	-1891%
CONTRACTED SUBSTITUTE SERVICE	823,672	470,438	(353,235)	-75%
SALARIES OF SUPPORT STAFF	1,823,119	1,218,600	(604,519)	-50%
SALARIES OF GENERAL ADMIN	1,551,534	1,117,205	(434,329)	-39%
SALARIES OF LICENSED ADMIN	2,048,381	1,905,094	(143,287)	-8%
SALARIES OF CAMPUS MONITORS	246,145	429,954	183,809	43%
TOTAL SALARIES	23,787,693	21,700,451	(2,087,242)	-10%
PERS				
PERS TEACHERS	3,155,075	4,844,177	1,689,102	35%
PERS LONG TERM SUBS	370,159	40,711	(329,448)	-809%
PERS SUPPORT STAFF	326,786	359,489	32,703	9%
PERS GENERAL ADMIN	296,155	329,464	33,309	10%
PERS LICENSED ADMIN	519,498	561,700	42,202	8%
PERS CAMPUS MONITORS	54,385	126,835	72,450	57%
TOTAL PERS	4,722,057	6,262,375	1,540,318	25%
TOTAL SALARIES AND PERS	28,509,750	27,962,826	(546,924)	-2%
BONUSES				
BONUSES TEACHERS	339,989	339,239	(750)	0%
BONUSES LONG TERM SUBS	36,689	36,689	0	0%
BONUSES SPED TEACHERS	20,297	20,297	0	0%
BONUSES SUPPORT STAFF SPED	4,424	3,789	(634)	-17%
BONUSES SUPPORT STAFF	41,889	41,889	0	0%
BONUSES GENERAL ADMIN	36,712	37,135	423	1%
BONUSES LICENSED ADMIN	62,505	62,505	(0)	0%
BONUSES CAMPUS MONITORS	4,999	4,999	0	0%
TOTAL BONUSES	547,505	546,543	(961)	0%
BENEFITS				
TOTAL BENEFITS	3,610,048	3,662,324	52,276	1%
TUITION REIMBURSEMENT				

TUITION REIMBURSEMENT TEACHERS	10,200	37,503	27,303	73%
TUITION REIMBURSEMENT LICENSED ADMIN	3,000	0	(3,000)	0%
TOTAL TUITION REIMBURSEMENT	13,200	37,503	24,303	65%
REGULAR PERSONNEL COSTS	32,680,502	32,209,197	(471,306)	-1%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	1,148,981	1,960,272	811,291	41%
SALARIES OF SUPPORT STAFF SPED	243,877	0	(243,877)	0%
PERS SPED TEACHERS	269,253	612,792	343,539	56%
PERS SUPPORT STAFF SPED	44,360	634	(43,725)	-6895%
MEDICARE SPED TEACHERS	14,835	30,389	15,553	51%
MEDICARE SUPPORT STAFF SPED	3,764	0	(3,764)	0%
UNEMPLOYMENT SPED TEACHERS	25,509	0	(25,509)	0%
SUI SPED	0	67,059	67,059	100%
FUTA SPED	0	12,573	12,573	100%
UNEMPLOYMENT SUPPORT STAFF SPED	7,343	0	(7,343)	0%
WORKERS COMP SPED TEACHERS	0	16,767	16,767	100%
HEALTH BENEFITS SPED TEACHERS	100,877	231,556	130,679	56%
HEALTH BENEFITS SUPPORT STAFF SPED	8,970	0	(8,970)	0%
SPED CONTRACTED SERVICES	1,292,134	895,837	(396,297)	-44%
TRAVEL SPED TEACHERS	448	0	(448)	0%
SPED SUPPLIES	21,994	90,900	68,906	76%
SPED ASSESSMENT AND TESTING MATERIALS	11,295	0	(11,295)	0%
TEXTBOOKS / CURRICULUM SPED	192	0	(192)	0%
SOFTWARE SPED	1,985	0	(1,985)	0%
TOTAL SPECIAL EDUCATION	3,195,817	3,918,778	722,962	18%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	26,247	26,247	100%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	4,374	0	(4,374)	0%
TOTAL FOOD SERVICES	4,374	26,247	21,873	83%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	144,079	208,035	63,956	31%
COPIER SUPPLIES	29,095	30,887	1,792	6%
ASSESSMENT AND TESTING MATERIALS	3,445	0	(3,445)	0%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	25,797	0	(25,797)	0%
CONSUMABLES	0	941,107	941,107	100%
CONSUMABLES - TEXTBOOKS	396,679	0	(396,679)	0%
CONSUMABLES - SOFTWARE	299,460	0	(299,460)	0%
CONSUMABLES - COMPUTERS	53,059	0	(53,059)	0%
CONSUMABLES - SUPPLIES	50,583	0	(50,583)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	123,199	0	(123,199)	0%
TEXTBOOKS / CURRICULUM	42,725	0	(42,725)	0%
SOFTWARE	14,724	0	(14,724)	0%
COMPUTER PURCHASES	16,776	0	(16,776)	0%
IT SUPPLIES	16,161	0	(16,161)	0%
DUAL ENROLLMENT TEXTBOOKS/FEES	88	0	(88)	0%
POSTAGE	5,974	10,207	4,233	41%

OFFICE SUPPLIES	61,417	105,798	44,381	42%
NURSING SUPPLIES	16,514	23,165	6,651	29%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	8,935	0	(8,935)	0%
TOTAL INSTRUCTIONAL SUPPLIES	1,308,708	1,319,198	10,490	1%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	91,316	352,060	260,744	74%
AFFILIATION FEE - BATTLE OF THE BOOKS	179	11,250	11,071	98%
TRAINING & DEVELOPMENT	16,814	0	(16,814)	0%
TRAVEL TEACHERS	20,708	0	(20,708)	0%
TRAVEL LICENSED ADMIN	30,892	42,087	11,195	27%
TRAVEL - NON STAFF INDIVIDUALS	3,555	0	(3,555)	0%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	163,464	405,397	241,933	60%
CONTRACTED SERVICES				
PROFESSIONAL EDUCATIONAL SERVICES	2,330	0	(2,330)	0%
COPIER FEES MONTHLY	136,053	452,083	316,030	70%
COPIER FEES OVERAGE	47,937	0	(47,937)	0%
PAYROLL SERVICE FEES	40,000	0	(40,000)	0%
IT SERVICES MONTHLY	325,272	324,310	(962)	0%
IT SET UP FEES	3,950	43,337	39,387	91%
INFINITE CAMPUS	0	15,003	15,003	100%
AUDIT AND TAX SERVICES	40,396	90,000	49,604	55%
LEGAL FEES	21,591	47,503	25,912	55%
PROFESSIONAL FEES	32,623	14,012	(18,611)	-133%
MANAGEMENT FEES	3,359,601	3,397,125	37,524	1%
AFFILIATION FEE - INC.	294,784	271,230	(23,554)	-9%
STATE ADMINISTRATIVE FEES	684,754	677,925	(6,829)	-1%
TOTAL CONTRACTED SERVICES	4,989,291	5,332,529	343,238	6%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	6,677	7,017	340	5%
ADVERTISING/MARKETING	5,874	0	(5,874)	0%
PRINTING AND BINDING EXPENSES	4,468	0	(4,468)	0%
WEB SITE EXPENDITURES	13,688	22,500	8,812	39%
DUES AND FEES	94,629	108,440	13,811	13%
INTEREST EXPENSE	4,280,807	5,683,595	1,402,788	25%
BANK FEES	1,778	0	(1,778)	0%
FEES	2,114	0	(2,114)	0%
ATHLETICS	53,343	70,830	17,487	25%
TOTAL OTHER EXPENSES	4,463,377	5,892,382	1,429,005	24%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	10,062	0	(10,062)	0%
JANITORIAL MONTHLY FEES	628,741	646,972	18,231	3%
JANITORIAL ADDITIONAL SERVICES	16,141	0	(16,141)	0%
REPAIRS AND MAINTENANCE	364,225	271,622	(92,603)	-34%
AC REPAIRS AND MAINTENANCE	38,501	106,670	68,169	64%
LAWN CARE	62,015	60,877	(1,138)	-2%
SUMMER MAINTENANCE	33,965	0	(33,965)	0%

CUSTODIAL SUPPLIES	108,018	113,700	5,682	5%
TOTAL FACILITY MAINTENANCE	1,261,666	1,199,840	(61,826)	-5%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	244,332	0	(244,332)	0%
LIABILITY INSURANCE	0	222,108	222,108	100%
RENT/LEASE PAYMENTS	2,014,358	1,941,852	(72,506)	-4%
SITE IMPROVEMENTS	29,784	0	(29,784)	0%
TOTAL FACILITIES OPERATIONS	2,288,474	2,163,959	(124,515)	-6%
UTILITIES AND SERVICES				
WATER	154,281	98,750	(55,531)	-56%
SEWER	122,529	98,750	(23,779)	-24%
GARBAGE/DISPOSAL/TRASH	133,379	197,500	64,121	32%
ALARM SERVICES	17,580	32,363	14,782	46%
FIRE SERVICES	26,964	32,363	5,399	17%
TELEPHONE	59,045	64,253	5,208	8%
INTERNET	62,813	64,253	1,440	2%
NATURAL GAS	1,873	0	(1,873)	0%
ELECTRICITY	601,088	592,500	(8,588)	-1%
TOTAL UTILITIES AND SERVICES	1,179,553	1,180,732	1,179	0%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	1,254,194	1,254,163	(30)	0%
LEASE BUYOUT	63,254	0	(63,254)	0%
TOTAL ADJUSTING ENTRIES	1,317,448	1,254,163	(63,284)	-5%
TOTAL EXPENSES	52,852,673	54,902,421	2,049,748	4%
NET INCOME	5,203,949	441,215	4,762,733	1079%

YTD Comparative Income Statement
Somerset Academy of Las Vegas Stephanie Campus

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	21,742	0	21,742	0%
DSA REVENUE	5,823,287	5,500,500	322,787	6%
SPED DISCRETIONARY UNIT	301,864	394,446	(92,582)	-23%
SPED PART B FUNDING	86,206	108,458	(22,252)	-21%
FEDERAL GRANTS	2,716	0	2,716	0%
TOTAL INCOME	6,235,815	6,003,404	232,411	4%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,600,575	1,821,142	220,567	12%
SALARIES OF LONG TERM SUBS	255,350	17,250	(238,100)	-1380%
CONTRACTED SUBSTITUTE SERVICE	84,114	50,813	(33,301)	-66%
SALARIES OF SUPPORT STAFF	170,599	153,000	(17,599)	-12%
SALARIES OF GENERAL ADMIN	232,887	113,013	(119,875)	-106%
SALARIES OF LICENSED ADMIN	268,134	208,000	(60,134)	-29%
SALARIES OF CAMPUS MONITORS	16,310	24,631	8,321	34%
TOTAL SALARIES	2,627,969	2,387,848	(240,122)	-10%
PERS				
PERS TEACHERS	311,835	537,237	225,401	42%
PERS LONG TERM SUBS	47,748	5,089	(42,659)	-838%
PERS SUPPORT STAFF	26,915	45,135	18,220	40%
PERS GENERAL ADMIN	41,911	33,339	(8,573)	-26%
PERS LICENSED ADMIN	70,100	61,360	(8,740)	-14%
PERS CAMPUS MONITORS	2,196	7,266	5,070	70%
TOTAL PERS	500,705	689,425	188,720	27%
TOTAL SALARIES AND PERS	3,128,674	3,077,273	(51,402)	-2%
BONUSES				
BONUSES TEACHERS	35,620	35,620	0	0%
BONUSES LONG TERM SUBS	5,102	5,102	0	0%
BONUSES SPED TEACHERS	1,354	1,354	0	0%
BONUSES SUPPORT STAFF SPED	634	0	(634)	0%
BONUSES SUPPORT STAFF	3,578	3,578	0	0%
BONUSES GENERAL ADMIN	4,518	4,518	0	0%
BONUSES LICENSED ADMIN	9,731	9,731	0	0%
BONUSES CAMPUS MONITORS	457	457	0	0%
TOTAL BONUSES	60,993	60,359	(634)	-1%
BENEFITS				

TOTAL BENEFITS	361,783	403,139	41,356	10%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	450	4,167	3,717	89%
TOTAL TUITION REIMBURSEMENT	450	4,167	3,717	89%
REGULAR PERSONNEL COSTS	3,551,900	3,544,937	(6,964)	0%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	150,552	232,500	81,948	35%
SALARIES OF SUPPORT STAFF SPED	41,908	0	(41,908)	0%
PERS SPED TEACHERS	37,982	103,103	65,121	63%
PERS SUPPORT STAFF SPED	8,974	634	(8,340)	-1315%
MEDICARE SPED TEACHERS	1,707	5,112	3,405	67%
MEDICARE SUPPORT STAFF SPED	626	0	(626)	0%
UNEMPLOYMENT SPED TEACHERS	3,609	0	(3,609)	0%
SUI SPED	0	11,282	11,282	100%
FUTA SPED	0	2,115	2,115	100%
UNEMPLOYMENT SUPPORT STAFF SPED	1,249	0	(1,249)	0%
WORKERS COMP SPED TEACHERS	0	2,821	2,821	100%
HEALTH BENEFITS SPED TEACHERS	14,463	38,959	24,495	63%
HEALTH BENEFITS SUPPORT STAFF SPED	2,016	0	(2,016)	0%
SPED CONTRACTED SERVICES	182,178	100,000	(82,178)	-82%
SPED SUPPLIES	10,191	11,600	1,409	12%
TOTAL SPECIAL EDUCATION	455,456	508,125	52,670	10%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	833	833	100%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	349	0	(349)	0%
TOTAL FOOD SERVICES	349	833	485	58%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	23,353	21,713	(1,641)	-8%
COPIER SUPPLIES	834	3,283	2,449	75%
CONSUMABLES	0	96,950	96,950	100%
CONSUMABLES - TEXTBOOKS	19,917	0	(19,917)	0%
CONSUMABLES - SOFTWARE	71,333	0	(71,333)	0%
CONSUMABLES - SUPPLIES	16,329	0	(16,329)	0%
SOFTWARE	2,361	0	(2,361)	0%
COMPUTER PURCHASES	1,327	0	(1,327)	0%
IT SUPPLIES	3,901	0	(3,901)	0%
POSTAGE	138	1,042	904	87%
OFFICE SUPPLIES	10,406	10,671	265	2%
NURSING SUPPLIES	2,257	2,463	205	8%
TOTAL INSTRUCTIONAL SUPPLIES	152,157	136,121	(16,036)	-12%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	14,554	27,700	13,146	47%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	1,250	1,250	100%
TRAINING & DEVELOPMENT	390	0	(390)	0%
TRAVEL TEACHERS	1,726	0	(1,726)	0%
TRAVEL LICENSED ADMIN	0	2,917	2,917	100%

TOTAL TRAINING & DEVELOPMENT / TRAVEL	16,671	31,867	15,196	48%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	16,242	54,167	37,925	70%
COPIER FEES OVERAGE	6,648	0	(6,648)	0%
PAYROLL SERVICE FEES	41,178	0	(41,178)	0%
IT SERVICES MONTHLY	34,990	34,475	(515)	-1%
IT SET UP FEES	250	3,750	3,500	93%
INFINITE CAMPUS	0	1,667	1,667	100%
AUDIT AND TAX SERVICES	4,444	10,000	5,556	56%
LEGAL FEES	26	5,417	5,391	100%
PROFESSIONAL FEES	1,749	1,752	3	0%
MANAGEMENT FEES	371,162	369,375	(1,787)	0%
AFFILIATION FEE - INC.	22,797	28,950	6,153	21%
STATE ADMINISTRATIVE FEES	72,791	72,375	(416)	-1%
TOTAL CONTRACTED SERVICES	572,276	581,927	9,651	2%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	1,162	500	(662)	-132%
ADVERTISING/MARKETING	118	0	(118)	0%
PRINTING AND BINDING EXPENSES	80	0	(80)	0%
WEB SITE EXPENDITURES	3,594	2,500	(1,094)	-44%
DUES AND FEES	4,689	9,417	4,728	50%
INTEREST EXPENSE	535,345	678,524	143,179	21%
BANK FEES	1,778	0	(1,778)	0%
FEES	500	0	(500)	0%
ATHLETICS	1,111	833	(278)	-33%
TOTAL OTHER EXPENSES	548,376	691,774	143,398	21%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	1,579	0	(1,579)	0%
JANITORIAL MONTHLY FEES	49,995	56,350	6,355	11%
REPAIRS AND MAINTENANCE	76,808	32,936	(43,872)	-133%
AC REPAIRS AND MAINTENANCE	9,656	13,333	3,678	28%
LAWN CARE	6,500	8,333	1,833	22%
SUMMER MAINTENANCE	(81)	0	81	0%
CUSTODIAL SUPPLIES	15,103	12,313	(2,791)	-23%
TOTAL FACILITY MAINTENANCE	159,560	123,265	(36,295)	-29%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	26,890	0	(26,890)	0%
LIABILITY INSURANCE	0	21,632	21,632	100%
TOTAL FACILITIES OPERATIONS	26,890	21,632	(5,258)	-24%
UTILITIES AND SERVICES				
WATER	5,903	9,583	3,680	38%
SEWER	1,732	9,583	7,851	82%
GARBAGE/DISPOSAL/TRASH	13,825	19,167	5,342	28%
ALARM SERVICES	600	3,004	2,404	80%
FIRE SERVICES	4,483	3,004	(1,479)	-49%
TELEPHONE	6,441	6,917	476	7%
INTERNET	6,809	6,917	108	2%

ELECTRICITY	55,020	57,500	2,480	4%
TOTAL UTILITIES AND SERVICES	94,813	115,675	20,862	18%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	104,194	104,167	(27)	0%
LEASE BUYOUT	4,454	0	(4,454)	0%
TOTAL ADJUSTING ENTRIES	108,648	104,167	(4,481)	-4%
TOTAL EXPENSES	5,687,096	5,860,322	173,227	3%
NET INCOME	548,720	143,082	405,638	284%

**YTD Comparative Income Statement
Somerset Academy of Las Vegas N Las Vegas**

	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	26,488	0	26,488	0%
DSA REVENUE	7,094,360	6,612,000	482,360	7%
SPED DISCRETIONARY UNIT	254,201	374,292	(120,090)	-32%
SPED PART B FUNDING	79,575	102,917	(23,342)	-23%
FEDERAL GRANTS	3,309	0	3,309	0%
TOTAL INCOME	7,457,933	7,089,208	368,724	5%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,845,882	2,209,102	363,220	16%
SALARIES OF LONG TERM SUBS	537,259	0	(537,259)	0%
CONTRACTED SUBSTITUTE SERVICE	96,749	79,750	(16,999)	-21%
SALARIES OF SUPPORT STAFF	277,885	198,900	(78,985)	-40%
SALARIES OF GENERAL ADMIN	239,539	113,658	(125,881)	-111%
SALARIES OF LICENSED ADMIN	163,604	218,833	55,229	25%
SALARIES OF CAMPUS MONITORS	22,967	44,233	21,267	48%
TOTAL SALARIES	3,183,885	2,864,477	(319,408)	-11%
PERS				
PERS TEACHERS	365,295	651,685	286,389	44%
PERS LONG TERM SUBS	67,718	0	(67,718)	0%
PERS SUPPORT STAFF	48,766	58,676	9,909	17%
PERS GENERAL ADMIN	55,684	33,529	(22,155)	-66%
PERS LICENSED ADMIN	47,759	64,556	16,796	26%
PERS CAMPUS MONITORS	3,470	13,049	9,579	73%
TOTAL PERS	588,693	821,494	232,801	28%
TOTAL SALARIES AND PERS	3,772,578	3,685,971	(86,607)	-2%
BONUSES				
BONUSES TEACHERS	41,585	41,585	0	0%

BONUSES LONG TERM SUBS	7,149	7,149	0	0%
BONUSES SPED TEACHERS	740	740	0	0%
BONUSES SUPPORT STAFF	5,329	5,329	0	0%
BONUSES GENERAL ADMIN	7,471	7,471	0	0%
BONUSES LICENSED ADMIN	5,204	5,204	0	0%
BONUSES CAMPUS MONITORS	457	457	0	0%
TOTAL BONUSES	67,935	67,935	0	
BENEFITS				
TOTAL BENEFITS	506,143	480,365	(25,777)	-5%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	1,350	4,167	2,817	68%
TUITION REIMBURSEMENT LICENSED ADMIN	900	0	(900)	0%
TOTAL TUITION REIMBURSEMENT	2,250	4,167	1,917	46%
REGULAR PERSONNEL COSTS	4,348,905	4,238,437	(110,468)	-3%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	67,927	289,032	221,105	77%
SALARIES OF SUPPORT STAFF SPED	5,480	0	(5,480)	0%
PERS SPED TEACHERS	17,988	85,264	67,276	79%
PERS SUPPORT STAFF SPED	836	0	(836)	0%
MEDICARE SPED TEACHERS	963	4,228	3,264	77%
MEDICARE SUPPORT STAFF SPED	176	0	(176)	0%
UNEMPLOYMENT SPED TEACHERS	1,738	0	(1,738)	0%
SUI SPED	0	9,330	9,330	100%
FUTA SPED	0	1,749	1,749	100%
UNEMPLOYMENT SUPPORT STAFF SPED	164	0	(164)	0%
WORKERS COMP SPED TEACHERS	0	2,333	2,333	100%
HEALTH BENEFITS SPED TEACHERS	6,669	32,218	25,549	79%
HEALTH BENEFITS SUPPORT STAFF SPED	12	0	(12)	0%
SPED CONTRACTED SERVICES	193,962	120,833	(73,129)	-61%
SPED SUPPLIES	1,283	12,200	10,917	89%
SPED ASSESSMENT AND TESTING MATERIALS	1,857	0	(1,857)	0%
SOFTWARE SPED	155	0	(155)	0%
TOTAL SPECIAL EDUCATION	299,210	557,187	257,977	46%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	833	833	100%
TOTAL FOOD SERVICES	0	833	833	100%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	7,433	27,000	19,567	72%
COPIER SUPPLIES	0	4,000	4,000	100%
CONSUMABLES	0	118,105	118,105	100%
CONSUMABLES - TEXTBOOKS	115,760	0	(115,760)	0%
CONSUMABLES - SOFTWARE	16,348	0	(16,348)	0%
CONSUMABLES - SUPPLIES	2,143	0	(2,143)	0%
SOFTWARE	1,616	0	(1,616)	0%
COMPUTER PURCHASES	8,760	0	(8,760)	0%
IT SUPPLIES	1,448	0	(1,448)	0%

POSTAGE	466	1,042	576	55%
OFFICE SUPPLIES	3,458	13,000	9,542	73%
NURSING SUPPLIES	366	3,000	2,634	88%
TOTAL INSTRUCTIONAL SUPPLIES	157,798	166,147	8,349	5%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	11,222	33,550	22,328	67%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	1,250	1,250	100%
TRAINING & DEVELOPMENT	579	0	(579)	0%
TRAVEL TEACHERS	414	0	(414)	0%
TRAVEL LICENSED ADMIN	468	2,917	2,449	84%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	12,683	37,717	25,033	66%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	15,420	56,250	40,830	73%
COPIER FEES OVERAGE	5,621	0	(5,621)	0%
PAYROLL SERVICE FEES	(15)	0	15	0%
IT SERVICES MONTHLY	41,466	42,000	534	1%
IT SET UP FEES	800	6,250	5,450	87%
INFINITE CAMPUS	0	1,667	1,667	100%
AUDIT AND TAX SERVICES	5,251	10,000	4,749	47%
LEGAL FEES	1,881	5,417	3,536	65%
PROFESSIONAL FEES	800	1,752	951	54%
MANAGEMENT FEES	444,779	435,000	(9,779)	-2%
AFFILIATION FEE - INC.	39,450	34,800	(4,650)	-13%
STATE ADMINISTRATIVE FEES	88,680	87,000	(1,680)	-2%
TOTAL CONTRACTED SERVICES	644,135	680,135	36,000	5%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	885	500	(385)	-77%
ADVERTISING/MARKETING	213	0	(213)	0%
PRINTING AND BINDING EXPENSES	302	0	(302)	0%
WEB SITE EXPENDITURES	29	2,500	2,471	99%
DUES AND FEES	7,457	9,067	1,610	18%
INTEREST EXPENSE	346,261	653,929	307,668	47%
FEES	125	0	(125)	0%
ATHLETICS	0	833	833	100%
TOTAL OTHER EXPENSES	355,273	666,829	311,556	47%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	2,112	0	(2,112)	0%
JANITORIAL MONTHLY FEES	64,840	64,840	0	0%
JANITORIAL ADDITIONAL SERVICES	1,661	0	(1,661)	0%
REPAIRS AND MAINTENANCE	24,583	31,787	7,204	23%
AC REPAIRS AND MAINTENANCE	7,550	15,000	7,450	50%
LAWN CARE	7,500	8,333	833	10%
SUMMER MAINTENANCE	2,115	0	(2,115)	0%
CUSTODIAL SUPPLIES	11,920	15,000	3,080	21%
TOTAL FACILITY MAINTENANCE	122,281	134,960	12,679	9%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	31,775	0	(31,775)	0%

LIABILITY INSURANCE	0	26,353	26,353	100%
RENT/LEASE PAYMENTS	447,659	437,352	(10,307)	-2%
TOTAL FACILITIES OPERATIONS	479,434	463,705	(15,729)	-3%
UTILITIES AND SERVICES				
WATER	9,755	11,250	1,495	13%
SEWER	5,069	11,250	6,181	55%
GARBAGE/DISPOSAL/TRASH	20,836	22,500	1,664	7%
ALARM SERVICES	1,748	3,004	1,256	42%
FIRE SERVICES	1,922	3,004	1,083	36%
TELEPHONE	7,754	6,917	(838)	-12%
INTERNET	5,815	6,917	1,102	16%
NATURAL GAS	1,917	0	(1,917)	0%
ELECTRICITY	84,856	67,500	(17,356)	-26%
TOTAL UTILITIES AND SERVICES	139,672	132,342	(7,330)	-6%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	75,000	75,000	0	0%
TOTAL ADJUSTING ENTRIES	75,000	75,000	0	
TOTAL EXPENSES	6,634,390	7,153,292	518,902	7%
NET INCOME	823,543	(64,084)	887,627	1385%

YTD Comparative Income Statement
Somerset Academy of Las Vegas Losee Campus

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	46,795	0	46,795	0%
DSA REVENUE	12,533,369	11,702,100	831,269	7%
SPED DISCRETIONARY UNIT	540,178	656,450	(116,272)	-18%
SPED PART B FUNDING	145,888	180,500	(34,612)	-19%
FEDERAL GRANTS	5,845	0	5,845	0%
TOTAL INCOME	13,272,075	12,539,050	733,025	6%
EXPENSES				
SALARIES				
SALARIES TEACHERS	3,151,198	3,699,067	547,868	15%
SALARIES OF LONG TERM SUBS	614,482	51,750	(562,732)	-1087%
CONTRACTED SUBSTITUTE SERVICE	249,153	84,375	(164,778)	-195%
SALARIES OF SUPPORT STAFF	382,191	198,900	(183,291)	-92%
SALARIES OF GENERAL ADMIN	392,857	232,800	(160,057)	-69%
SALARIES OF LICENSED ADMIN	389,691	366,167	(23,524)	-6%
SALARIES OF CAMPUS MONITORS	97,560	122,400	24,840	20%
TOTAL SALARIES	5,277,132	4,755,458	(521,674)	-11%
PERS				
PERS TEACHERS	670,673	1,091,225	420,552	39%
PERS LONG TERM SUBS	74,943	15,266	(59,677)	-391%

PERS SUPPORT STAFF	60,543	58,676	(1,867)	-3%
PERS GENERAL ADMIN	65,472	68,676	3,204	5%
PERS LICENSED ADMIN	77,684	108,019	30,336	28%
PERS CAMPUS MONITORS	20,074	36,108	16,034	44%
TOTAL PERS	969,389	1,377,970	408,581	30%
TOTAL SALARIES AND PERS	6,246,521	6,133,428	(113,093)	-2%
BONUSES				
BONUSES TEACHERS	65,013	65,013	0	0%
BONUSES LONG TERM SUBS	3,135	3,135	0	0%
BONUSES SPED TEACHERS	6,388	6,388	0	0%
BONUSES SUPPORT STAFF SPED	1,734	1,734	0	0%
BONUSES SUPPORT STAFF	9,619	9,619	0	0%
BONUSES GENERAL ADMIN	4,222	4,222	0	0%
BONUSES LICENSED ADMIN	13,157	13,157	0	0%
BONUSES CAMPUS MONITORS	1,751	1,751	0	0%
TOTAL BONUSES	105,018	105,018	0	
BENEFITS				
TOTAL BENEFITS	744,458	805,762	61,304	8%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	750	8,333	7,583	91%
TOTAL TUITION REIMBURSEMENT	750	8,333	7,583	91%
REGULAR PERSONNEL COSTS	7,096,747	7,052,541	(44,206)	-1%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	323,980	488,792	164,812	34%
SALARIES OF SUPPORT STAFF SPED	69,276	0	(69,276)	0%
PERS SPED TEACHERS	70,955	144,194	73,239	51%
PERS SUPPORT STAFF SPED	10,664	0	(10,664)	0%
MEDICARE SPED TEACHERS	4,646	7,150	2,503	35%
MEDICARE SUPPORT STAFF SPED	1,091	0	(1,091)	0%
UNEMPLOYMENT SPED TEACHERS	6,280	0	(6,280)	0%
SUI SPED	0	15,779	15,779	100%
FUTA SPED	0	2,959	2,959	100%
UNEMPLOYMENT SUPPORT STAFF SPED	2,129	0	(2,129)	0%
WORKERS COMP SPED TEACHERS	0	3,945	3,945	100%
HEALTH BENEFITS SPED TEACHERS	25,908	54,485	28,577	52%
HEALTH BENEFITS SUPPORT STAFF SPED	268	0	(268)	0%
SPED CONTRACTED SERVICES	208,744	145,833	(62,911)	-43%
TRAVEL SPED TEACHERS	82	0	(82)	0%
SPED SUPPLIES	4,672	22,500	17,828	79%
SPED ASSESSMENT AND TESTING MATERIALS	1,908	0	(1,908)	0%
TOTAL SPECIAL EDUCATION	730,602	885,635	155,033	18%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	1,667	1,667	100%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	481	0	(481)	0%
TOTAL FOOD SERVICES	481	1,667	1,186	71%

INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	67,935	47,700	(20,235)	-42%
COPIER SUPPLIES	374	7,067	6,693	95%
ASSESSMENT AND TESTING MATERIALS	95	0	(95)	0%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	13,383	0	(13,383)	0%
CONSUMABLES	0	208,670	208,670	100%
CONSUMABLES - TEXTBOOKS	111,657	0	(111,657)	0%
CONSUMABLES - SOFTWARE	53,735	0	(53,735)	0%
CONSUMABLES - COMPUTERS	18,398	0	(18,398)	0%
CONSUMABLES - SUPPLIES	5,178	0	(5,178)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	19,106	0	(19,106)	0%
TEXTBOOKS / CURRICULUM	79	0	(79)	0%
SOFTWARE	1,935	0	(1,935)	0%
IT SUPPLIES	2,972	0	(2,972)	0%
POSTAGE	3,931	2,500	(1,431)	-57%
OFFICE SUPPLIES	15,198	22,967	7,769	34%
NURSING SUPPLIES	3,211	5,300	2,089	39%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	1,839	0	(1,839)	0%
TOTAL INSTRUCTIONAL SUPPLIES	319,027	294,203	(24,824)	-8%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	8,481	59,090	50,609	86%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	2,500	2,500	100%
TRAINING & DEVELOPMENT	3,652	0	(3,652)	0%
TRAVEL TEACHERS	3,237	0	(3,237)	0%
TRAVEL LICENSED ADMIN	9,715	5,833	(3,882)	-67%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	25,086	67,423	42,337	63%
CONTRACTED SERVICES				
PROFESSIONAL EDUCATIONAL SERVICES	2,330	0	(2,330)	0%
COPIER FEES MONTHLY	28,691	100,000	71,309	71%
COPIER FEES OVERAGE	9,219	0	(9,219)	0%
PAYROLL SERVICE FEES	(2,642)	0	2,642	0%
IT SERVICES MONTHLY	71,460	74,200	2,740	4%
IT SET UP FEES	0	6,250	6,250	100%
INFINITE CAMPUS	0	3,333	3,333	100%
AUDIT AND TAX SERVICES	9,291	20,000	10,709	54%
LEGAL FEES	4,810	10,833	6,023	56%
PROFESSIONAL FEES	4,974	2,628	(2,347)	-89%
MANAGEMENT FEES	759,857	769,875	10,018	1%
AFFILIATION FEE - INC.	69,978	61,650	(8,328)	-14%
STATE ADMINISTRATIVE FEES	156,667	153,975	(2,692)	-2%
TOTAL CONTRACTED SERVICES	1,114,636	1,202,744	88,108	7%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	1,416	2,000	584	29%
ADVERTISING/MARKETING	605	0	(605)	0%
PRINTING AND BINDING EXPENSES	953	0	(953)	0%
WEB SITE EXPENDITURES	4,761	5,000	239	5%
DUES AND FEES	15,101	16,243	1,142	7%

INTEREST EXPENSE	1,491,833	1,951,311	459,478	24%
FEES	125	0	(125)	0%
ATHLETICS	12,030	29,167	17,137	59%
TOTAL OTHER EXPENSES	1,526,823	2,003,721	476,898	24%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	3,748	0	(3,748)	0%
JANITORIAL MONTHLY FEES	157,327	160,957	3,630	2%
REPAIRS AND MAINTENANCE	69,010	70,890	1,880	3%
AC REPAIRS AND MAINTENANCE	16,145	21,667	5,522	25%
LAWN CARE	14,000	11,667	(2,333)	-20%
SUMMER MAINTENANCE	4,850	0	(4,850)	0%
CUSTODIAL SUPPLIES	30,808	24,375	(6,433)	-26%
TOTAL FACILITY MAINTENANCE	295,888	289,555	(6,333)	-2%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	56,198	0	(56,198)	0%
LIABILITY INSURANCE	0	46,558	46,558	100%
SITE IMPROVEMENTS	454	0	(454)	0%
TOTAL FACILITIES OPERATIONS	56,652	46,558	(10,094)	-22%
UTILITIES AND SERVICES				
WATER	16,989	24,167	7,178	30%
SEWER	32,373	24,167	(8,206)	-34%
GARBAGE/DISPOSAL/TRASH	33,738	48,333	14,596	30%
ALARM SERVICES	2,830	9,013	6,183	69%
FIRE SERVICES	5,606	9,013	3,406	38%
TELEPHONE	12,637	14,833	2,196	15%
INTERNET	14,225	14,833	608	4%
ELECTRICITY	157,946	145,000	(12,946)	-9%
TOTAL UTILITIES AND SERVICES	276,344	289,358	13,015	5%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	304,167	304,167	(0)	0%
LEASE BUYOUT	11,633	0	(11,633)	0%
TOTAL ADJUSTING ENTRIES	315,800	304,167	(11,634)	-4%
TOTAL EXPENSES	11,758,087	12,437,572	679,485	5%
NET INCOME	1,513,988	101,478	1,412,510	1392%

**YTD Comparative Income Statement
Somerset Academy of Las Vegas Sky Pointe**

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	45,382	0	45,382	0%
DSA REVENUE	12,155,004	11,354,400	800,604	7%
SPED DISCRETIONARY UNIT	452,796	650,692	(197,896)	-30%

SPED PART B FUNDING	145,888	178,917	(33,029)	-18%
FEDERAL GRANTS	5,669	0	5,669	0%
TOTAL INCOME	12,804,738	12,184,008	620,730	5%
EXPENSES				
SALARIES				
SALARIES TEACHERS	3,412,042	3,546,428	134,386	4%
SALARIES OF LONG TERM SUBS	567,987	34,500	(533,487)	-1546%
CONTRACTED SUBSTITUTE SERVICE	91,066	97,500	6,434	7%
SALARIES OF SUPPORT STAFF	338,537	229,500	(109,037)	-48%
SALARIES OF GENERAL ADMIN	265,751	277,884	12,133	4%
SALARIES OF LICENSED ADMIN	563,525	374,552	(188,974)	-50%
SALARIES OF CAMPUS MONITORS	83,665	129,600	45,935	35%
TOTAL SALARIES	5,322,574	4,689,964	(632,610)	-13%
PERS				
PERS TEACHERS	830,967	1,046,196	215,229	21%
PERS LONG TERM SUBS	55,677	10,178	(45,499)	-447%
PERS SUPPORT STAFF	65,922	67,703	1,780	3%
PERS GENERAL ADMIN	55,036	81,976	26,940	33%
PERS LICENSED ADMIN	137,868	110,493	(27,376)	-25%
PERS CAMPUS MONITORS	22,021	38,232	16,211	42%
TOTAL PERS	1,167,492	1,354,777	187,285	14%
TOTAL SALARIES AND PERS	6,490,066	6,044,741	(445,325)	-7%
BONUSES				
BONUSES TEACHERS	83,539	83,539	0	0%
BONUSES LONG TERM SUBS	4,780	4,780	0	0%
BONUSES SPED TEACHERS	5,491	5,491	0	0%
BONUSES SUPPORT STAFF SPED	127	127	0	0%
BONUSES SUPPORT STAFF	6,703	6,703	0	0%
BONUSES GENERAL ADMIN	10,061	10,061	0	0%
BONUSES LICENSED ADMIN	10,416	10,416	0	0%
BONUSES CAMPUS MONITORS	1,878	1,878	0	0%
TOTAL BONUSES	122,994	122,994	0	
BENEFITS				
TOTAL BENEFITS	921,942	792,198	(129,744)	-16%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	3,750	8,333	4,583	55%
TOTAL TUITION REIMBURSEMENT	3,750	8,333	4,583	55%
REGULAR PERSONNEL COSTS	7,538,752	6,968,266	(570,485)	-8%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	286,490	496,025	209,535	42%
SALARIES OF SUPPORT STAFF SPED	10,417	0	(10,417)	0%
PERS SPED TEACHERS	70,130	146,327	76,198	52%
PERS SUPPORT STAFF SPED	3,047	0	(3,047)	0%
MEDICARE SPED TEACHERS	3,736	7,255	3,519	49%
MEDICARE SUPPORT STAFF SPED	175	0	(175)	0%

UNEMPLOYMENT SPED TEACHERS	5,963	0	(5,963)	0%
SUI SPED	0	16,012	16,012	100%
FUTA SPED	0	3,002	3,002	100%
UNEMPLOYMENT SUPPORT STAFF SPED	316	0	(316)	0%
WORKERS COMP SPED TEACHERS	0	4,003	4,003	100%
HEALTH BENEFITS SPED TEACHERS	28,215	55,291	27,076	49%
HEALTH BENEFITS SUPPORT STAFF SPED	24	0	(24)	0%
SPED CONTRACTED SERVICES	288,851	220,833	(68,017)	-31%
TRAVEL SPED TEACHERS	236	0	(236)	0%
SPED SUPPLIES	1,775	23,300	21,525	92%
SPED ASSESSMENT AND TESTING MATERIALS	1,909	0	(1,909)	0%
TEXTBOOKS / CURRICULUM SPED	192	0	(192)	0%
SOFTWARE SPED	1,490	0	(1,490)	0%
TOTAL SPECIAL EDUCATION	702,966	972,050	269,084	28%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	1,667	1,667	100%
FOOD SERVICES PRIVATE PROGRAM EXPENSE	3,544	0	(3,544)	0%
TOTAL FOOD SERVICES	3,544	1,667	(1,878)	-113%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	9,329	46,260	36,931	80%
COPIER SUPPLIES	17,370	6,853	(10,517)	-153%
ASSESSMENT AND TESTING MATERIALS	2,365	0	(2,365)	0%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	4,633	0	(4,633)	0%
CONSUMABLES	0	202,490	202,490	100%
CONSUMABLES - TEXTBOOKS	34,998	0	(34,998)	0%
CONSUMABLES - SOFTWARE	99,423	0	(99,423)	0%
CONSUMABLES - SUPPLIES	9,378	0	(9,378)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	41,768	0	(41,768)	0%
TEXTBOOKS / CURRICULUM	3,066	0	(3,066)	0%
SOFTWARE	2,247	0	(2,247)	0%
COMPUTER PURCHASES	4,974	0	(4,974)	0%
IT SUPPLIES	7,259	0	(7,259)	0%
POSTAGE	561	2,500	1,939	78%
OFFICE SUPPLIES	10,782	22,273	11,491	52%
NURSING SUPPLIES	3,908	5,140	1,232	24%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	6,338	0	(6,338)	0%
TOTAL INSTRUCTIONAL SUPPLIES	258,398	285,517	27,118	10%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	3,604	149,400	145,796	98%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	2,500	2,500	100%
TRAINING & DEVELOPMENT	2,639	0	(2,639)	0%
TRAVEL TEACHERS	12,059	0	(12,059)	0%
TRAVEL LICENSED ADMIN	12,358	5,000	(7,358)	-147%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	30,660	156,900	126,240	80%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	35,990	91,667	55,677	61%
COPIER FEES OVERAGE	13,593	0	(13,593)	0%

PAYROLL SERVICE FEES	3,821	0	(3,821)	0%
IT SERVICES MONTHLY	79,789	71,960	(7,829)	-11%
IT SET UP FEES	300	6,250	5,950	95%
INFINITE CAMPUS	0	3,333	3,333	100%
AUDIT AND TAX SERVICES	8,887	20,000	11,113	56%
LEGAL FEES	4,810	10,833	6,023	56%
PROFESSIONAL FEES	0	2,628	2,628	100%
MANAGEMENT FEES	751,962	747,000	(4,962)	-1%
AFFILIATION FEE - INC.	54,059	59,760	5,701	10%
STATE ADMINISTRATIVE FEES	151,938	149,400	(2,538)	-2%
TOTAL CONTRACTED SERVICES	1,105,149	1,162,831	57,681	5%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	590	1,600	1,010	63%
ADVERTISING/MARKETING	1,841	0	(1,841)	0%
PRINTING AND BINDING EXPENSES	159	0	(159)	0%
WEB SITE EXPENDITURES	49	5,000	4,951	99%
DUES AND FEES	10,590	17,500	6,910	39%
INTEREST EXPENSE	1,286,665	1,691,498	404,832	24%
FEES	739	0	(739)	0%
ATHLETICS	39,574	37,500	(2,074)	-6%
TOTAL OTHER EXPENSES	1,340,208	1,753,098	412,890	24%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	1,235	0	(1,235)	0%
JANITORIAL MONTHLY FEES	169,784	179,705	9,921	6%
JANITORIAL ADDITIONAL SERVICES	73	0	(73)	0%
REPAIRS AND MAINTENANCE	105,569	61,319	(44,250)	-72%
AC REPAIRS AND MAINTENANCE	1,780	28,333	26,553	94%
LAWN CARE	12,000	14,167	2,167	15%
SUMMER MAINTENANCE	21,024	0	(21,024)	0%
CUSTODIAL SUPPLIES	25,134	25,700	566	2%
TOTAL FACILITY MAINTENANCE	336,599	309,224	(27,375)	-9%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	53,756	0	(53,756)	0%
LIABILITY INSURANCE	0	45,152	45,152	100%
SITE IMPROVEMENTS	92	0	(92)	0%
TOTAL FACILITIES OPERATIONS	53,848	45,152	(8,696)	-19%
UTILITIES AND SERVICES				
WATER	23,033	24,167	1,134	5%
SEWER	37,012	24,167	(12,845)	-53%
GARBAGE/DISPOSAL/TRASH	36,275	48,333	12,059	25%
ALARM SERVICES	11,197	8,333	(2,864)	-34%
FIRE SERVICES	4,666	8,333	3,667	44%
TELEPHONE	9,698	14,833	5,135	35%
INTERNET	13,953	14,833	881	6%
NATURAL GAS	(44)	0	44	0%
ELECTRICITY	149,270	145,000	(4,270)	-3%
TOTAL UTILITIES AND SERVICES	285,059	288,000	2,940	1%

ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	179,167	179,167	0	0%
LEASE BUYOUT	8,802	0	(8,802)	0%
TOTAL ADJUSTING ENTRIES	187,969	179,167	(8,802)	-5%
TOTAL EXPENSES	11,843,152	12,121,870	278,718	2%
NET INCOME	961,586	62,138	899,448	1448%

YTD Comparative Income Statement
Somerset Academy of Las Vegas Lone Mountain Campus

Thru:	Year-To-Date			
	Actual	Budget	Variance	
	Apr 2020	Apr 2020		
INCOME				
MISC REVENUE	21,190	0	21,190	0%
DSA REVENUE	5,675,488	5,397,900	277,588	5%
SPED DISCRETIONARY UNIT	254,201	322,467	(68,265)	-21%
SPED PART B FUNDING	72,944	88,667	(15,723)	-18%
FEDERAL GRANTS	2,647	0	2,647	0%
TOTAL INCOME	6,026,470	5,809,033	217,437	4%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,421,039	1,740,880	319,842	18%
SALARIES OF LONG TERM SUBS	377,508	17,250	(360,258)	-2088%
CONTRACTED SUBSTITUTE SERVICE	63,287	46,000	(17,287)	-38%
SALARIES OF SUPPORT STAFF	260,958	168,300	(92,658)	-55%
SALARIES OF GENERAL ADMIN	157,138	128,950	(28,188)	-22%
SALARIES OF LICENSED ADMIN	201,211	197,540	(3,671)	-2%
SALARIES OF CAMPUS MONITORS	25,644	49,090	23,446	48%
TOTAL SALARIES	2,506,785	2,348,010	(158,775)	-7%
PERS				
PERS TEACHERS	310,827	513,560	202,733	39%
PERS LONG TERM SUBS	55,964	5,090	(50,874)	-1000%
PERS SUPPORT STAFF	55,553	49,650	(5,903)	-12%
PERS GENERAL ADMIN	37,058	38,040	982	3%
PERS LICENSED ADMIN	58,120	58,280	160	0%
PERS CAMPUS MONITORS	6,624	14,480	7,856	54%
TOTAL PERS	524,147	679,100	154,953	23%
TOTAL SALARIES AND PERS	3,030,932	3,027,110	(3,822)	0%
BONUSES				
BONUSES TEACHERS	38,200	38,200	0	0%
BONUSES LONG TERM SUBS	4,721	4,721	0	0%

BONUSES SPED TEACHERS	2,094	2,094	0	0%
BONUSES SUPPORT STAFF SPED	634	634	0	0%
BONUSES SUPPORT STAFF	5,989	5,989	0	0%
BONUSES GENERAL ADMIN	5,534	5,534	0	0%
BONUSES LICENSED ADMIN	6,431	6,431	0	0%
BONUSES CAMPUS MONITORS	457	457	0	0%
TOTAL BONUSES	64,060	64,060	0	
BENEFITS				
TOTAL BENEFITS	390,391	397,080	6,689	2%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	1,050	4,170	3,120	75%
TOTAL TUITION REIMBURSEMENT	1,050	4,170	3,120	75%
REGULAR PERSONNEL COSTS	3,486,433	3,492,420	5,987	0%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	123,731	137,130	13,399	10%
SALARIES OF SUPPORT STAFF SPED	45,276	0	(45,276)	0%
PERS SPED TEACHERS	26,377	40,450	14,073	35%
PERS SUPPORT STAFF SPED	10,163	0	(10,163)	0%
MEDICARE SPED TEACHERS	1,446	2,010	564	28%
MEDICARE SUPPORT STAFF SPED	651	0	(651)	0%
UNEMPLOYMENT SPED TEACHERS	3,130	0	(3,130)	0%
SUI SPED	0	4,430	4,430	100%
FUTA SPED	0	830	830	100%
UNEMPLOYMENT SUPPORT STAFF SPED	1,300	0	(1,300)	0%
WORKERS COMP SPED TEACHERS	0	1,110	1,110	100%
HEALTH BENEFITS SPED TEACHERS	8,187	15,290	7,103	46%
HEALTH BENEFITS SUPPORT STAFF SPED	6,400	0	(6,400)	0%
SPED CONTRACTED SERVICES	72,411	54,170	(18,241)	-34%
SPED SUPPLIES	590	7,000	6,410	92%
SPED ASSESSMENT AND TESTING MATERIALS	5,621	0	(5,621)	0%
SOFTWARE SPED	340	0	(340)	0%
TOTAL SPECIAL EDUCATION	305,624	262,420	(43,204)	-16%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	830	830	100%
TOTAL FOOD SERVICES	0	830	830	100%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	18,971	21,600	2,629	12%
COPIER SUPPLIES	4,329	3,200	(1,129)	-35%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	7,742	0	(7,742)	0%
CONSUMABLES	0	94,490	94,490	100%
CONSUMABLES - TEXTBOOKS	24,845	0	(24,845)	0%
CONSUMABLES - SOFTWARE	11,011	0	(11,011)	0%
CONSUMABLES - COMPUTERS	73	0	(73)	0%
CONSUMABLES - SUPPLIES	5,417	0	(5,417)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	57,655	0	(57,655)	0%
TEXTBOOKS / CURRICULUM	64	0	(64)	0%

SOFTWARE	5,677	0	(5,677)	0%
COMPUTER PURCHASES	34	0	(34)	0%
IT SUPPLIES	210	0	(210)	0%
POSTAGE	33	1,040	1,007	97%
OFFICE SUPPLIES	4,213	10,400	6,188	60%
NURSING SUPPLIES	964	2,400	1,436	60%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	279	0	(279)	0%
TOTAL INSTRUCTIONAL SUPPLIES	141,517	133,130	(8,387)	-6%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	41,085	27,160	(13,925)	-51%
AFFILIATION FEE - BATTLE OF THE BOOKS	70	1,250	1,180	94%
TRAINING & DEVELOPMENT	460	0	(460)	0%
TRAVEL TEACHERS	319	0	(319)	0%
TRAVEL LICENSED ADMIN	0	2,920	2,920	100%
TRAVEL - NON STAFF INDIVIDUALS	710	0	(710)	0%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	42,643	31,330	(11,313)	-36%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	11,100	50,000	38,900	78%
COPIER FEES OVERAGE	5,823	0	(5,823)	0%
PAYROLL SERVICE FEES	1,373	0	(1,373)	0%
IT SERVICES MONTHLY	32,477	33,600	1,123	3%
IT SET UP FEES	100	4,170	4,070	98%
INFINITE CAMPUS	0	1,670	1,670	100%
AUDIT AND TAX SERVICES	4,038	10,000	5,962	60%
LEGAL FEES	76	5,420	5,344	99%
PROFESSIONAL FEES	2,240	1,750	(490)	-28%
MANAGEMENT FEES	350,417	355,125	4,708	1%
AFFILIATION FEE - INC.	22,067	28,410	6,343	22%
STATE ADMINISTRATIVE FEES	70,944	71,025	81	0%
TOTAL CONTRACTED SERVICES	500,655	561,170	60,515	11%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	413	500	87	17%
ADVERTISING/MARKETING	567	0	(567)	0%
PRINTING AND BINDING EXPENSES	1,016	0	(1,016)	0%
WEB SITE EXPENDITURES	22	2,500	2,478	99%
DUES AND FEES	26,280	11,130	(15,150)	-136%
INTEREST EXPENSE	620,703	708,333	87,630	12%
ATHLETICS	(1)	830	831	100%
TOTAL OTHER EXPENSES	649,000	723,293	74,294	10%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	48	0	(48)	0%
JANITORIAL MONTHLY FEES	55,550	57,880	2,330	4%
REPAIRS AND MAINTENANCE	30,721	33,087	2,366	7%
AC REPAIRS AND MAINTENANCE	890	11,670	10,780	92%
LAWN CARE	6,500	6,710	210	3%
SUMMER MAINTENANCE	2,782	0	(2,782)	0%
CUSTODIAL SUPPLIES	12,386	12,000	(386)	-3%

TOTAL FACILITY MAINTENANCE	108,877	121,347	12,470	10%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	24,424	0	(24,424)	0%
LIABILITY INSURANCE	0	23,580	23,580	100%
RENT/LEASE PAYMENTS	380	0	(380)	0%
SITE IMPROVEMENTS	29,238	0	(29,238)	0%
TOTAL FACILITIES OPERATIONS	54,042	23,580	(30,462)	-129%
UTILITIES AND SERVICES				
WATER	21,609	10,000	(11,609)	-116%
SEWER	13,423	10,000	(3,423)	-34%
GARBAGE/DISPOSAL/TRASH	8,126	20,000	11,874	59%
ALARM SERVICES	725	3,000	2,275	76%
FIRE SERVICES	4,053	3,000	(1,053)	-35%
TELEPHONE	8,871	6,920	(1,951)	-28%
INTERNET	7,346	6,920	(426)	-6%
ELECTRICITY	47,367	60,000	12,633	21%
TOTAL UTILITIES AND SERVICES	111,519	119,840	8,321	7%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	114,583	114,580	(3)	0%
LEASE BUYOUT	38,364	0	(38,364)	0%
TOTAL ADJUSTING ENTRIES	152,947	114,580	(38,367)	-33%
TOTAL EXPENSES	5,553,257	5,583,940	30,683	1%
NET INCOME	473,213	225,093	248,120	110%

YTD Comparative Income Statement
Somerset Academy of Las Vegas Skye Canyon

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	21,080	0	21,080	0%
DSA REVENUE	5,645,928	5,397,900	248,028	5%
SPED DISCRETIONARY UNIT	206,539	262,004	(55,466)	-21%
SPED PART B FUNDING	59,681	72,042	(12,360)	-17%
FEDERAL GRANTS	2,633	0	2,633	0%
TOTAL INCOME	5,935,861	5,731,946	203,915	4%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,675,526	1,673,042	(2,484)	0%
SALARIES OF LONG TERM SUBS	160,937	17,250	(143,687)	-833%
CONTRACTED SUBSTITUTE SERVICE	164,704	46,000	(118,704)	-258%
SALARIES OF SUPPORT STAFF	207,523	165,000	(42,523)	-26%
SALARIES OF GENERAL ADMIN	79,096	104,400	25,304	24%
SALARIES OF LICENSED ADMIN	204,333	213,125	8,792	4%

SALARIES OF CAMPUS MONITORS	0	20,000	20,000	100%
TOTAL SALARIES	2,492,119	2,238,817	(253,302)	-11%
PERS				
PERS TEACHERS	348,658	493,547	144,889	29%
PERS LONG TERM SUBS	21,521	5,089	(16,433)	-323%
PERS SUPPORT STAFF	36,712	48,675	11,963	25%
PERS GENERAL ADMIN	12,034	30,798	18,764	61%
PERS LICENSED ADMIN	59,649	62,872	3,222	5%
PERS CAMPUS MONITORS	0	5,900	5,900	100%
TOTAL PERS	478,576	646,881	168,305	26%
TOTAL SALARIES AND PERS	2,970,695	2,885,697	(84,997)	-3%
BONUSES				
BONUSES TEACHERS	38,962	38,962	0	0%
BONUSES LONG TERM SUBS	4,907	4,907	0	0%
BONUSES SPED TEACHERS	63	63	0	0%
BONUSES SUPPORT STAFF	6,183	6,183	0	0%
BONUSES GENERAL ADMIN	2,454	2,454	0	0%
BONUSES LICENSED ADMIN	7,531	7,531	0	0%
TOTAL BONUSES	60,100	60,100	0	
BENEFITS				
TOTAL BENEFITS	349,667	378,261	28,594	8%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	0	4,167	4,167	100%
TUITION REIMBURSEMENT LICENSED ADMIN	2,100	0	(2,100)	0%
TOTAL TUITION REIMBURSEMENT	2,100	4,167	2,067	50%
REGULAR PERSONNEL COSTS	3,382,562	3,328,225	(54,337)	-2%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	77,257	140,105	62,848	45%
SALARIES OF SUPPORT STAFF SPED	12,688	0	(12,688)	0%
PERS SPED TEACHERS	15,804	41,331	25,527	62%
PERS SUPPORT STAFF SPED	1,935	0	(1,935)	0%
MEDICARE SPED TEACHERS	556	2,049	1,494	73%
MEDICARE SUPPORT STAFF SPED	184	0	(184)	0%
UNEMPLOYMENT SPED TEACHERS	1,735	0	(1,735)	0%
SUI SPED	0	4,523	4,523	100%
FUTA SPED	0	848	848	100%
UNEMPLOYMENT SUPPORT STAFF SPED	381	0	(381)	0%
WORKERS COMP SPED TEACHERS	0	1,131	1,131	100%
HEALTH BENEFITS SPED TEACHERS	3,502	15,617	12,115	78%
HEALTH BENEFITS SUPPORT STAFF SPED	34	0	(34)	0%
SPED CONTRACTED SERVICES	181,182	125,000	(56,182)	-45%
TRAVEL SPED TEACHERS	130	0	(130)	0%
SPED SUPPLIES	1,928	7,100	5,172	73%
TOTAL SPECIAL EDUCATION	297,315	337,704	40,389	12%
FOOD SERVICES				

FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	833	833	100%
TOTAL FOOD SERVICES	0	833	833	100%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	6,978	21,488	14,510	68%
COPIER SUPPLIES	5,647	3,183	(2,464)	-77%
ASSESSMENT AND TESTING MATERIALS	985	0	(985)	0%
CONSUMABLES	0	94,000	94,000	100%
CONSUMABLES - TEXTBOOKS	49,769	0	(49,769)	0%
CONSUMABLES - SOFTWARE	32,051	0	(32,051)	0%
CONSUMABLES - SUPPLIES	10,335	0	(10,335)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	1,688	0	(1,688)	0%
TEXTBOOKS / CURRICULUM	709	0	(709)	0%
SOFTWARE	545	0	(545)	0%
COMPUTER PURCHASES	1,916	0	(1,916)	0%
IT SUPPLIES	252	0	(252)	0%
DUAL ENROLLMENT TEXTBOOKS/FEES	88	0	(88)	0%
POSTAGE	845	1,250	405	32%
OFFICE SUPPLIES	7,604	10,346	2,742	27%
NURSING SUPPLIES	5,032	2,388	(2,644)	-111%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	308	0	(308)	0%
TOTAL INSTRUCTIONAL SUPPLIES	124,751	132,654	7,903	6%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	602	27,160	26,558	98%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	1,250	1,250	100%
TRAINING & DEVELOPMENT	5,612	0	(5,612)	0%
TRAVEL TEACHERS	2,635	0	(2,635)	0%
TRAVEL LICENSED ADMIN	8,309	2,083	(6,226)	-299%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	17,158	30,493	13,335	44%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	10,966	50,000	39,034	78%
COPIER FEES OVERAGE	6,896	0	(6,896)	0%
PAYROLL SERVICE FEES	(2,672)	0	2,672	0%
IT SERVICES MONTHLY	31,483	33,425	1,942	6%
IT SET UP FEES	150	8,333	8,183	98%
INFINITE CAMPUS	0	1,667	1,667	100%
AUDIT AND TAX SERVICES	4,038	10,000	5,962	60%
LEGAL FEES	926	5,417	4,491	83%
PROFESSIONAL FEES	0	1,752	1,752	100%
MANAGEMENT FEES	332,748	355,125	22,377	6%
AFFILIATION FEE - INC.	21,921	28,410	6,489	23%
STATE ADMINISTRATIVE FEES	70,574	71,025	451	1%
TOTAL CONTRACTED SERVICES	477,030	565,153	88,124	16%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	531	1,000	469	47%
ADVERTISING/MARKETING	1,052	0	(1,052)	0%
PRINTING AND BINDING EXPENSES	152	0	(152)	0%
WEB SITE EXPENDITURES	5,208	2,500	(2,708)	-108%

DUES AND FEES	26,236	32,917	6,681	20%
FEES	375	0	(375)	0%
ATHLETICS	628	833	205	25%
TOTAL OTHER EXPENSES	34,182	37,250	3,068	8%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	1,242	0	(1,242)	0%
JANITORIAL MONTHLY FEES	61,105	56,300	(4,805)	-9%
REPAIRS AND MAINTENANCE	21,708	20,701	(1,007)	-5%
AC REPAIRS AND MAINTENANCE	2,480	8,333	5,853	70%
LAWN CARE	8,765	5,833	(2,932)	-50%
SUMMER MAINTENANCE	3,210	0	(3,210)	0%
CUSTODIAL SUPPLIES	12,666	11,938	(729)	-6%
TOTAL FACILITY MAINTENANCE	111,176	103,105	(8,071)	-8%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	24,424	0	(24,424)	0%
LIABILITY INSURANCE	0	29,308	29,308	100%
RENT/LEASE PAYMENTS	691,597	652,000	(39,597)	-6%
TOTAL FACILITIES OPERATIONS	716,021	681,308	(34,713)	-5%
UTILITIES AND SERVICES				
WATER	69,170	9,583	(59,587)	-622%
SEWER	16,645	9,583	(7,061)	-74%
GARBAGE/DISPOSAL/TRASH	10,772	19,167	8,395	44%
ALARM SERVICES	95	3,004	2,909	97%
FIRE SERVICES	4,914	3,004	(1,910)	-64%
TELEPHONE	5,852	6,917	1,064	15%
INTERNET	7,302	6,917	(385)	-6%
ELECTRICITY	52,935	57,500	4,565	8%
TOTAL UTILITIES AND SERVICES	167,685	115,675	(52,010)	-45%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	237,500	237,500	0	0%
TOTAL ADJUSTING ENTRIES	237,500	237,500	0	
TOTAL EXPENSES	5,565,378	5,569,901	4,522	0%
NET INCOME	370,483	162,045	208,438	129%

**YTD Comparative Income Statement
Somerset Academy of Las Vegas Aliante**

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
MISC REVENUE	21,852	0	21,852	0%
DSA REVENUE	5,852,847	5,557,500	295,347	5%
SPED DISCRETIONARY UNIT	373,358	336,863	36,496	11%

SPED PART B FUNDING	72,944	92,625	(19,681)	-21%
FEDERAL GRANTS	2,730	0	2,730	0%
TOTAL INCOME	6,323,731	5,986,988	336,743	6%
EXPENSES				
SALARIES				
SALARIES TEACHERS	1,438,407	1,705,500	267,093	16%
SALARIES OF LONG TERM SUBS	233,637	0	(233,637)	0%
CONTRACTED SUBSTITUTE SERVICE	74,599	66,000	(8,599)	-13%
SALARIES OF SUPPORT STAFF	185,425	105,000	(80,425)	-77%
SALARIES OF GENERAL ADMIN	85,184	101,867	16,683	16%
SALARIES OF LICENSED ADMIN	252,883	203,303	(49,580)	-24%
SALARIES OF CAMPUS MONITORS	0	40,000	40,000	100%
TOTAL SALARIES	2,270,135	2,221,669	(48,466)	-2%
PERS				
PERS TEACHERS	316,178	503,123	186,945	37%
PERS LONG TERM SUBS	46,588	0	(46,588)	0%
PERS SUPPORT STAFF	32,375	30,975	(1,400)	-5%
PERS GENERAL ADMIN	13,878	30,051	16,173	54%
PERS LICENSED ADMIN	66,886	59,974	(6,911)	-12%
PERS CAMPUS MONITORS	0	11,800	11,800	100%
TOTAL PERS	475,904	635,923	160,019	25%
TOTAL SALARIES AND PERS	2,746,039	2,857,592	111,553	4%
BONUSES				
BONUSES TEACHERS	36,196	36,196	0	0%
BONUSES LONG TERM SUBS	6,895	6,895	0	0%
BONUSES SPED TEACHERS	4,167	4,167	0	0%
BONUSES SUPPORT STAFF SPED	1,294	1,294	0	0%
BONUSES SUPPORT STAFF	4,488	4,488	0	0%
BONUSES GENERAL ADMIN	1,227	1,227	0	0%
BONUSES LICENSED ADMIN	10,036	10,036	(0)	0%
TOTAL BONUSES	64,303	64,302	(0)	0%
BENEFITS				
TOTAL BENEFITS	309,881	371,853	61,972	17%
TUITION REIMBURSEMENT				
TUITION REIMBURSEMENT TEACHERS	2,850	4,167	1,317	32%
TOTAL TUITION REIMBURSEMENT	2,850	4,167	1,317	32%
REGULAR PERSONNEL COSTS	3,123,072	3,297,914	174,842	5%
SPECIAL EDUCATION				
SPED TEACHER SALARIES	119,045	176,688	57,643	33%
SALARIES OF SUPPORT STAFF SPED	58,832	0	(58,832)	0%
PERS SPED TEACHERS	30,018	52,123	22,105	42%
PERS SUPPORT STAFF SPED	8,740	0	(8,740)	0%
MEDICARE SPED TEACHERS	1,781	2,585	804	31%
MEDICARE SUPPORT STAFF SPED	861	0	(861)	0%
UNEMPLOYMENT SPED TEACHERS	3,055	0	(3,055)	0%

SUI SPED	0	5,704	5,704	100%
FUTA SPED	0	1,069	1,069	100%
UNEMPLOYMENT SUPPORT STAFF SPED	1,804	0	(1,804)	0%
WORKERS COMP SPED TEACHERS	0	1,426	1,426	100%
HEALTH BENEFITS SPED TEACHERS	13,931	19,695	5,764	29%
HEALTH BENEFITS SUPPORT STAFF SPED	216	0	(216)	0%
SPED CONTRACTED SERVICES	164,806	129,167	(35,640)	-28%
SPED SUPPLIES	1,555	7,200	5,645	78%
TOTAL SPECIAL EDUCATION	404,645	395,657	(8,988)	-2%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	833	833	100%
TOTAL FOOD SERVICES	0	833	833	100%
INSTRUCTIONAL SUPPLIES				
GENERAL CLASSROOM SUPPLIES	10,079	22,275	12,196	55%
COPIER SUPPLIES	540	3,300	2,760	84%
INSTRUCTIONAL - FURNITURE AND EQUIPMENT PURCHASE	39	0	(39)	0%
CONSUMABLES	0	97,235	97,235	100%
CONSUMABLES - TEXTBOOKS	39,734	0	(39,734)	0%
CONSUMABLES - SOFTWARE	15,559	0	(15,559)	0%
CONSUMABLES - COMPUTERS	34,588	0	(34,588)	0%
CONSUMABLES - SUPPLIES	1,801	0	(1,801)	0%
CONSUMABLES - FURNITURE / EQUIPMENT	2,981	0	(2,981)	0%
TEXTBOOKS / CURRICULUM	806	0	(806)	0%
SOFTWARE	343	0	(343)	0%
COMPUTER PURCHASES	(235)	0	235	0%
IT SUPPLIES	120	0	(120)	0%
POSTAGE	0	833	833	100%
OFFICE SUPPLIES	9,273	10,725	1,452	14%
NURSING SUPPLIES	776	2,475	1,699	69%
GEN. ADMIN - FURNITURE AND EQUIPMENT PURCHASE	170	0	(170)	0%
TOTAL INSTRUCTIONAL SUPPLIES	116,576	136,843	20,268	15%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	11,571	28,000	16,429	59%
AFFILIATION FEE - BATTLE OF THE BOOKS	0	1,250	1,250	100%
TRAINING & DEVELOPMENT	3,482	0	(3,482)	0%
TRAVEL TEACHERS	319	0	(319)	0%
TRAVEL LICENSED ADMIN	0	1,667	1,667	100%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	15,372	30,917	15,544	50%
CONTRACTED SERVICES				
COPIER FEES MONTHLY	17,644	50,000	32,356	65%
PAYROLL SERVICE FEES	(5,044)	0	5,044	0%
IT SERVICES MONTHLY	33,606	34,650	1,044	3%
IT SET UP FEES	2,350	8,333	5,983	72%
INFINITE CAMPUS	0	1,667	1,667	100%
AUDIT AND TAX SERVICES	4,447	10,000	5,553	56%
LEGAL FEES	3,902	4,167	265	6%
PROFESSIONAL FEES	0	1,752	1,752	100%

MANAGEMENT FEES	348,674	365,625	16,951	5%
AFFILIATION FEE - INC.	22,943	29,250	6,307	22%
STATE ADMINISTRATIVE FEES	73,161	73,125	(36)	0%
TOTAL CONTRACTED SERVICES	501,681	578,568	76,887	13%
OTHER EXPENSES				
BACKGROUND/DRUG TEST	1,385	917	(468)	-51%
ADVERTISING/MARKETING	1,478	0	(1,478)	0%
PRINTING AND BINDING EXPENSES	1,807	0	(1,807)	0%
WEB SITE EXPENDITURES	24	2,500	2,476	99%
DUES AND FEES	4,277	8,000	3,723	47%
FEES	250	0	(250)	0%
ATHLETICS	0	833	833	100%
TOTAL OTHER EXPENSES	9,221	12,250	3,029	25%
FACILITY MAINTENANCE				
IT REPAIRS AND MAINTENANCE	98	0	(98)	0%
JANITORIAL MONTHLY FEES	70,140	70,940	800	1%
JANITORIAL ADDITIONAL SERVICES	14,407	0	(14,407)	0%
REPAIRS AND MAINTENANCE	35,827	20,903	(14,924)	-71%
AC REPAIRS AND MAINTENANCE	0	8,333	8,333	100%
LAWN CARE	6,750	5,833	(917)	-16%
SUMMER MAINTENANCE	65	0	(65)	0%
CUSTODIAL SUPPLIES	0	12,375	12,375	100%
TOTAL FACILITY MAINTENANCE	127,286	118,385	(8,901)	-8%
FACILITIES OPERATIONS				
PROPERTY INSURANCE	26,866	0	(26,866)	0%
LIABILITY INSURANCE	0	29,526	29,526	100%
RENT/LEASE PAYMENTS	874,722	852,500	(22,222)	-3%
TOTAL FACILITIES OPERATIONS	901,588	882,026	(19,562)	-2%
UTILITIES AND SERVICES				
WATER	7,822	10,000	2,178	22%
SEWER	16,276	10,000	(6,276)	-63%
GARBAGE/DISPOSAL/TRASH	9,808	20,000	10,192	51%
ALARM SERVICES	385	3,004	2,619	87%
FIRE SERVICES	1,320	3,004	1,684	56%
TELEPHONE	6,508	6,917	409	6%
INTERNET	7,364	6,917	(448)	-6%
ELECTRICITY	53,694	60,000	6,306	11%
TOTAL UTILITIES AND SERVICES	103,177	119,842	16,665	14%
ADJUSTING ENTRIES				
DEPRECIATION EXPENSE	239,583	239,583	0	0%
TOTAL ADJUSTING ENTRIES	239,583	239,583	0	
TOTAL EXPENSES	5,542,200	5,812,818	270,618	5%
NET INCOME	781,531	174,169	607,361	349%

YTD Comparative Income Statement
Somerset Academy of Las Vegas Executive Director

Thru:	Actual Apr 2020	Budget Apr 2020	Variance	
INCOME				
TOTAL INCOME	0	0	0	
EXPENSES				
SALARIES				
SALARIES TEACHERS	3,013	26,000	22,987	88%
SALARIES OF GENERAL ADMIN	99,082	44,633	(54,449)	-122%
SALARIES OF LICENSED ADMIN	5,000	123,575	118,575	96%
TOTAL SALARIES	107,095	194,208	87,114	45%
PERS				
PERS TEACHERS	640	7,605	6,965	92%
PERS GENERAL ADMIN	15,080	13,055	(2,025)	-16%
PERS LICENSED ADMIN	1,431	36,146	34,714	96%
TOTAL PERS	17,152	56,806	39,654	70%
TOTAL SALARIES AND PERS	124,246	251,014	126,768	51%
BONUSES				
BONUSES TEACHERS	875	125	(750)	-600%
BONUSES GENERAL ADMIN	1,227	1,650	423	26%
TOTAL BONUSES	2,102	1,775	(327)	-18%
BENEFITS				
TOTAL BENEFITS	25,782	33,667	7,884	23%
REGULAR PERSONNEL COSTS	152,131	286,456	134,325	47%
FOOD SERVICES				
FOOD SERVICES FEDERAL PROGRAM EXPENSE	0	18,750	18,750	100%
TOTAL FOOD SERVICES	0	18,750	18,750	100%
INSTRUCTIONAL SUPPLIES				
CONSUMABLES	0	29,167	29,167	100%
TEXTBOOKS / CURRICULUM	38,001	0	(38,001)	0%
OFFICE SUPPLIES	484	5,417	4,933	91%
TOTAL INSTRUCTIONAL SUPPLIES	38,485	34,583	(3,901)	-11%
TRAINING & DEVELOPMENT / TRAVEL				
AFFILIATION FEE - TRAINING	196	0	(196)	0%
AFFILIATION FEE - BATTLE OF THE BOOKS	109	0	(109)	0%
TRAVEL LICENSED ADMIN	41	18,750	18,709	100%
TRAVEL - NON STAFF INDIVIDUALS	2,845	0	(2,845)	0%
TOTAL TRAINING & DEVELOPMENT / TRAVEL	3,190	18,750	15,560	83%
CONTRACTED SERVICES				
COPIER FEES OVERAGE	138	0	(138)	0%
PAYROLL SERVICE FEES	4,000	0	(4,000)	0%
LEGAL FEES	5,162	0	(5,162)	0%

PROFESSIONAL FEES	22,860	0	(22,860)	0%
AFFILIATION FEE - INC.	41,569	0	(41,569)	0%
TOTAL CONTRACTED SERVICES	<u>73,729</u>	<u>0</u>	<u>(73,729)</u>	
OTHER EXPENSES				
BACKGROUND/DRUG TEST	295	0	(295)	0%
DUES AND FEES	0	4,167	4,167	100%
TOTAL OTHER EXPENSES	<u>295</u>	<u>4,167</u>	<u>3,872</u>	93%
UTILITIES AND SERVICES				
TELEPHONE	1,284	0	(1,284)	0%
TOTAL UTILITIES AND SERVICES	<u>1,284</u>	<u>0</u>	<u>(1,284)</u>	
TOTAL EXPENSES	<u>269,113</u>	<u>362,705</u>	<u>93,592</u>	26%
NET INCOME	<u>(269,113)</u>	<u>(362,705)</u>	<u>93,592</u>	26%

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 4b2 – Approval of Final Budget for the 2020/2021 School Year

Number of Enclosures: 1

SUBJECT: Final Budget for the 2020/2021 School Year

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Finance Committee reviewed the final budget for the 2020/2021 school year and recommends approval.

Submitted By: Staff

20-21 Final	NLV	Sky Pointe	Losee	Stephanie	Lone Mtn	Skye Canyon	Aliante	System Wide	Somerset
WFTE Gross Value \$	6,520	\$ 6,520	\$ 6,520	\$ 6,520	\$ 6,520	\$ 6,520	\$ 6,520	\$ -	\$ 6,520
Total Students (FTEs)	1,245	2,107	2,153	996	996	996	1,121	-	9,614
Kinder	130	130	156	104	104	104	130	-	858
1st Grade	130	130	156	104	104	104	130	-	858
2nd Grade	130	130	156	104	104	104	130	-	858
3rd Grade	130	130	156	104	104	104	130	-	858
4th Grade	130	130	156	104	104	104	130	-	858
5th Grade	130	130	156	104	104	104	130	-	858
6th Grade	155	155	155	124	124	124	124	-	961
7th Grade	155	186	155	124	124	124	124	-	992
8th Grade	155	186	217	124	124	124	93	-	1,023
9th Grade	-	270	240	-	-	-	-	-	510
10th Grade	-	250	200	-	-	-	-	-	450
11th Grade	-	160	150	-	-	-	-	-	310
12th Grade	-	120	100	-	-	-	-	-	220
Total Students (FTEs)	1,245	2,107	2,153	996	996	996	1,121	-	9,614
PRIOR YEAR NUMBERS									
SPED	130	226	228	137	112	91	117	-	1,041
ELL %									-
GATE									-
FRL %	45%	13%	44%	35%	19%	10%	16%		27.13%
TEACHING STAFF									
Classroom Teachers	45.0	74.0	78.0	36.0	36.0	36.0	41.0	0.0	346.0
SPED Teachers	6.0	11.0	11.0	6.0	4.0	3.0	5.0	0.0	46.0
Art Teacher	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
Music	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
PE Teacher	1.0	2.0	2.0	1.0	2.0	1.0	1.0	0.0	10.0
Dance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Technology (STEM)	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
Theatre	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Spanish / Language	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
Additional Elective Teachers	2.0	3.0	2.0	1.5	1.0	2.0	1.0	0.0	12.5
Total Teaching Staff	58.0	98.0	101.0	48.5	47.0	46.0	52.0	0.0	450.5
ADMIN & SUPPORT									
Executive Director & Assistant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Principal	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0	7.0
Assistant Principal	2.0	4.0	4.0	2.0	2.0	2.0	2.0	0.0	18.0
ELL Coordinator(s)	1.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	3.0
Counselor/ Student Support Advocate / Dean	2.0	2.0	3.0	2.0	2.0	2.0	2.0	0.0	15.0
Curriculum Coach	1.0	1.0	2.0	2.0	2.0	1.0	1.0	0.5	10.5
Office Manager	1.0	2.0	2.0	1.0	1.0	1.0	1.0	1.0	10.0
Registrar	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
Clinic Aide/ FASA	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.0	9.0
Receptionist	1.0	2.0	2.0	1.0	1.0	1.0	1.0	0.5	9.5
Teacher Assistants	13.0	15.0	13.0	10.0	11.0	11.0	10.0	0.0	83.0
Campus Monitor/Custodian	2.0	6.0	6.0	1.0	2.0	1.0	2.0	0.0	20.0
Cafeteria Manager	1.0	1.0	2.0	1.0	1.0	1.0	1.0	0.0	8.0
SPED Facilitator	1.0	1.0	1.0	1.0	1.0	0.5	0.5	0.0	6.0
Speech Pathologist	0.5	1.0	1.0	1.0	0.0	0.0	0.0	0.0	3.5
School Psychologist	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0
School Nurse	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0
Gate Teacher	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Admin & Support	28.5	40.0	44.0	25.0	27.0	23.5	23.5	2.0	213.5
Total # Teachers	58.00	98.00	101.00	48.50	47.00	46.00	52.00	0.00	450.50
Total # Admin & Support	28.50	40.00	44.00	25.00	27.00	23.50	23.50	2.00	213.50
Total Staff	86.50	138.00	145.00	73.50	74.00	69.50	75.50	2.00	664.00
Total Salaries & Benefits as % of Expenses	62%	63%	72%	75%	76%	62%	60%	70%	67%
Instruction Salaries as % of Total Salaries	72%	75%	72%	71%	70%	72%	75%	0%	72%
Admin & Support Salaries as % of Total Salaries	28%	25%	27%	28%	30%	27%	24%	100%	27%
Rent as % of Revenues	15.40%	13.34%	15.19%	11.11%	12.12%	13.08%	15.64%		13.91%
Rent as % of Expenses	15.62%	13.47%	15.27%	11.30%	12.60%	13.32%	16.13%	0.00%	14.09%

REVENUE (@ 100%)

3110	Budget Revenue	8,117,400	13,737,640	14,037,560	6,493,920	6,493,920	6,493,920	7,308,920	-	62,683,280
4500	NSLP	311,786	156,369	532,930	193,296	105,929	53,020	102,335	-	1,455,665
4500	Special Ed Funding (Part B)	123,500	214,700	216,600	130,150	106,400	86,450	111,150	-	988,950
3115	SPED Discretionary Unit	404,300	702,860	709,080	426,070	348,320	283,010	363,870	-	3,237,510
	Total Revenues	8,956,986	14,811,569	15,496,170	7,243,436	7,054,569	6,916,400	7,886,275	-	68,365,405

EXPENSES

	<i>Personnel Costs - Unrestricted Salaries</i>	NLV	Sky Pointe	Loosee	Stephanie	Lone Mtn	Skye Canyon	Aliante	System Wide	Somerset
104	Executive Director	-	-	-	-	-	-	-	-	-
104	Principal	98,800	142,394	125,000	98,800	95,000	101,400	115,003	-	776,398
104	Assistant Principal(s)	163,800	317,512	309,400	150,800	142,052	154,350	129,000	-	1,366,913
105	ELL Coordinator	60,000	-	124,800	-	-	-	-	-	184,800
105	Curriculum Coach	54,000	58,058	105,820	52,780	54,000	57,886	52,624	31,574	466,743
105/106	Counselor / Student Support Advocate / Dean	127,622	108,356	162,760	109,840	99,705	52,000	52,000	-	712,282
101/103	Teachers Salaries	2,366,000	4,136,850	4,045,500	1,976,250	1,911,350	1,898,450	2,075,050	-	18,409,450
101	SPED Teachers	273,000	523,050	494,450	279,000	177,800	132,450	220,750	-	2,100,500
107	Office Manager/ Registrar / Banker	85,504	199,333	161,200	85,504	85,506	84,240	84,240	62,000	847,526
107	Secretary & FASA	33,440	134,128	83,600	33,440	33,440	41,040	38,000	3,800	400,888
102	Teacher Assistants (including SPED)	238,680	275,400	238,680	183,600	201,960	198,000	180,000	-	1,516,320
107	Campus Monitors	52,800	158,400	146,880	29,555	58,960	24,000	48,000	-	518,595
107	Cafeteria Manager	-	-	-	-	-	-	-	-	-
	Total Unrestricted Salaries	3,553,646	6,053,481	5,998,090	2,999,568	2,859,772	2,743,816	2,994,667	97,374	27,300,414
	<i>Personnel Costs - Restricted Salaries</i>									
	SPED Facilitator	62,400	72,400	62,400	72,800	62,400	36,426	36,863	-	405,689
	Speech Pathologist	33,488	47,330	52,000	67,600	-	-	-	-	200,418
	School Psychologist	-	-	67,600	-	-	-	-	-	67,600
	School Nurse	-	-	-	-	37,128	-	-	-	37,128
	Cafeteria Manager - NSLP	18,720	17,280	36,720	18,720	17,280	17,280	17,280	-	143,280
	On Campus Sub	-	41,400	62,100	20,700	20,700	20,700	-	-	165,600
	Total Restricted Salaries	114,608	178,409	280,820	179,820	137,508	74,406	54,143	-	1,019,714
	Total Salaries and Wages	3,668,254	6,231,890	6,278,910	3,179,388	2,997,280	2,818,222	3,048,810	97,374	28,320,129
230	PERS	1,072,964	1,822,828	1,836,581	929,971	876,704	824,330	891,777	28,482	8,283,638
	Insurances/Employment Taxes/Other Benefits	660,286	1,121,740	1,130,204	572,290	539,510	507,280	548,786	17,527	5,097,623
150	Incentives / Bonuses	-	-	-	-	-	-	-	-	-
250	Tuition Reimbursements	8,000	13,000	13,000	8,000	8,000	8,000	8,000	-	66,000
	Subst. Teachers (10 days/Teacher)	95,700	120,300	104,550	59,325	56,850	55,200	85,800	-	577,725
	Total Benefits and Related	1,836,950	3,077,868	3,084,335	1,569,586	1,481,065	1,394,810	1,534,363	46,009	14,024,986
	Total Payroll / Benefits and Related	5,505,203	9,309,758	9,363,245	4,748,974	4,478,345	4,213,032	4,583,173	143,384	42,345,114
	<i>Supplies</i>									
	Consumables	124,500	210,700	215,300	99,600	99,600	99,600	112,100	35,000	996,400
561	Dual Enrollment - Student Fees/Textbooks	-	-	-	-	-	-	-	-	-
	Zion's FFE Lease - payments	105,500	400,000	380,000	100,000	140,500	320,000	330,500	-	1,776,500
610	Office Supplies	16,185	27,391	27,989	12,948	12,948	12,948	14,573	6,500	131,482
610	Classroom Supplies	33,615	56,889	58,131	26,892	26,892	26,892	30,267	-	259,578
610	Copier Supplies	4,980	8,428	8,612	3,984	3,984	3,984	4,484	-	38,456
610	Nursing Supplies	3,735	6,321	6,459	2,988	2,988	2,988	3,363	-	28,842
610	SPED Supplies	15,600	27,120	27,360	16,440	13,440	10,920	14,040	-	124,920
	Athletics	1,000	45,000	35,000	1,000	1,000	1,000	1,000	-	85,000
	Total Supplies	305,115	781,849	758,851	263,852	301,352	478,332	510,327	41,500	3,441,178
	<i>Purchased Services</i>									
320	Education Contracted Services - Data	9,000	13,500	13,500	9,000	9,000	9,000	9,000	-	72,000
300	Special Education Contracted Services	180,525	316,050	269,125	174,300	99,600	174,300	196,175	-	1,410,075
	Contracted Services - Crossing Guards	-	-	22,600	-	-	-	-	-	22,600
310	Management Fee	504,225	853,335	871,965	403,380	403,380	403,380	454,005	-	3,893,670
310	Payroll Services	-	-	-	-	-	-	-	-	-
340	Audit/Tax	12,000	15,000	15,000	12,000	12,000	12,000	12,000	-	90,000
340	Legal Fees	6,500	13,000	13,000	6,500	6,500	6,500	5,000	-	57,000
352	IT Services - Monthly	52,290	88,494	90,426	41,832	41,832	41,832	47,082	-	403,788
350	IT Set-up Fees	7,500	7,500	7,500	2,500	5,000	5,000	5,000	-	40,000
591	State Administrative Fee (1.25%)	101,468	171,721	175,470	81,174	81,174	81,174	91,362	-	783,541
320	Affiliation Fee - Inc. (1/2 of 1%)	-	-	-	-	-	-	-	-	-
330	Affiliation Fee - Professional Development (1/2 of 1%)	-	-	-	-	-	-	-	-	-
330	Affiliation Fee - Battle of the Books	-	-	-	-	-	-	-	-	-
	Total Purchased Services	873,508	1,478,600	1,478,586	730,686	658,486	733,186	819,624	-	6,772,674

	Other Operations										
533	Phone and Communications (with E-rate discount)	8,000	15,000	15,000	8,000	8,000	8,000	8,000	-	70,000	
535	Internet	9,000	21,000	21,000	9,000	9,000	9,000	9,000	-	87,000	
534	Cell Phones	4,380	6,000	6,492	4,800	6,360	6,000	3,600	-	37,632	
531	Postage	1,250	3,000	3,000	1,250	1,250	1,500	1,000	-	12,250	
535	Website	4,000	8,000	8,000	4,000	4,000	4,000	4,000	-	36,000	
443	Copier / Printing	40,000	80,000	80,000	40,000	40,000	40,000	40,000	-	360,000	
651	Infinite Campus	2,500	5,000	5,000	2,500	2,500	2,500	2,500	-	22,500	
	Total Other Operations	69,130	138,000	138,492	69,550	71,110	71,000	68,100	-	625,382	
	Insurances										
521	Property Insurance	40,000	65,000	65,000	35,000	35,000	35,000	40,000	-	315,000	
522	Liability Insurance	-	-	-	-	-	-	-	-	-	
523	Other Insurances	-	-	-	-	-	-	-	-	-	
	Total Insurances	40,000	65,000	65,000	35,000	35,000	35,000	40,000	-	315,000	
	Other										
570	Lunch Program - NSLP	294,171	148,781	501,047	183,325	101,595	49,600	95,733	6,000	1,380,251	
540	Advertising / Marketing	-	-	-	-	-	-	-	-	-	
340	Background and Fingerprinting	600	1,200	1,200	600	600	600	600	-	5,400	
810	Dues and Fees	10,000	20,000	20,000	10,000	10,000	10,000	10,000	5,000	95,000	
580	Travel Reimbursement	5,000	10,000	10,000	5,000	5,000	5,000	5,000	10,000	55,000	
	Loan payments	-	-	-	-	-	-	-	-	-	
900	Other Purchases	1,000	4,000	4,000	2,000	2,000	2,000	2,000	-	17,000	
	Total Other	310,771	183,981	536,247	200,925	119,195	67,200	113,333	21,000	1,552,651	
	Facilities										
622	Public Utilities	99,000	198,000	216,000	69,000	72,000	90,000	75,000	-	819,000	
621	Natural Gas	-	-	-	-	-	-	-	-	-	
411	Water / Sewer	41,250	82,500	90,000	28,750	30,000	37,500	31,250	-	341,250	
421	Garbage / Disposal	24,750	49,500	54,000	17,250	18,000	22,500	18,750	-	204,750	
490	Fire and Security alarms	8,000	20,000	20,000	8,000	8,000	8,000	8,000	-	80,000	
422	Contracted Janitorial	77,808	230,252	193,148	67,620	69,456	67,560	85,128	-	790,972	
610	Custodial Supplies	18,675	31,605	32,295	14,940	14,940	14,940	16,815	-	144,210	
430/431	Facility Maintenance / Repairs / Capital Outlay	52,000	85,500	74,500	34,000	32,500	25,000	25,000	-	328,500	
420	Lawn Care	10,000	17,000	14,000	10,000	8,050	10,800	8,400	-	78,250	
431	AC Maintenance & Repair	16,000	30,000	26,000	16,000	14,000	10,000	10,000	-	122,000	
	Total Facilities	347,483	744,357	719,943	265,560	266,946	286,300	278,343	-	2,908,932	
	Total Expenses Before Bldg	7,451,210	12,701,544	13,060,363	6,314,548	5,930,434	5,884,050	6,412,899	205,884	57,960,931	
	Scheduled Lease Payment	540,567	-	-	-	-	877,500	1,233,750	-	2,651,817	
	Scheduled Bond Payment 2015	838,500	1,976,500	-	-	-	-	-	-	2,815,000	
	Scheduled Bond Payment 2018/2019	-	-	2,353,500	804,500	855,000	-	-	-	4,013,000	
	Assessments	-	-	-	-	-	27,000	-	-	27,000	
	Surplus (Revenues-Total Expenses-Lease-Bond)	126,710	133,525	82,306	124,389	269,136	127,850	239,626	(205,884)	897,657	
		1.4%	0.9%	0.5%	1.7%	3.8%	1.8%	3.0%		1.3%	

20-21 Final

NLV

Sky Pointe

Losee

Stephanie

Lone Mtn

Skye Canyon

Aliante

System Wide

Somerset

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020
Agenda Item: 4b3 – Approval of Stipend for Lead Principal
Number of Enclosures: 1

SUBJECT: Approval of Stipend for Lead Principal

Action
 Appointments
 Approval
 Consent Agenda
 Information
 Public Hearing
 Regular Adoption

Presenter (s): Board/Finance Committee

Recommendation:

Proposed wording for motion/action:

Consent

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 0 Minutes

Background: The Finance Committee reviewed the stipend for the Lead Principal and recommends approval.

Submitted By: Staff

Lead Principal tasks for 2019-20 school year:

- Arc reports – state reporting May-June – ASSISTED AND REVIEWED
- Point of Contact for communication with/for:
 - Board of Directors
 - Somerset Inc.
 - State Public Charter School Authority
 - Board agenda
 - School calendar
 - School-wide system initiatives/matters
- SCHEDULE / COORDINATE PRINCIPAL CO-HORT MEETINGS EVERY MONTH (after Academica meeting and on our own) DURING THE FIRST 3 QUARTERS OF THE SCHOOL YEAR, DURING COVID, TWICE A WEEK via Zoom
- /Grants to Meet the Needs of the System in Meeting the School’s Mission and Board’s Goals REVIEWED AND SIGNED OFF ON GRANTS
- Send Campus Communications to the Board IN CONJUNCTION WITH LIAISON (CT) – EMAIL UPDATES PROVIDED, AND FACE TO FACE REPORTS DURING BOARD MEETINGS
 - Met regularly with Manuela regarding budget needs for the system – signing POs, approving purchases in MRI, signing checks
 - Reviewed and approved payroll for system employees (Lauren)
 - Consulted with Lauren regularly on LETRs, PD, RBG3 items related to the system
 - Listed as lead principal for system wide grants, purchases, etc. – signed contracts or agreements for such
 - Coordinated principal council for expulsion hearings when applicable
 - Assisted with Florida support – coordinated communication and participation at meetings and face to face visits
 - Served as mentor to new principals

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 5 – Academic Progress Reports and Updates on School Initiatives

Number of Enclosures: 0

SUBJECT: Academic Progress Reports

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Campus Principals

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 20-30 Minutes

Background: The campus principals will provide academic progress reports and school initiative updates.

Submitted By: Staff

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 6 – Review and Approval of Vendor for Resurfacing at the North Las Vegas and Sky Pointe campuses

Number of Enclosures: 2

SUBJECT: Approval of Vendor for Resurfacing at the North Las Vegas and Sky Pointe campuses

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Todd Arellano/Gayle Jefferson

Recommendation:

Proposed wording for motion/action:

Move to approve _____ as the vendor for the North Las Vegas resurfacing project.

Move to approve _____ as the vendor for the Sky Pointe resurfacing project.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background: Resurfacing is needed at the North Las Vegas and Sky Pointe campuses. The funding for the projects is included in the Maintenance line in the final budgets for each campus. After reviewing the bids the board will approve the vendor for each project.

Submitted By: Staff

Academica Nevada Asphalt Grading Rubric

Scale: 1-10 with 1 being the least and 10 being greatest.

	Weight	40%	20%	25%	5%	5%	5%	100%
Company		Price (Lowest is Highest)	Conformance to Specs	Qualifications (Based on company ability to perform services)	Past Performance (Worked with us in the past, any complaints)	Quality and Utility of Services	Supplies & Materials	Weighted Total
Affordable		8	10	10	10	10	10	9.20
J&J Enterprises		9	10	10	10	10	10	9.60
Stripe-A-Lot		10	10	10	10	10	10	10.00
								0.00

Recommended	<p>Based on price, Stripe-A-Lot would be recommended</p> <p>J & J Enterprises \$24,810.00 Affordable \$29,249.00</p> <p>Stripe-A-Lot \$18,580.35</p>
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4440 E Alexander Rd, Ste A
Las Vegas, NV 89115

T 702-222-9009
F 702-248-9605
License #67803, \$245,000 Limit

ESTIMATE

DATE	5/20/2020
ESTIMATE#	20100-4458
SALES REP	MM

SUBMITTED TO:
Academica Nevada
6630 Surrey St.
Las Vegas, NV 89119

JOB NAME/LOCATION:
Sommerset NLV
385 W. Centennial Pkwy.
Todd Arellano (702) 353-8402

Description	Qty	Rate	Unit	Total
NOTES:				
1.) This bid is based off SIX (6) Mobilizations. If additional Mobilizations are required they are subject to an additional charge of \$250 per occurrence.				
2.) Playground Maps Not Included or Custom Logos				
3.) SEE ATTACHED MAP				
ASPHALT MAINTENANCE:				
Clean and Seal Cracks 1/4" and Wider with Hot Rubberized Crack Sealant from Asphalt and Concrete. Excludes alligatored areas and surface cracks.	11,400	0.50	LF	5,700.00
Broom and Blow Asphalt Surface Clean, Apply TWO (2) Coats of Emulsified Sealcoat	155,310	0.11	SQFT	17,084.10
ASPHALT STRIPING:				
Repaint Existing 4" Pavement Markings, White	6,780	0.28	LF	1,898.40
Paint Handicap Stencils White	8	25.00	EA	200.00
Paint 6' Arrow Stencils White	12	15.00	EA	180.00
Paint Curbs Red	1,825	0.50	LF	912.50
Paint Curbs Blue	40	0.50	LF	20.00
Paint Fire Hydrant Markings Red	7	25.00	EA	175.00
Paint Bollards Yellow	6	8.50	EA	51.00
Paint 4 Square Court Playground White	7	125.00	EA	875.00
Paint Circle Playground Game	2	125.00	EA	250.00
Paint Full Court Basketball White	2	400.00	EA	800.00
Paint Hopscotch Court White	6	125.00	EA	750.00
Install Blue Reflectors	8	8.50	EA	68.00
Paint Fire Hydrant Marking Yellow	1	25.00	EA	25.00
Paint 4" No Parking Fire Lane Stencils White	37	3.50	EA	129.50
Paint 4" "VIP PARKING" Letter Stencils White	3	3.50	EA	10.50
Paint 25' x 2' Crosswalk White	4	30.00	EA	120.00

Total

ACCEPTANCE: The price, terms and conditions are hereby accepted and agreed to.

SIGNATURE _____

PRINTED NAME _____

DATE ____ / ____ / ____



4440 E Alexander Rd, Ste A
Las Vegas, NV 89115

T 702-222-9009
F 702-248-9605
License #67803, \$245,000 Limit

ESTIMATE

DATE	5/20/2020
ESTIMATE#	20100-4458
SALES REP	MM

SUBMITTED TO:
Academica Nevada
6630 Surrey St.
Las Vegas, NV 89119

JOB NAME/LOCATION:
Sommerset NLV
385 W. Centennial Pkwy.
Todd Arellano (702) 353-8402

Description	Qty	Rate	Unit	Total
SEALCOAT & CRACKFILL NOTES: 1. Estimate is based upon current market price for materials. Due to unstable oil prices, estimate subject to change if not accepted and work started within 30 days. 2. Oil spots to be treated, but due to oil in asphalt, seal may not bond in those areas. 3. Tire turning marks are normal on newly applied sealcoat. 4. New surface to remain tender for a few weeks and during hot temperatures. 5. Affordable Striping & Sealing, LLC is not responsible for damage to finished surface by garbage or delivery trucks, landscapers, or human/vehicle/animal tracking of fresh materials. 6. Crackfilling does not imply total crack elimination. Estimate excludes application of crackfill material to alligatored areas.				

Total **\$29,249.00**

TERMS & CONDITIONS:

Estimate only includes items specifically listed. Estimate is valid for 30 days. Work cannot be scheduled until written acceptance has received. Weather may cause a delay in job scheduling or completion. Affordable Striping & Sealing agrees to furnish all materials, labor, tools, equipment, supervision and supplies for the completion, in good workmanlike manner, or the work detailed. Payment due within 5 days of job completion. A service charge of 3% will be applied to delinquent accounts.

ACCEPTANCE: The price, terms and conditions are hereby accepted and agreed to.

SIGNATURE _____

PRINTED NAME _____

DATE ____ / ____ / ____

Untitled Map

Write a description for your map.

Legend

📍 385 W Centennial Pkwy



Quotation

J & J Enterprises Services, Inc
5920 W. Cougar Ave.
Las Vegas, NV 89139

(702) 361-2914 Fax#(702) 361-2823

Nevada Contractors License #27081A Bid Limit: Unlimited

Quote Number:
59883

Quote Date:
May 20, 2020

Quoted to: Somerset Academy
6630 Surrey St
Las Vegas, NV 89119

Job Name:
Attn: Todd
Somerset N. Las Vegas Campus
385 W. Centennial

Ph # 702-998-0500

Fax# 702-998-0503

Customer ID	Good Thru	Terms	Sales Rep	Page
S5642	Jun 19, 2020	Net 30	09 Steven D. Salmon	1

Quantity	Description	Unit Price	Extension
151,200.0	Clean asphalt of dirt and debris. Seal asphalt with two coats "Overkote" mineral filled asphalt emulsion.		16,630.00
9,075.00	Power clean with compressed air or high power asphalt blowers and seal cracks ¼" or larger with hot rubber crack sealant (alligatored areas not included)		2,265.00
5,800.00	Re-Stripe parking lot layout with one coat white traffic paint.		1,160.00
9.00	Re-Stripe disabled stall logo		225.00
1,550.00	Re-Stripe curbs red in fire lane and stencil 4" no parking fire lane		775.00
12.00	Re-Stripe directional arrow (White)		180.00
3.00	Re-Stripe 4" Stencils (NO PARKING)		25.00
2.00	Re-Stripe basketball courts		500.00
2.00	Re-Stripe tetherball courts		150.00
8.00	Re-Stripe 4-square game		

Payment to be made as follows: NET 30 DAYS

A charge of 1.5% per month will be charged on all delinquent accounts. Collection costs, court costs and attorney fees will be charged if necessary to collect this invoice. The above specifications and conditions are satisfactory and hereby accepted. You authorized to do the work as specified. Payment will be made as outlined above.

EXCLUSIONS: Oil spots will be cleaned, burned, scraped, etc. to try to get seal to adhere, but because of the nature of oil spots the seal may not adhere permanently. There will be no warranties written or implied. Cracks will be cleaned by air and/or broom and sealed. Because of the nature of cracks they may re-appear, some immediately. Rock larger than 1 C.Y. which requires removal other than normal excavation methods which impedes and invades any excavation or trench, and requires special equipment and/or construction methods to continue. Surveying and engineering, soils & compaction testing, utility re-routes, permits.

GENERAL CONDITIONS: J & J Enterprises, Inc. shall not be responsible or liable for any damage to any underground: structure, conduit, pipe, wire, culvert, or any non-visible property which is not accurately owned by the owner thereof. The scope of work shall be restricted to the quantities for labor, materials, and other such items specifically described in our bid/proposal. Any changes subsequent to our bid/proposal, shall be "change order" form resulting in an additional charge or credit to the owner.

Total	Continued
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Customer Signature _____ Date _____ P.O.# **68**

Quotation

J & J Enterprises Services, Inc
5920 W. Cougar Ave.
Las Vegas, NV 89139

(702) 361-2914 Fax#(702) 361-2823

Nevada Contractors License #27081A Bid Limit: Unlimited

Quote Number:
59883

Quote Date:
May 20, 2020

Quoted to: Somerset Academy
6630 Surrey St
Las Vegas, NV 89119

Job Name:
Attn: Todd
Somerset N. Las Vegas Campus
385 W. Centennial

Ph # 702-998-0500

Fax# 702-998-0503

Customer ID	Good Thru	Terms	Sales Rep	Page
S5642	Jun 19, 2020	Net 30	09 Steven D. Salmon	2

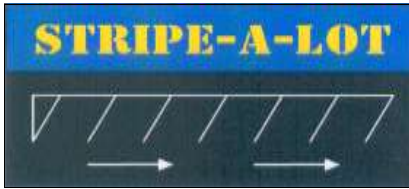
Quantity	Description	Unit Price	Extension
1.00	Re-Stripe US Map		600.00
8.00	Re-Stripe 12" line up dots		800.00
6.00	Re-Stripe hopscotch game		50.00
2.00	Re-Stripe 4-square game		450.00
6.00	Re-Stripe hopscotch game		150.00
1.00	Re-Stripe large circle game		450.00
1.00	Re-Stripe kinder game systems		100.00
			300.00
	For questions regarding this quote, please contact Steve Salmon at 702-525-0091.		
	Acceptance of this quote is also acceptance of J&J Enterprises terms and conditions as detailed in the attached Exclusions, Disclaimers and Conditions document		
Payment to be made as follows: NET 30 DAYS A charge of 1.5% per month will be charged on all delinquent accounts. Collection costs, court costs and attorney fees will be charged if necessary to collect this invoice. The above specifications and conditions are satisfactory and hereby accepted. You authorized to do the work as specified. Payment will be made as outlined above.			
			Total
			24,810.00

EXCLUSIONS: Oil spots will be cleaned, burned, scraped, etc. to try to get seal to adhere, but because of the nature of oil spots the seal may not adhere permanently. There will be no warranties written or implied. Cracks will be cleaned by air and/or broom and sealed. Because of the nature of cracks they may re-appear, some immediately. Rock larger than 1 C.Y. which requires removal other than normal excavation methods which impedes and invades any excavation or trench, and requires special equipment and/or construction methods to continue. Surveying and engineering, soils & compaction testing, utility re-routes, permits.

GENERAL CONDITIONS: J & J Enterprises, Inc. shall not be responsible or liable for any damage to any underground: structure, conduit, pipe, wire, culvert, or any non-visible property which is not accurately owned by the owner thereof. The scope of work shall be restricted to the quantities for labor, materials, and other such items specifically described in our bid/proposal. Any changes subsequent to our bid/proposal, shall be "change order" form resulting in an additional charge or credit to the owner.

Customer Signature _____ Date _____ P.O.# **69**

Stripe-A-Lot
 3017 Sheridan St Ste #6
 Las Vegas, NV 89102
702-870-3585 / Fax: 702-870-8784
 Nevada Contractors License #0056330
 Bid Limit: \$100,000.00



Estimate

Date	Estimate #
5/19/2020	10635

Estimate Good Until: 07/03/2020

Location Name / Address:	Company Name / Address:		
Somerset North Las Vegas	Academica Nevada		
385 Centennial Pkwy	6630 Surrey St		
No Las Vegas, NV 89030	Las Vegas, NV 89119		
Todd Arellano	Todd Arellano		Fax:
702-353-8402	702-353-8402		

P.O. No.	Rep	Project
	CM	SNSeal2020

Description	Qty	Rate	Total
Crack Fill And Seal Coat Parking Lot			
Apply 2 Coats Seal	71170		
Apply Crack Filling	2845		
		SubTotal	\$10,532.35
Striping			
4" Lines Painted	1970		
Bollards Painted- Yellow	6		
Center Line Painted- White	435		
Curbing Painted- UV Resistant Red	1020		
Fire Hydrants Painted- Red	3		
Hatchmarks Painted- White	660		
24" (2ft) by 10' crosswalk Bars Painted	4		
4" No Parking Fire Lane Painted	20		
Arrows Painted White	5		
Handicap Stencil Painted Blue	6		
		SubTotal	\$1,983.50
Large Playground			
12" Stencils Painted	1		
Basketball Courts Painted	2		
Curbing Painted- Blue	40		
Fire Hydrants Painted- Yellow	1		
Four Square Box Painted	4		
Hatchmarks Painted- White	500		
T-Ball Circle Painted	2		
24" (2ft) by 10' crosswalk Bars Painted	7		
Arrows Painted White	4		
Apply 2 Coats Seal	19500		
Apply Crack Filling	780		

		SubTotal	\$4,039.00
Small Playground 12" Lines Painted 6" Lines Painted Four Square Box Painted Hopscotch Squares Painted Apply 2 Coats Seal Apply Crack Filling		300	
		80	
		4	
		4	
		10450	
		420	
		SubTotal	\$2,025.50

Please Sign and Fax back so work can be scheduled

	Total	\$18,580.35
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Oil spots will be treated before sealing however they cannot be warranted due to the permanent damage already done in the asphalt.
 Stripe A Lot is not responsible for tracking in sealed area or surrounding area caused by animal or human traffic.
 Crack fill only applies to cracks ¼ in or larger and will not be applied in cracks smaller than that.
 Any inspection, permit or required government fees are not included.
 Stripe A Lot is not responsible for damage occurring from work done by other contractors on the same site to include any backfilling or compaction.
 Scheduling and pricing of work is contingent and can change based on weather, manufacturers and suppliers, additions or changes in the contracted job, or any occurrence out of the control of Stripe A Lot.
 Stripe A Lot is not responsible for damage to underground utilities or anything buried under the surface of the work area unless it is included on the plans or marked prior to our scheduled work by the owner or manager of the property.
 All estimates are based on a visual inspection or the use of plans. If an estimate is taken from plans that are not accurate additional fees will apply for additional work and Stripe A Lot will not begin additional work until we have an official change order from the client.

Acceptance Of Proposal: I accept this proposal as a bone fide representative of the above mentioned company and agree to pay the quoted amount in accordance with the terms set forth.

Date of Acceptance _____

Signature: _____

Estimator for Stripe A Lot: _____

Signature:

ALL WARRANTIES VOID IF NOT PAID WITHIN 30 DAYS OF INVOICE DATE.

Academica Nevada Asphalt Grading Rubric

Scale: 1-10 with 1 being the least and 10 being greatest.

	Weight	40%	20%	25%	5%	5%	5%	100%
Company		Price (Lowest is Highest)	Conformance to Specs	Qualifications (Based on company ability to perform services)	Past Performance (Worked with us in the past, any complaints)	Quality and Utility of Services	Supplies & Materials	Weighted Total
Affordable		8	10	10	10	10	10	9.20
Stripe-A-Lot		9	10	10	10	10	10	9.60
J&J Enterprises		10	10	10	10	10	10	10.00
								0.00

Recommended	Based on price, J & J Enterprises would be recommended
	Stripe-A-Lot \$35,422.00 Affordable \$38,276.90
	J & J Enterprises \$33,985.00



ESTIMATE

4440 E Alexander Rd, Ste A
Las Vegas, NV 89115

T 702-222-9009
F 702-248-9605
License #67803, \$245,000 Limit

DATE	5/7/2020
ESTIMATE#	20100-4334
SALES REP	MM

SUBMITTED TO:
Academica Nevada
6630 Surrey St.
Las Vegas, NV 89119

JOB NAME/LOCATION:
Sommerset Sky Point
7058 Sky Point Dr.
GATE CODE: YES - NEED GATE CODE
Todd Arellano (702) 353-8402

Description	Qty	Rate	Unit	Total
NOTES:				
1.) This bid is based off FIVE (5) Mobilizations. If additional Mobilizations are required they are subject to an additional charge of \$250 per occurrence.				
2.) This estimate EXCLUDES Blue/Purple Bollards, Painting Custom Logos in Stalls and Soccer Field				
3.) In Playground Areas this estimate EXCLUDES All Color Games and Custom Logo Games				
ASPHALT MAINTENANCE:				
Percol Patch Gouges in Asphalt	2	250.00	GALS	500.00
Clean and Seal Cracks 1/4" and Wider with Hot Rubberized Crack Sealant. Excludes alligatored areas, surface cracks and asphalt to concrete joint unless specified.	14,860	0.49798	LF	7,400.00
Broom and Blow Asphalt Surface Clean, Apply TWO (2) Coats of Emulsified Sealcoat	212,067	0.10	SQFT	21,206.70
ASPHALT STRIPING:				
Repaint Existing 4" Pavement Markings, White	11,450	0.28	LF	3,206.00
Repaint Existing 4" Pavement Markings, Yellow	40	0.28	LF	11.20
Paint Handicap Stencils White	10	25.00	EA	250.00
Paint 6' Arrow Stencils White	40	15.00	EA	600.00
Paint Curbs Red	3,100	0.55	LF	1,705.00
Paint Curbs Yellow	30	0.55	LF	16.50
Paint Fire Hydrant Markings Red	5	25.00	EA	125.00
Paint Bollards Yellow	4	8.50	EA	34.00
Paint 12" Number Stencils White	308	2.25	EA	693.00
Paint 4" Red Line	40	1.00	LF	40.00
Paint 24" "NO PARKING" Stencils Red	2	40.00	EA	80.00
Install Blue Reflectors	5	8.50	EA	42.50
Paint 12" "Loading Zone/Unloading Zone" Stencils White	2	45.00	EA	90.00
Paint 6' Right Turn Arrow Stencil White	1	15.00	EA	15.00
Paint 6' Left Turn Arrow Stencils White	4	15.00	EA	60.00
Paint 10' x 2' Stop Bar White	16	20.00	EA	320.00

Total

ACCEPTANCE: The price, terms and conditions are hereby accepted and agreed to.

SIGNATURE _____

PRINTED NAME _____

DATE ____ / ____ / ____



ESTIMATE

4440 E Alexander Rd, Ste A
Las Vegas, NV 89115

T 702-222-9009
F 702-248-9605
License #67803, \$245,000 Limit

DATE	5/7/2020
ESTIMATE#	20100-4334
SALES REP	MM

SUBMITTED TO:
Academica Nevada
6630 Surrey St.
Las Vegas, NV 89119

JOB NAME/LOCATION:
Sommerset Sky Point
7058 Sky Point Dr.
GATE CODE: YES - NEED GATE CODE
Todd Arellano (702) 353-8402

Description	Qty	Rate	Unit	Total
Paint 6' Combo Arrow White	1	30.00	EA	30.00
Paint 25' x 2' Crosswalk Hatch White	16	35.00	EA	560.00
Paint 4 Square Court White	3	125.00	EA	375.00
Paint Circle Playground Game White	2	150.00	EA	300.00
Paint Full Court Basketball White	1	400.00	LS	400.00
Paint 4" No Parking Fire Lane Stencils White	62	3.50	EA	217.00
SEALCOAT & CRACKFILL NOTES:				
1. Estimate is based upon current market price for materials. Due to unstable oil prices, estimate subject to change if not accepted and work started within 30 days.				
2. Oil spots to be treated, but due to oil in asphalt, seal may not bond in those areas.				
3. Tire turning marks are normal on newly applied sealcoat.				
4. New surface to remain tender for a few weeks and during hot temperatures.				
5. Affordable Striping & Sealing, LLC is not responsible for damage to finished surface by garbage or delivery trucks, landscapers, or human/vehicle/animal tracking of fresh materials.				
6. Crackfilling does not imply total crack elimination. Estimate excludes application of crackfill material to alligatored areas.				
Sales Tax		8.375%		0.00

Total **\$38,276.90**

TERMS & CONDITIONS:

Estimate only includes items specifically listed. Estimate is valid for 30 days. Work cannot be scheduled until written acceptance has received. Weather may cause a delay in job scheduling or completion. Affordable Striping & Sealing agrees to furnish all materials, labor, tools, equipment, supervision and supplies for the completion, in good workmanlike manner, or the work detailed. Payment due within 5 days of job completion. A service charge of 3% will be applied to delinquent accounts.

ACCEPTANCE: The price, terms and conditions are hereby accepted and agreed to.

SIGNATURE _____

PRINTED NAME _____

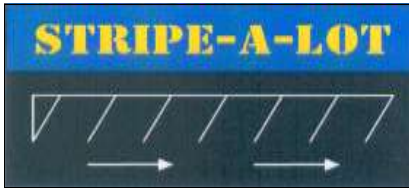
DATE ____ / ____ / ____



Somerset Sky Point

7058 Sky Pointe Dr

Stripe-A-Lot
 3017 Sheridan St Ste #6
 Las Vegas, NV 89102
702-870-3585 / Fax: 702-870-8784
 Nevada Contractors License #0056330
 Bid Limit: \$100,000.00



Estimate

Date	Estimate #
5/18/2020	120169

Estimate Good Until: 07/02/2020

Location Name / Address:	Company Name / Address:	
Somerset Academy Sky Pointe	Academica Nevada	
7058 Sky Pointe Dr	6630 Surrey St	
Las Vegas, NV 89131	Las Vegas, NV 89119	
Todd Arellano	Todd Arellano	
702-353-8402	702-353-8402	Fax:

P.O. No.	Rep	Project
	TJ	SASPSeal2020

Description	Qty	Rate	Total
North Lot Striping And Seal Coat			
4" Lines Painted- White	267		
Center Line Painted- White	850		
Curbing Painted- UV Resistant Red	750		
Curbing Painted- White	100		
Hatchmarks Painted- White	1800		
Stop Bars Painted- White	6		
Arrows Painted White	8		
Handicap Stencil Painted Blue	4		
Apply 2 Coats Seal	130000		
Apply Crack Filling	1000		
		SubTotal	\$19,836.00
East Drive And Parking Striping And Seal Coat			
4" Lines Painted- White	58		
Center Line Painted- White	150		
Curbing Painted- UV Resistant Red	1400		
Hatchmarks Painted- White	400		
Skip Lines Painted	14		
Arrows Painted White	24		
Handicap Stencil Painted Blue	4		
Apply 2 Coats Seal	41000		
		SubTotal	\$7,117.00
South Lot Striping And Seal Coat			
4" Lines Painted- White	36		
Curbing Painted- UV Resistant Red	550		
Hatchmarks Painted- White	300		
Skip Lines Painted	8		
Stop Bars Painted- White	1		
Arrows Painted White	7		
Handicap Stencil Painted Blue	2		

Apply 2 Coats Seal	26000		
Apply Crack Filling	500		
		SubTotal	\$4,359.00
<u>Playground Seal Coat And Stripe</u>			
Basketball Courts Painted	1		
T-Ball Circle Painted	2		
Custom Stencils Painted	1		
Apply 2 Coats Seal	17000		
		SubTotal	\$4,110.00

Please Sign and Fax back so work can be scheduled

	Total	\$35,422.00
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Oil spots will be treated before sealing however they cannot be warranted due to the permanent damage already done in the asphalt.
 Stripe A Lot is not responsible for tracking in sealed area or surrounding area caused by animal or human traffic.
 Crack fill only applies to cracks ¼ in or larger and will not be applied in cracks smaller than that.
 Any inspection, permit or required government fees are not included.
 Stripe A Lot is not responsible for damage occurring from work done by other contractors on the same site to include any backfilling or compaction.
 Scheduling and pricing of work is contingent and can change based on weather, manufacturers and suppliers, additions or changes in the contracted job, or any occurrence out of the control of Stripe A Lot.
 Stripe A Lot is not responsible for damage to underground utilities or anything buried under the surface of the work area unless it is included on the plans or marked prior to our scheduled work by the owner or manager of the property.
 All estimates are based on a visual inspection or the use of plans. If an estimate is taken from plans that are not accurate additional fees will apply for additional work and Stripe A Lot will not begin additional work until we have an official change order from the client.

Acceptance Of Proposal: I accept this proposal as a bone fide representative of the above mentioned company and agree to pay the quoted amount in accordance with the terms set forth.

Date of Acceptance _____

Signature: _____

Estimator for Stripe A Lot: _____

Signature:

ALL WARRANTIES VOID IF NOT PAID WITHIN 30 DAYS OF INVOICE DATE.

Quotation

J & J Enterprises Services, Inc
5920 W. Cougar Ave.
Las Vegas, NV 89139

(702) 361-2914 Fax#(702) 361-2823

Nevada Contractors License #27081A Bid Limit: Unlimited

Quote Number:
59882

Quote Date:
May 20, 2020

Quoted to: Somerset Academy
6630 Surrey St
Las Vegas, NV 89119

Job Name:
Attn: Todd
Somerset Sky Point
7038 Sky Pointe Drive

Ph # 702-998-0500

Fax# 702-998-0503

Customer ID	Good Thru	Terms	Sales Rep	Page
S5642	Jun 19, 2020	Net 30	09 Steven D. Salmon	1

Quantity	Description	Unit Price	Extension
201,910.0	Clean asphalt of dirt and debris. Seal asphalt with two coats "Overkote" mineral filled asphalt emulsion.		22,210.00
9,210.00	Power clean with compressed air or high power asphalt blowers and seal cracks ¼" or larger with hot rubber crack sealant (alligatored areas not included)		2,300.00
9,360.00	Re-Stripe parking lot layout with one coat white traffic paint.		1,870.00
10.00	Re-Stripe disabled stall logo		250.00
2,330.00	Re-Stripe curbs red in fire lane and stencil 4" no parking fire lane		1,165.00
44.00	Re-Stripe directional arrow (White)		660.00
150.00	Re-Stripe 12" Stencils		1,500.00
2.00	Re-Stripe 24" Stencils		30.00
8.00	Re-Stripe stop bar (White)		80.00
12.00	Re-Stripe yellow bollard		

Payment to be made as follows: NET 30 DAYS

A charge of 1.5% per month will be charged on all delinquent accounts. Collection costs, court costs and attorney fees will be charged if necessary to collect this invoice. The above specifications and conditions are satisfactory and hereby accepted. You authorized to do the work as specified. Payment will be made as outlined above.

EXCLUSIONS: Oil spots will be cleaned, burned, scraped, etc. to try to get seal to adhere, but because of the nature of oil spots the seal may not adhere permanently. There will be no warranties written or implied. Cracks will be cleaned by air and/or broom and sealed. Because of the nature of cracks they may re-appear, some immediately. Rock larger than 1 C.Y. which requires removal other than normal excavation methods which impedes and invades any excavation or trench, and requires special equipment and/or construction methods to continue. Surveying and engineering, soils & compaction testing, utility re-routes, permits.

GENERAL CONDITIONS: J & J Enterprises, Inc. shall not be responsible or liable for any damage to any underground: structure, conduit, pipe, wire, culvert, or any non-visible property which is not accurately owned by the owner thereof. The scope of work shall be restricted to the quantities for labor, materials, and other such items specifically described in our bid/proposal. Any changes subsequent to our bid/proposal, shall be "change order" form resulting in an additional charge or credit to the owner.

Total	Continued
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Customer Signature _____ Date _____ P.O.# **78**

Quotation

J & J Enterprises Services, Inc
5920 W. Cougar Ave.
Las Vegas, NV 89139

(702) 361-2914 Fax#(702) 361-2823

Nevada Contractors License #27081A Bid Limit: Unlimited

Quote Number:
59882

Quote Date:
May 20, 2020

Quoted to: Somerset Academy
6630 Surrey St
Las Vegas, NV 89119

Job Name:
Attn: Todd
Somerset Sky Point
7038 Sky Pointe Drive

Ph # 702-998-0500

Fax# 702-998-0503

Customer ID	Good Thru	Terms	Sales Rep	Page
S5642	Jun 19, 2020	Net 30	09 Steven D. Salmon	2

Quantity	Description	Unit Price	Extension
1.00	Re-Stripe basketball courts		180.00
2.00	Re-Stripe tetherball courts		250.00
2.00	Re-Stripe 4-square game		150.00
1.00	Re-Stripe US Map		150.00
15.00	Re-Stripe 12" line up dots		800.00
3.00	Re-Stripe 4-square game		90.00
1.00	Re-Stripe hopscotch game		225.00
2.00	Re-Stripe large circle game		75.00
6.00	Re-Stripe kinder game systems		200.00
			1,800.00
	For questions regarding this quote, please contact Steve Salmon at 702-525-0091.		
	Acceptance of this quote is also acceptance of J&J Enterprises terms and conditions as detailed in the attached		

Payment to be made as follows: NET 30 DAYS

A charge of 1.5% per month will be charged on all delinquent accounts. Collection costs, court costs and attorney fees will be charged if necessary to collect this invoice. The above specifications and conditions are satisfactory and hereby accepted. You authorized to do the work as specified. Payment will be made as outlined above.

EXCLUSIONS: Oil spots will be cleaned, burned, scraped, etc. to try to get seal to adhere, but because of the nature of oil spots the seal may not adhere permanently. There will be no warranties written or implied. Cracks will be cleaned by air and/or broom and sealed. Because of the nature of cracks they may re-appear, some immediately. Rock larger than 1 C.Y. which requires removal other than normal excavation methods which impedes and invades any excavation or trench, and requires special equipment and/or construction methods to continue. Surveying and engineering, soils & compaction testing, utility re-routes, permits.

GENERAL CONDITIONS: J & J Enterprises, Inc. shall not be responsible or liable for any damage to any underground: structure, conduit, pipe, wire, culvert, or any non-visible property which is not accurately owned by the owner thereof. The scope of work shall be restricted to the quantities for labor, materials, and other such items specifically described in our bid/proposal. Any changes subsequent to our bid/proposal, shall be "change order" form resulting in an additional charge or credit to the owner.

Total	Continued
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Customer Signature _____ Date _____ P.O.# **79**

Quotation

J & J Enterprises Services, Inc
5920 W. Cougar Ave.
Las Vegas, NV 89139

(702) 361-2914 Fax#(702) 361-2823

Nevada Contractors License #27081A Bid Limit: Unlimited

Quote Number:
59882

Quote Date:
May 20, 2020

Quoted to: Somerset Academy
6630 Surrey St
Las Vegas, NV 89119

Job Name:
Attn: Todd
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Ph # 702-998-0500

Fax# 702-998-0503

Customer ID	Good Thru	Terms	Sales Rep	Page
S5642	Jun 19, 2020	Net 30	09 Steven D. Salmon	3

Quantity	Description	Unit Price	Extension
	Exclusions, Disclaimers and Conditions document		
<p>Payment to be made as follows: NET 30 DAYS</p> <p>A charge of 1.5% per month will be charged on all delinquent accounts. Collection costs, court costs and attorney fees will be charged if necessary to collect this invoice. The above specifications and conditions are satisfactory and hereby accepted. You authorized to do the work as specified. Payment will be made as outlined above.</p> <p>EXCLUSIONS: Oil spots will be cleaned, burned, scraped, etc. to try to get seal to adhere, but because of the nature of oil spots the seal may not adhere permanently. There will be no warranties written or implied or Cracks will be cleaned by air and/or broom and sealed. Because of the nature of cracks they may re-appear, some immediately. Rock larger than 1 C.Y. which requires removal other than normal excavation methods which impedes and invades any excavation or trench, and requires special equipment and/or construction methods to continue. Surveying and engineering, soils & compaction testing, utility re-routes, permits.</p> <p>GENERAL CONDITIONS: J & J Enterprises, Inc. shall not be responsible or liable for any damage to any underground: structure, conduit, pipe, wire, culvert, or any non-visible property which is not accurately owned by the owner thereof. The scope of work shall be restricted to the quantities for labor, materials, and other such items specifically described in our bid/proposal. Any changes subsequent to our bid/proposal, shall be "change order" form resulting in an additional charge or credit to the owner.</p>		Total	33,985.00

Customer Signature _____ Date _____ P.O.# **80**

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 7 – Discussion and Possible Action to Approve a National School Lunch Vendor for Somerset Academy of Las Vegas for the 2020/2021 School Year from the Following: 1) Better 4 You Meals and 2) Fresh Start Meals

Number of Enclosures: 5

SUBJECT: Approval of a National School Lunch Vendor for the 2020/2021 School Year

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Kendra Thornton

Recommendation:

Proposed wording for motion/action:

Move to approve Better 4 You Meals as the National School Lunch vendor for Somerset Academy of Las Vegas for the 2020/2021 school year.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 7-10 Minutes

Background: A Request for Proposal was advertised on April 22, 2020. Following a tasting and evaluation by the Evaluation Committee on May 29, 2020, Better 4 You Meals is being recommended as the meal vendor for Somerset Academy of Las Vegas.

Submitted By: Staff

Vended Meal Bid Process

A Request for Proposal (RFP) was advertised on April 22nd, 2020 with solicitations due on May 20th, 2020 for vended meals. The Vendor must follow the United States Department of Agriculture (USDA) regulations regarding contracting for Child Nutrition Programs. The Vendor must be registered with the Nevada Department of Agriculture, be approved as a meal vendor, and be in good standing with the Food and Nutrition Programs. Two (2) responsive and responsible solicitations were received. An evaluation committee reviewed and evaluated the solicitations based upon established evaluation criteria that accompanied the RFP: (1) Pricing, (2) Method of Approach and Implementation Plan (menu planning and food safety), (3) Offeror's Experience, Expertise and Reliability, and (4) Vendor's Presentation/Tasting Session conducted for the evaluation committee. The evaluation committee reached consensus with regard to the proposal that would be most advantageous.

The following documents are included:

1. Rubric
2. Final Scores & Recommendation
3. Vendor's About Us, Experience, & Sample Menu
4. Vendor's Fixed Fee Pricing

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

EVALUATION COMMITTEE INSTRUCTIONS

This is the RFP meeting of the evaluation committee for RFP # 1-2020. At this meeting, I shall distribute the original solicitation, the Offeror's proposals, team member briefings and reference questions. After review and individual evaluation scoring of each proposal, we will discuss questions and/or comments.

The evaluation committee will come to a consensus regarding which proposal(s) is the most advantageous to Somerset Academy of Las Vegas.

After reading the solicitation, please thoroughly review each proposal - "Scope of Work" and "Special Instructions to Offerors" for the information requested by Somerset Academy of Las Vegas. All comments should address the Offeror's response to our specific requirements of the solicitation.

Worksheets containing your comments and ranking will become a part of the file which is a public record. Each committee member shall individually write their comments, both negative and positive on the forms provided. If possible, make all comments brief and to the point. List any questions and comments you may have regarding any area of the proposal that may need clarification. Also list any area of concern or areas that you feel need to be enhanced, discussed or negotiated.

If the committee feels that it is necessary, discussions with the Offeror(s) shall be held. The committee shall decide if the discussion will be by telephone, by letter, or in person with the Offeror(s).

If discussions are held with an Offeror(s), the ranking and comments will become a "preliminary evaluation". Responses to the discussions with Offeror(s) will be forwarded to the committee members. The committee will discuss any changes in preliminary comments/ranking due to Offeror(s) responses to the discussion letter(s).

If discussions are held or upon committee recommendations, the final step in the evaluation process shall be to request a Best and Final Offer (BAFO). When the BAFO is received, if there are any changes, the BAFO will be distributed to the committee for comment. If there are no further comments from the committee, award will be made.

To maintain consistency on the "Proposal Evaluation Scoring Summary" when making comments, PLEASE USE THE FOLLOWING RATINGS: "non-responsive"(i.e. we asked them to provide some specific information and they did not provide it), "inadequate response, adequate response or exceptional response."

The committee must be able to defend its choice. We evaluate on qualitative and quantitative factors. We cannot be arbitrary and capricious. We need to be consistent and fair.

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

EVALUATION CRITERIA

I. Pricing Section (Weight 40%)

A. The Committee members must objectively evaluate the pricing responses on **Attachment 2.1, "Fixed Fee Pricing Summary"** for the School Breakfast Program using the rubric below:

Document the Vendor's proposed breakfast price per meal \$ _____

Total Points _____ scored for the Breakfast Price Per Meal
(Maximum Points 250 Points)

Meal Price Between:		% of Points
\$1.70	& Lower	100%
\$1.71	\$1.85	75%
\$1.86	\$2.00	50%
\$2.01	\$2.25	25%
\$2.26	& Higher	0%

B. The Committee members must objectively evaluate the pricing responses on **Attachment 2.1, "Fixed Fee Pricing Summary"** for the lunch program using the rubric below:

Document the Vendor's proposed lunch price per meal \$ _____

Total Points _____ scored for the Lunch Price Per Meal
(Maximum Points 750 Points)

Meal Price Between:		% of Points
\$2.25	& Lower	100%
\$2.26	\$2.50	75%
\$2.51	\$3.00	50%
\$3.01	\$3.50	25%
\$3.51	& Higher	0%

Identify the total points the evaluator gave to the Vendor in the *Pricing* Section. Document the points in the table below:

Letter	Name Evaluated	Points Allowed	Points Scored
A	Breakfast Price Per Meal	250	
B	Lunch Price Per Meal	750	
Total Points		1,000	

Weighted Score _____ x40%

Final Score for *Pricing* Section _____ (Maximum 400 Points)

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

II. Method of Approach and Implementation Plan Section (Weight 35%)

Evaluate the Offeror’s Method of Approach and Implementation Plan responses to information in the Scope of Work (attachments such as 1.1 and 1.2)

Scope of Work Section Evaluated	Points Allowed	Points Scored
A. Menu Planning	1,000	
1. Evaluate the 21-day menu submitted. Review Attachment 1.1 2. The Vendor will use strategies to keep costs low and quality high to prepare and serve a variety of high quality, wholesome, and nutritious food and beverages for students, faculty, staff, employees and others as chosen by the SFA. 3. The Vendor shall implement a Hazard Analysis and Critical Control Point (HACCP) based food safety program in compliance with United States Department of Agriculture (USDA) guidance. To ensure preparation and service methods are compliant with USDA guidance, the Vendor will submit a HACCP based food safety plan that includes standard operation procedures and recipes categorized according to the process approach. Public Law 108-265. The Vendor must submit a HACCP plan in the proposal. Review Attachment 1.2 Comments:		

Inadequate Response	=	0 % to 33% of the Points
Adequate Response	=	34% to 66% of the Points
Exceptional Response	=	67% to 100% of the Points

Justify your rating. You may want to cite specific page number and proposal statements/items. You may use the reverse side of this sheet or additional pages, if necessary.

General Comments: _____

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

Strengths:

Weaknesses:

Add the total points the evaluator gave to the Vendor in the Method of Approach and Implementation Plan Section. Document the points in the table below:

Letter	Name Evaluated	Points Allowed	Points Scored
A	Menu Planning	1,000	
Total Points		1,000	

Weighted Score _____ x35%

Final Score for Method of Approach and Implementation Plan Section _____ (Maximum 350 Points)

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

III. Offeror's Experience, Expertise, and Reliability Section (Weight 25%)

Evaluate the Offeror's Experience and Expertise and Reliability, responses to the following attachments such as: 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 1.10, and 1.11

Offeror Experience, Expertise, and Reliability	Points Allowed	Points Scored
Review Attachments 1.3, 'Qualification of Offeror' and 1.4, 'Offeror's References' Comments:	300	
Review Attachment 1.5, 'Offeror's Vending Information' Comments:	50	
Review Attachment 1.6, 'Offeror Supplier Information' Comments:	150	
Review Attachment 1.7, 'Offeror's Adherence to Federal Guidelines' Comments:	50	

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

Review Attachment 1.8, 'Offeror's Approach to USDA Foods/Donated Foods' Comments:	200	
Review Attachment 1.9, 'Offeror's Employee Information' Comments:	50	
Review Attachment 1.10 'Conflict of Interest' and 1.11 'Discontinued or Terminated Services' Comments:	200	

Inadequate Response	=	0 % to 33% of the Points
Adequate Response	=	34% to 66% of the Points
Exceptional Response	=	67% to 100% of the Points

Justify your rating. You may want to cite specific page number and proposal statements/items. You may use the reverse side of this sheet or additional pages, if necessary.

General Comments:

Strengths:

Weaknesses:

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

Other Comments about RFP:

Add the total points the evaluator gave to the Vendor for the Offeror’s Experience, Expertise, and Reliability Section. Document the points in the table below:

Letter	Name Evaluated	Points Allowed	Points Scored
A	Attachment 1.3, Qualification of Offeror and Attachment 1.4 Offeror’s References	300	
B	Attachment 1.5 Offeror’s Vending Information	50	
C	Attachment 1.6, Offeror Supplier Information	150	
D	Attachment 1.7, Offeror’s Adherence to Federal Guidelines	50	
E	Attachment 1.8 Offeror’s Approach to USDA Commodities’	200	
F	Attachment 1.9, Offeror’s Employee Information	50	
G	Attachment 1.10, Conflict of Interest and Attachment 1.11, Discontinued or Terminated Services	200	
Total Points		1,000	

Total Points _____ (Maximum Points 1,000 Points)
Weight _____ x 25%
Score _____ (250)

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

**IV: Vendor's Presentation for the Evaluation
Committee
Evaluate the Vendor Presentation to the
Committee**

	Points Allowed	Points Scored
Taste Comments:	50 points	
Presentation Comments:	50 points	
Variety Comments:	50 points	
Freshness Comments:	50 points	
NSLP Compliant Comments:	50 points	

Total Points _____ (Maximum Points 250 Points)

Strengths: _____

Weaknesses: _____

**SOMERSET ACADEMY OF LAS VEGAS
RFP Proposal Evaluation**

Name of Offeror

Date of Evaluation

Vendor Final Scoring Sheet

Section Name	Maximum Points Allowed	Total Points Scored
I. <i>Pricing Section (Weight 40%)</i>	400	
II. <i>Method of Approach and Implementation Plan Section (Weight 35%)</i>	350	
III. <i>Offeror's Experience, Expertise, and Reliability Section (Weight 25%)</i>	250	
RFP Subtotal:		
IV. <i>Offeror's Presentation to the Evaluation Committee</i>	250	
Final Total Points Evaluator Gave to the Vendor	1, 250	

Signature of Evaluator:_____

Date:_____

Somerset Academy of Las Vegas

Committee Member	Vendor 1: Fresh Start Meals- Total Score	Vendor 2: Better 4 You Meals- Total Score
Evaluator 1	643.75	1010
Evaluator 2	670	1021
Evaluator 3	706.25	950
Evaluator 4	685	1051
Evaluator 5	710	1030
Evaluator 6	693.75	1045
Committee Total Score	4108.75	6107

Committee Recommendation	Better 4 You Meals
Comments	Better 4 You Meals is being recommended as our vendor because they earned the highest amount of points, 6107 out of 7500 possible points.
Dissenting Opinion	N/A

About Us

Founded In 2011 Better 4 You Meals (B4YM) is the direct product of public charter school leaders listening to the voices of their very own students and parents who wanted “better” food at their schools. After years of unsuccessfully working with existing meal vendors to improve meals and student participation, our founders decided to become part of the solution and offer a new option for school meals.

Serving school districts, charter schools, private schools, summer camps, and after-school care providers, B4YM has helped drive major increases in meal participation in the schools we serve. In eight short years, B4YM has grown from an idea of social change to the one of the most impactful members of the school meal community. After growing to over 325 sites and an average of 80,000 meals per day, the 2019-20 school year was our soft opening in Arizona. We have been in dialogue with many charter schools in Nevada and we feel now is the time was right to set up a home in Nevada.

We have no predefined values on food that we try and impose on schools. We do not jump on the latest food craze and shock students with food they cannot pronounce or have never seen or heard of. Simply put, we are a young organization with a cultural blend of confidence and craziness to believe that our small social venture will one day positively impact the school meal experience of every student in Nevada.

We know a hungry child cannot learn. We know that behavior issues increase when children are hungry. We know there is still a perceptual stigma to receiving “free” meals at school. We know that for some of your kids, the meals they receive at school may be the only nutritious meals they receive all day. And at B4YM, we cannot and will not be part of a society that accepts this as norm. We believe that we can be a partner to schools all across Nevada in helping to alleviate these issues and that starts with working with you.

School meals must be fresh, healthy, visual appealing, tasty, compliant, and most importantly, not something that is going to fill up trash cans. Together we can shake up the school meal world by bringing new comfort food style recipes, working with food makers manufacturers that have never made food for schools before, and consistently employing innovation and honest ideas in our work.

Providing school meals isn't a complicated business, but it is an extremely difficult one. Your schools have strict budgets for the meal program, and you've expressed that you want and need your kids to eat. We absolutely agree and are committed to spending all our time working with the diverse communities in your school to create meals, menus, and service models that you and your stakeholders can be proud to offer.

With decades of combined school operation and food service experience, Better 4 You Meals is uniquely positioned to meet the needs of your school and your students. Our team looks forward to speaking with you soon and wish you a year of many great meals!

We look forward to the opportunity to work with your school and we thank you for the opportunity to submit this proposal.

B4YM Depth of Experience

Better 4 You Meals was founded as Better for You Breakfast in 2011 with the primary business goal of serving breakfast meals to charter and private schools throughout Southern California. In 2013, we became Better 4 You Meals and began bidding for lunch, snack, and supper meals. Almost 100% of all business that Better 4 You Meals performs is related to meal service for one of the following federally funded programs, School Breakfast Program, National School Lunch Program, Seamless Summer, Child & Adult Care Food Program, or the Summer Food Service Program.

Better 4 You Meals has grown to become one of the nation’s leading providers of school meal services because of our commitment to finding appropriate and creative solutions for each school. Below is a bit of key information on Better 4 You Meals.

B4YM Benchmarks

- 2013 – Began serving a full menu of Breakfast, Lunch, Snack, & Supper
- 2014 – Became an approved processor of USDA Foods/Commodities
- 2015 – Began serving the Archdiocese of Los Angeles & Compton Unified School District
- 2016 – Reached the 50,000 meals per day mark
- 2017 – Launched 2nd Kitchen in San Francisco/Oakland area
- 2018 – Reached the 75,000 meals per day mark
- 2019 – Launched 3rd Kitchen in Gilbert, AZ
- 2020 – Reached the 100,000 meals per day mark

SFAs & Sites Details

- Serving 365 school sites in 2019-20
- We are currently serving schools through the following models
 - Ready to Eat hot pre-packed meals
 - Ready to Serve hot family style meals
 - Ready to Heat cold pre-packed meals heated on site
 - Day prior cold delivery and overnight storage pre-packed meals
- 7 School Food Authorities served in Arizona - 62 in California,
- 75 schools heat our meals at their sites
- 23 schools currently are co-located with local district schools

2019-20 Daily Service Volumes

Breakfast:	31,000 servings per day	Supper:	10,000 servings per day
Lunch:	51,000 servings per day	Snack:	13,000 servings per day

Initial Years of Administering Food Service Programs

- School Breakfast Program – August 2011
- National School Lunch Program – August 2013
- Afterschool Meal Supplement (Snack) – August 2013
- Child and Adult Care Food Program – August 2013

- Seamless Summer Feeding Option – June 2014

Current Charter Management Organizations served by Better 4 You Meals

- City View Charter School
- Caurus Charter School
- Ridgeline Charter School
- Alliance College-Ready Public Schools
- Aspire Public Schools
- PUC Schools
- ICEF Public Schools
- Camino Nuevo Academy
- ISANA Academies
- Green Dot Public Schools
- Downtown Value Schools
- LA Leadership Academies
- STEM Public Schools
- Today's Fresh Start
- Richmond College Prep Schools
- TEACH Public Schools

Non-Charter School Organizations Served

- Archdiocese of Los Angeles – 68 schools
- Compton Unified School District – all 34 schools
- Roseland School District – all 5 schools
- Cabrillo Unified School District – all 5 schools
- Glendale Unified School District – 12 campuses

Lunch - Sample Menu

Featured Lunch Menu				
Sample Menu				
Monday	Tuesday	Wednesday	Thursday	Friday
29	30	1	2	3
Chicken Fajitas Spanish Rice Baby Carrots 100% Fruit Juice & Fruit Milk	Cheeseburger Lettuce & Tomato Oven Baked Fries Fruit Milk	Turkey Chili Corn Muffin Baby Carrots 100% Fruit Juice & Fruit Milk	Beef Hot Dog Oven Baked Fries Side Salad Orange Wedges & Fruit Milk	Spaghetti & Meatballs Baby Carrots 100% Fruit Juice & Fruit Milk
6	7	8	9	10
Chicken Nuggets Cheesy Mashed Potatoes Dinner Roll Baby Carrots 100% Fruit Juice & Fruit Milk	Chicken Alfredo Steamed Broccoli Baby Tomatoes 100% Fruit Juice & Fruit Milk	Nacho Beef & Potato Burrito Side Salad Premium Fruit Day Milk	Chicken Nuggets Cheesy Mashed Potatoes Dinner Roll Baby Carrots 100% Fruit Juice & Fruit Milk	Special Chicken Nuggets Cheesy Mashed Potatoes Dinner Roll Baby Carrots 100% Fruit Juice & Fruit Milk
13	14	15	16	17
Chicken Teriyaki w/ Not So Fried Rice Edamame Beans 100% Fruit Juice & Fruit Milk	Corn Dog Oven Baked Fries Dried Fruit & Fruit Milk	Special Baked Ziti w/ Meat Sauce Baby Carrots 100% Fruit Juice & Fruit Milk	PICK UP STIX STIX Pick Up Stix Chicken Bowl Steamed Brown Rice & Veggies Fruit Milk	Ground Turkey Taco Nachos Tortilla Chips Baby Carrots 100% Fruit Juice & Fruit Milk
20	21	22	23	24
Cheese Lasagna Dinner Roll Baby Carrots 100% Fruit Juice & Fruit Milk	Special Chicken Patty Burger Oven Baked Fries Fruit Cup & Fruit Milk	Green Chicken Enchiladas Baby Carrots 100% Fruit Juice & Fruit Milk	Breaded Chicken Leg w/ Twisted Mac & Cheese Side Salad Fruit Milk	Chicken Tamale Mixed Vegetables Baby Carrots 100% Fruit Juice & Fruit Milk
27	28	29	30	31
Memorial Day	Cheeseburger Oven Baked Fries Fruit Milk	Special Turkey Chili Bowl Tortilla Chips Baby Carrots 100% Fruit Juice & Fruit Milk	Chicken Chile Verde Burrito w/ Beans, Rice & Cheese Side Salad Orange Wedges Milk	Baked Chicken Spaghetti Baby Carrots 100% Fruit Juice & Fruit Milk



MENU SUBJECT TO CHANGE WITHOUT NOTICE
 Lunch includes one entrée, vegetable, 1/2 cup fruit serving, and fat free white milk or 1% white milk.
 This institution is an equal opportunity provider.

**Pork items can always be substituted for or removed from any menu per school request*

Attachment 2.1 Fee Proposal

Somerset Academy of Nevada

Meal	Price
Lunch	\$2.99
Breakfast	\$1.89
Snack	\$.90
FFVP Meal	Meal price not specified because B4YM works with the SFA to create a variety and offering that is attractive to the school. Offerings range in price but typically have a 10% mark up from the whole sale rate. Servings range from as low as \$.35 per serving up around \$1 per serving. Menu and cycle are created in collaboration with the SFA/school.
<i>Less estimated USDA Foods Credit*</i>	<i>*Up to \$0.30 per lunch Dependent on school activation</i>

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 8 – Discussion and Approval of Outside Legal Counsel from the Following: 1) Wiley Petersen – Jon Blum; 2) Howard and Howard – Mark Gardberg

Number of Enclosures: 2

SUBJECT: Approval of Outside Legal Counsel

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Colin Bringhurst/Ryan Reeves

Recommendation:

Proposed wording for motion/action:

Move to approve _____ as outside legal counsel for Somerset Academy of Las Vegas.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background: The Board needs to select new outside legal counsel.

Submitted By: Staff



April 24, 2020

VIA U.S. Mail

Board of Directors
Somerset Academy of Las Vegas
6630 Surrey Street
Las Vegas, Nevada 89119

Re: Legal Counsel for Somerset Academy of Las Vegas Board of Directors

Dear Directors:

Thank you for considering retention of Wiley Petersen as legal counsel to Somerset Academy of Las Vegas's Board of Directors (the "Board"). Since 2015, while at my prior law firm Kolesar & Leatham, I have provided the Board with legal counsel on a variety of issues. It would be an honor to continue to provide legal services moving forward.

I have been practicing law in Nevada for almost 15 years, most recently, for approximately nine years, at Kolesar & Leatham, a well-respected full-service business law firm. While there, I received the highest peer-review rating by Martindale-Hubbel, AV-Preeminent, for legal capabilities and ethics, and maintain that rating currently. Kolesar & Leatham closed its doors after 33 years at the end of February 2020. Immediately thereafter, I began work as a partner at Wiley Petersen, joining several of my former Kolesar & Leatham colleagues, who had left to form their own firm in 2017. Wiley Petersen offers a broad range of legal services, including business litigation, real estate transactions, and administrative and regulatory affairs/government relations to individuals and entities of all sizes with legal needs in Southern Nevada.

My prior work for the Board includes school lease reviews, employment issues, student discipline issues including suspensions and expulsions, alleged teacher misconduct, parent/administration issues, and construction contract reviews. Through the course of my prior work for the Board, I obtained familiarity with the relevant governing statutes, including NRS Chapters 388A, 391, and 392.

Retention of Wiley Petersen is proposed on an "as needed" basis, with no monthly retainer, as had been the arrangement in years past. Fees would be incurred on an hourly basis only to the extent the Board seeks legal assistance. The proposed hourly rate is \$300, which is unchanged since 2015. A proposed engagement agreement is enclosed for your review, and if acceptable, execution.

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Somerset Academy of Las Vegas, Board of Directors
April 23, 2020

It has been my pleasure observing your schools' growth and successes, which have resulted in the high demand and large wait lists indicative of Clark County's thirst for quality education. I hope to continue working with you as you grow and meet new challenges in the future. Please feel free to call me at any time.

Sincerely,

WILEY PETERSEN

Jonathan D. Blum, Esq.

JDB/ib



Somerset Academy of Las Vegas

Presented By:
Howard & Howard Attorneys PLLC

April 21, 2020

HOWARD & HOWARD'S OFFICE LOCATIONS

115 WEST HURON STREET SUITE 700 ANN ARBOR, MI 48104 734.222.1483	200 SOUTH MICHIGAN AVENUE SUITE 1100 CHICAGO, IL 60604 312.372.4000	WELLS FARGO TOWER 3800 HOWARD HUGHES PKWY. SUITE 1000 LAS VEGAS, NV 89169 702.257.1483	CENTURY PLAZA TOWERS 2049 CENTURY PARK EAST SUITE 330 LOS ANGELES, CA 90067 424.303.7700	ONE TECHNOLOGY PLAZA 211 FULTON STREET SUITE 600 PEORIA, IL 61602 309.672.1483	450 WEST FOURTH STREET ROYAL OAK, MI 48067 248.645.1483
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HOWARD & HOWARD'S PROPOSAL FOR LEGAL SERVICES

I. INTRODUCTION

We appreciate the opportunity to provide information regarding the legal services that Howard & Howard Attorneys PLLC (“Howard & Howard”) can offer to Somerset Academy of Las Vegas (“Somerset Academy”). We are optimistic that our firm’s experience, responsiveness, fee structure, and commitment to our clients will demonstrate the quality and cost-effectiveness of our representation.

a. BACKGROUND OF FIRM

Founded in 1869, Howard & Howard is a full-service law firm with a national and international practice that provides legal services to businesses and business owners. The firm has over 160 attorneys serving clients from offices in Nevada (Las Vegas); California (Los Angeles); Michigan (Ann Arbor and Royal Oak); and Illinois (Chicago and Peoria). The firm provides sophisticated legal services for an array of clients including Fortune 500 companies, privately held and publicly traded corporations, public sector clients, non-for-profit organizations, charter schools, private schools, colleges and universities, and related entities. Our attorneys cover virtually every major area of practice including business and corporate law, mergers and acquisitions, corporate governance, education law, municipal law, bankruptcy and creditors’ rights, data privacy and cybersecurity, employee benefits, environmental, financial services, franchising, healthcare, hospitality, insurance coverage, intellectual property, labor and employment, ERISA, business litigation, products liability, real estate, securities, and tax.

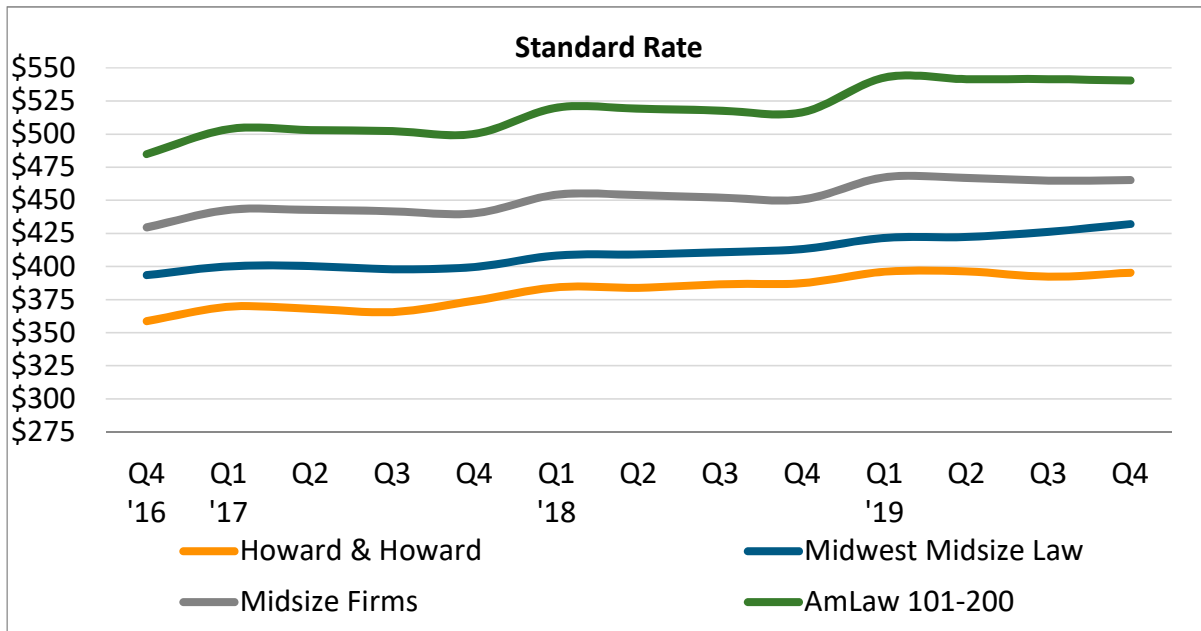
More than one third of our lawyers had business careers before choosing to become lawyers, which means we have more lawyers with first-hand business experience than other firms our size. In fact, we operate our firm as a business. That perspective is valuable to our clients—coming from business makes working for business second nature to us.

Although the firm has been in existence for more than 150 years, we do not take a traditional approach to the delivery of legal services. Instead, we measure our success by our ability to deliver value to our clients. We set high standards, fight hard for our clients, and measure our success by your success. We care more about solving your problems than anything else.

Our growth has resulted from our philosophy of providing quality legal services on a timely basis and at a reasonable price. Howard & Howard is proud to maintain the highest quality rating awarded by Martindale-Hubbell, a corporate guide to quality law firms. The firm enjoys a rating of “A” (very high in legal ability) and the general recommendation rating of “V” (very high). We also have numerous attorneys, across all offices, who have achieved designations as “Super Lawyers,” “Best Lawyers,” “Legal Eagles,” “Rising Stars,” and more.

b. WE ARE CENTRALLY ORGANIZED, EFFICIENT, AND COST-CONSCIOUS

Howard & Howard delivers a higher quality, timelier, and more efficient work product at a lower price than most other large, full-service law firms and many boutique firms. See Thomson Reuters’ Peer Monitor Analysis from December 2019, which illustrates Howard & Howard’s value versus other midsize and AmLaw 200 firms:



We are happy to offer Somerset Academy significant discounts to our standard hourly rates as set forth in Section V(f), below.

Our philosophy—to provide high quality, timely legal services at a reasonable price—is the reality of the way in which we practice law and advise our clients. This philosophy is what distinguishes us from our competitors.

II. SERVICES

a. SCOPE OF SERVICES

Howard & Howard proposes to provide legal services to Somerset Academy regarding any and all legal matters the school may need. The firm is large enough to provide appropriate depth in virtually all charter school practice areas, no matter what issues may arise. For all service areas and in-depth descriptions, please visit our website at www.howardandhoward.com.

Our firm’s legal experience in charter school-specific matters (e.g., board governance) is described in Section III below. Given the complexities of running a school with thousands of students and hundreds of teachers and staff, Somerset Academy presumably also has significant needs in “core” legal areas like labor & employment law, business/contract law, litigation, intellectual property, and real estate. Thus, Sections II(b) – (e) describe our firm’s experience in those core areas.

b. LABOR, EMPLOYMENT & IMMIGRATION OVERVIEW

No matter your industry or business model, navigating the myriad of employment and labor laws is crucial to your success.

Our attorneys understand that minimizing risks and maximizing opportunities within a business are critical to the client's bottom line. We strive to act as a driving force in workplace law, helping clients achieve their business goals.

The attorneys in Howard & Howard's labor, employment, and immigration practice draw from their experience as in-house counsel, human resources/labor relations representatives, and business leaders to guide clients through the employer-employee relationship. Our team provides counsel on a range of topics including:

- Hiring, interviewing, employment applications, and offer letters
- FCRA compliance, credit and criminal background checks, and pre-hire investigations
- Employment contracts and arbitration provisions
- Non-competition, non-solicitation, and trade secret protections
- Employment handbooks, policies, and protocols
- FMLA and ADA leave and reasonable accommodations
- Compensation and FLSA compliance including employee classification
- Employee benefits including PPACA, COBRA, ERISA, and HIPAA requirements
- Retirement incentive programs
- Performance improvement plans, disciplinary actions, termination letters, and severance agreements
- Plant closings, layoffs, and reductions in force
- Affirmative action and EEOC compliance
- Design and implementation of risk management programs
- Independent investigations
- HR training and workshops for supervisors and managers

When employee disagreements turn into formal disputes, we empower our clients to negotiate from a position of strength. If dialogue and negotiation do not resolve the dispute, we aggressively defend, try, and arbitrate cases across the country. Howard & Howard attorneys also provide strategic and effective representation before the U.S. Equal Employment Opportunity Commission, National Labor Relations Board, and state civil rights and employment relations agencies. We pursue and defend our clients' interests in actions involving:

- Sexual harassment and hostile work environment claims
- Discrimination based on race, gender, sexual orientation, disability, age, religion, national origin, or any other protected status
- Violations of the FMLA, Equal Pay Act, ADA, OSHA, and other federal and state statutes
- Workforce reductions, layoffs, and related WARN Act obligations
- Wage and hour violations including FLSA and state overtime laws
- Breach of employment contracts including non-compete and non-solicit agreements
- Wrongful discharge
- Whistleblower retaliation
- Employee class actions

Traditional labor law is an area unto itself; a distinct niche within employment law. Our attorneys represent both public sector and private sector employers on labor relations matters, such as:

- Collective bargaining agreements
- Grievances and employment arbitrations
- Union avoidance
- Union elections
- Unfair labor practice charges
- Work stoppages
- Unit clarification petitions

Like labor law, immigration is a discrete area of employment law in which Howard & Howard boasts substantial skill and experience. Identifying and onboarding foreign workers are critical for many companies. Our immigration law attorneys assist employers with:

- Complying with I-9 obligations and federal and state E-Verify requirements
- Obtaining permanent residency for foreign personnel to work in the U.S.
- Obtaining nonimmigrant visas including United States-Mexico-Canada Agreement visas, L-1 nonimmigrant visas for intracompany transferees, E visas for treaty traders and investors, and H-1B temporary skilled worker visas
- Obtaining naturalization to U.S. citizenship
- Obtaining visas for employees' dependents

We understand that unpredictable and urgent questions arise; we also understand that you rely on dependable and timely strategic solutions. To achieve your goals, we actively partner with your human resources and legal teams to learn your business, your practices, and your priorities, and to provide cost-effective solutions on *your* timeline.

c. BUSINESS & CORPORATE OVERVIEW

At Howard & Howard, our business is business—*your* business—with experience across virtually all product and service industries in both the old and new economies. Our clients include freelancers and small family-owned businesses as well as publicly traded corporations and international conglomerates, and they rely on our team of corporate lawyers to protect their interests and get deals done.

We advise organizations throughout their life cycles, starting with the choice of a proper entity:

- Sole proprietorship
- Limited liability company (LLC)
- C corporation
- S corporation
- General and limited partnership
- Limited liability partnership (LLP)
- B corporation
- Low-profit limited liability company (L3C)
- Non-profit corporations and 501(c)(3) charities

As the enterprise and its operations grow, so do the scope of services we provide and the close ties we form with our clients. More than just outside general counsel, we strive to be an outside business partner, working side by side with owners, officers, directors, managers, and employees to address:

- Corporate governance
- Shareholder relations
- Ownership and succession planning
- Employer-employee relationships
- Employee benefits and executive compensation
- Mergers, acquisitions, and joint ventures
- Financing and creditor relations
- Federal, state, and local taxation
- Divestitures, dispositions, and dissolution
- Creditors' rights including workouts and bankruptcy
- Antitrust challenges
- Regulatory, privacy, and insurance matters

Nearly half of Howard & Howard's business attorneys focus on commercial and corporate transactions, while others concentrate in related disciplines. From our offices across the United States, we draft, negotiate, and enforce:

- Labor and employment contracts
- Asset sales, purchases, and leases
- Manufacturing, distribution, and supplier transactions
- Marketing and advertising agreements
- Consulting contracts
- Information technology contracts
- Intellectual property licenses
- Financing arrangements including loan facilities and equity securities offerings
- Real estate acquisitions, dispositions, and leases
- Land use, zoning, and environmental protections

When agreements turn into disagreements and disputes, our corporate litigators vigorously pursue solutions that meet each client's unique business goals and objectives.

Thinking about your business isn't an afterthought—it is ingrained in our culture. Our commitment to unparalleled client service, competitive rate structures, and strategic staffing on client projects has made us a law firm of choice for organizations of all sizes.

d. LITIGATION OVERVIEW

From routine business disputes to bet-the-company battles, Howard & Howard's team of more than 50 trial lawyers is passionate about your case and your success. We try cases in state and federal courts, administrative tribunals, agencies, and arbitrations around the country. We have the experience and skill required to win and further your business objectives.

A business litigation success does not simply fall into place. It starts with listening to you. We develop a thoughtful and comprehensive strategy that aligns total costs with your business objectives. We

immediately determine what's important versus what is not and then implement a strategy that works for you. Clients trust in our commitment to apply a creative and fresh perspective, while efficiently and economically working to secure a favorable outcome.

Our clients come from various industries and sectors, and include Fortune 500 corporations, family owned and closely held companies, and nonprofits.

We have extensive experience in virtually every type of business dispute, including:

- Antitrust
- Bankruptcy and debtor-creditor rights actions
- Business torts
- Class actions
- Construction
- Contracts
- Corporate and shareholder disputes
- Dealer, distributor, franchise, supply chain, and products liability claims
- Employment and workplace disputes
- Energy and utilities
- False Claims Act and qui tam
- Financial and securities disputes
- Gaming industry disputes
- Healthcare industry-related issues
- Insurance coverage
- Intellectual property infringement
 - Patent, trademark, and copyright
- Internal and government investigations
- Real property
- Tax litigation and appeals
- Temporary restraining orders (TROs) and injunctions
- Toxic tort claims
- Trade secrets and unfair competition
- UCC claims
- White-collar criminal defense

We listen, we plan, we zealously advocate, and we advise. Whether you need a go-getter or a steady hand to guide you through litigation, Howard & Howard's first-rate business litigation legal team will fight to achieve your desired outcome.

e. REAL ESTATE OVERVIEW

Every school needs reasonable space to operate. When you consider all the factors and potential pitfalls inherent to modern commercial, industrial, and residential real estate transactions, you'll recognize the importance of having Howard & Howard's real estate attorneys on your side.

From single-parcel homeowners to Fortune 500 companies with extensive real estate portfolios, we provide advice on the wide variety of property interests held by our clients acting as:

- Tax-exempt and religious organizations
- Commercial, industrial, and residential buyers and sellers
- Landlords and tenants
- Homeowner and condominium associations
- Builders and developers
- Contractors and trades
- Lenders and investors
- Brokers and agents
- Property and portfolio managers
- Retailers, wholesalers, and warehouseers
- Power plant and solar/wind farm developers/operators

Because time is money for most of our clients, we make it our priority to draft, negotiate, and close deals quickly. It's no exaggeration to say there isn't a real estate transaction or issue we haven't handled successfully, including:

- Ownership structure (LLCs, joint ventures, tenants in common, condominiums, etc.)
- Acquisitions, dispositions, and 1031 tax-deferred exchanges
- Site selection, parcel assembly (including land divisions), and opportunity zones
- Zoning and land use planning
- Architectural and construction contracts including design-build
- Title defects and irregularities
- Mortgages, financing, and syndication
- Residential and commercial leasing
- Permits and licenses including liquor licensing
- Development incentives and tax credits
- Environmental assessments, brownfield redevelopment, and regulatory compliance
- Riparian rights and public access
- Easements and use restrictions
- Private land use and development arrangements
- Mineral rights
- Condominium conversion and deconversion
- Brokerage and property management
- Real and personal property tax assessments
- Public-private ventures
- Conveyances and transfers associated with estate planning

Disagreements over real estate can often occur, and our real estate litigation attorneys seek to settle differences through negotiation and alternative dispute resolution. When parties cannot find solutions amicably, we advocate for clients in state and federal courts and before local boards and commissions, tax tribunals, and administrative agencies. Our far-reaching real estate litigation experience includes:

- Breach of contract actions
- Title challenges
- Land use disputes
- Design and construction disputes (scope, defects, payment, liens, etc.)
- Boundary disputes
- Landlord-tenant disputes

- Forfeitures and evictions
- Foreclosures, workouts, and business bankruptcies
- Real and personal property tax appeals (including exemptions)
- Condemnation and eminent domain proceedings
- Environmental actions
- Zoning appeals
- Real estate agent commission disputes

Howard & Howard's devotion to real estate law is comprehensive. We constantly monitor real estate issues and trends to anticipate changes and tailor contracts accordingly. We are thought leaders on real property topics, authoring articles and papers and giving presentations to educate the industry. We help to establish and change the law through appellate advocacy and government relations. Ultimately, we do all of this with one goal in mind—to maximize the value of our clients' real estate holdings, investments, and interests.

f. INTELLECTUAL PROPERTY OVERVIEW

Creativity and innovation drive change. Whether your new ideas translate into products, processes, or works of art and authorship, it's critical to safeguard those assets. That's where Howard & Howard's team of intellectual property attorneys step in. We not only help clients determine if and how to protect their innovations, but also devise strategies for monetizing and commercializing their work.

Our experienced engineers-turned-attorneys have backgrounds in mechanical, chemical, electrical, and aerospace engineering, and are admitted to practice before the U.S. Patent and Trademark Office. From the drawing board to the negotiation table to the courtroom, our intellectual property lawyers counsel and provide representation across the following spectrum of domestic and international IP topics:

- Patent prosecution and litigation
- Trademark and service mark registration
- Copyright protection
- Licensing and merchandising agreements
- Trade name and corporate name selection
- Trade secret, nondisclosure, non-competition, anti-solicitation, and anti-piracy
- Technology acquisitions, sales, and transfers
- Joint development agreements
- Technology audits related to mergers, acquisitions, joint ventures, and dispositions
- Truth-in-Advertising, unfair competition, and unfair trade
- Privacy and publicity rights
- International, regional, and bilateral agreements

The clients we represent are as diverse as our skills and backgrounds. These include:

- Automotive and industrial vehicle suppliers
- Medical device manufacturers
- Chemical producers
- Electronics manufacturers
- Industrial equipment manufacturers

- Gaming operators, manufacturers, and suppliers
- Consumer products manufacturers

III. EXPERIENCE REPRESENTING CHARTER SCHOOLS

Mark Gardberg is Nevada's leading practitioner in charter school law. Collectively, he and his colleagues in the Las Vegas office represent over a dozen charter schools and applicants, including large, high-performing schools such as Coral Academy of Science Las Vegas, Coral Academy of Science Reno, Legacy Traditional School, and Freedom Classical Academy.

Given that client base, over the past decade, we have worked on virtually every type of charter school matter imaginable. A mere sampling of our Nevada charter school experience includes the following:

a. GOVERNANCE

- Incorporated schools as non-profit corporations.
- Negotiated a school's charter contract renewal.
- Drafted bylaws and bylaw amendments.
- Advised on the nomination and election of board members (including compliance with the Charter School Act).
- Conducted multiple board training sessions regarding good governance and best practices.
- Drafted:
 - Conflict of interest policies
 - Ethics policies
 - Nepotism policies
 - Legal dispute policies
- Advised a board during a tense, intractable split among its directors (avoiding litigation).
- Advised a board in forging an amicable split with its educational management organization (avoiding litigation).
- Advised a board in its determination of appropriate, competitive executive director salaries.

b. REGULATORY COMPLIANCE

- Represented applicants and schools in presentations to, and direct one-on-one dealings with, various authorizers (i.e., the State Public Charter School Authority and a County School District), including responding to recent site visitation reports.
- Defended a school from complaints filed with the Nevada Attorney General alleging Open Meeting Law violations.
- Conducted multiple training sessions regarding compliance with the Open Meeting Law (NRS Cha. 241).
- Advised schools in complying with the Public Records Act (NRS Cha. 239).
- Advised schools in complying with local government procurement laws (e.g., NRS Cha. 332.039 *et. seq.*), including the drafting and revising of requests for proposal (RFPs) to conform to Nevada statutes.
- Drafted a public records act policy, with a related submission form.

c. STUDENTS AND STUDENT DISCIPLINE

- Presented “Crimes & Misdemeanors: Legal Issues in Student Discipline” at the CSAN Annual Conference in September 2018.
- Prosecuted multiple long-term suspension and expulsion hearings, both contested and non-contested.
- Defended schools in multiple due process and related special education law complaints, including Department of Education investigations.
- Drafted:
 - Student handbooks (primary and secondary levels)
 - Restorative justice policies
 - English-language learner policies
 - State testing opt-out policies

d. LABOR & EMPLOYMENT

- Co-presented “My Teacher Ate My Homework: When, Why, and How to Discipline (or Discharge) Teachers & Staff” at the CSAN Annual Conference in September 2019.
- Conducted an “in-service” training to all teachers/staff on sexual harassment, First Amendment, corporal punishment, and other specialized legal matters.
- Advised on multiple discharges of teachers, under both at-will and for-cause agreements, on charges ranging from alcohol/drug use, violence, criminal arrests, and insubordination.
- Advised schools in performing internal investigations in response to discrimination claims, ADA/disability claims, etc.
- Advised schools in PERS issues and the applicability of ERISA.
- Advised schools in obtaining immigration visas for overseas employees.
- Drafted:
 - Staff employment contract templates
 - Teacher employment contract templates
 - Teacher/staff handbooks
 - Mileage reimbursement policies

e. CONTRACTING

- Drafted standard “Terms and Conditions” to be appended to client contracts.
- Negotiated and drafted dozens of contracts between charter school clients and various third parties, including agreements relating to:
 - Food supplies/services
 - Janitorial services
 - Educational materials
 - After-school care
 - Trainings and professional development
 - Technology rentals/purchases
 - Marketing/public relations services
 - Lottery software
 - Back-office services
 - Architectural, engineering, and construction services

- Rentals of portable classrooms
- Landscaping
- Temporary staff
- Crossing guards
- Sports coaching
- Sports leagues

f. FINANCIAL

- Advised schools in complying with state budgeting deadlines.
- Advised schools in asserting real property tax exemptions, including appeals to the Nevada Tax Equalization Board.
- Acted as borrower’s counsel in charter schools’ tax-exempt bond financings.

g. LITIGATION

- Prosecuted motions for temporary restraining orders against (i) a parent and (ii) a staff member.
- Defended a school in various lawsuits alleging tort claims.
- Defended a school in a construction lawsuit involving alleged negligence.
- Defended a school in countering discrimination, retaliation, and related labor law actions.
- Defended a school in a small-claims matter involving an alleged breach of contract.
- Advised a school in considering the prosecution of a defamation lawsuit.
- Advised schools in dealing with subpoenas in third-party litigation.
- Advised schools in handling wage garnishment orders.

h. REAL ESTATE

- Advised a school in its \$8.4 million acquisition of a northwestern Las Vegas campus.
- Advised a school in its \$3 million acquisition of a Henderson campus.
- Advised schools in multiple long-term leases of campuses for terms ranging 20 to 43 years, with complex negotiations of rents (including abatements), tenant improvement allowances, renewal options, purchase options, and more.
- Represented a school in its (hotly-contested) procurement of a conditional use permit.
- Advised a school in its construction and development of a new 800+ student campus on an active air force base in Las Vegas, Nevada.
- Advised a school in its construction and development of a new, stand-alone gymnasium.
- Advised a school on prevailing-wage obligations in its construction projects.
- Advised a school in negotiating a CC&R Amendment with its neighboring community.
- Advised on the short-term rental of a campus for a political campaign event.
- Advised on the short-term rental of a campus as a feature film shooting location.

i. ENROLLMENT/LOTTERIES

- Presented “For the HIGH (EN)ROLLERS: Lottery & Enrollment Law 101” at the CSAN Annual Conference in September 2019.
- Defended a school in an action filed with the state public charter school authority alleging enrollment- and lottery-law violations.

- Drafted:
 - School fees & voluntary contributions policies
 - Tuition reimbursement policies
 - Foster care policies
 - Homeless child policies
- Advised a school on how to achieve priority classification for elite high school athletes.

The list above only covers charter school work handled here in Nevada. A sampling of our firm's education-law experience elsewhere includes the following. Should Somerset Academy desire further details or additional examples, we would be happy to provide more information.

- Represented school districts, charter schools, community colleges, and private universities in the following matters: (1) bond issuances; (2) referendums for bond issuances; (3) working cash fund transfers; (4) labor negotiations on behalf of school districts and against teachers unions and service unions; (5) special education matters such as due process hearings, expulsion hearings; (6) student matters such as first amendment, fourth amendment, expulsions, discipline, school shooter threats, and student handbooks; (7) employment issues such as tenure teacher dismissals, severance agreements, investigations, administrative hiring, and reduction-in-force actions; (8) general advising on matters such as open meetings act, FOIA, Title IX, Title VII, board elections, and board transparency; and (9) litigation including labor & employment, constitutional issues, injunctions, TROs, etc.
- Represented school districts, charter schools, community colleges, and private universities in matters dealing with the U.S. Department of Education (responding and investigation inquiries from the Office of Civil Rights), EEOC charges, employee handbooks, reviewing and revising board policies, labor arbitrations, financing (grants, bond, tax levies), FERPA (Federal Family and Education Rights in Privacy Act), student records requests, and purchases of real estate.
- Successfully represented an Illinois school district in a referendum to approve a bond, which allowed the school district to avoid cuts to sports, clubs, and other activities. The work involved research/opinions on various issues regarding appropriate board action with respect to notice, public hearings, media campaigns, and responses to opposition media campaigns. Legal counsel was also provided regarding the bond issuance itself, including the requirements/legal limits for its issuance, proper procedures for securing the bond, and the legal procedures for utilizing the bond money following the vote.
- Represent the University of Michigan in intellectual property matters.
- Represent Highland Park School District in real estate, construction/development and financial matters.

IV. YOUR TEAM

Howard & Howard offers a team approach to handling matters which sets us apart from other law firms. We hand pick members for a given client's team based on their relevant legal experience, availability to dedicate sufficient time to the representation, and, most importantly, the ability to work directly and efficiently with our client.

Our suggested “Somerset Academy Team” consists of the following individuals:

MARK GARDBERG



Mr. Gardberg will be your primary client contact. As discussed above, he is a leading practitioner in charter school law. Additionally, Mr. Gardberg practices business and transactional law. His day-to-day work is primarily in entity formation, mergers and acquisitions, real estate deals, and financings. Given the complexities of modern business, he routinely addresses licensing, employment, intellectual property, dispute resolution, bankruptcy, and other law matters.

Over the course of two decades, Mr. Gardberg has worked on business matters ranging in value from a few hundred dollars to over \$500 million, both throughout the U.S. and in Eastern and Western Europe. His clients, in turn, have ranged from mom-and-pop businesses to Fortune 500 companies, in industries spanning technology, retail business, banking, manufacturing, cannabis, and so on.

Mr. Gardberg is a member of the State Bars of Nevada, California, New York, and Florida.

Mr. Gardberg previously spent five years in Geneva, Switzerland overseeing a German mass-claims compensation program. His unit resolved 35,000 Holocaust-era property loss claims, awarding \$100 million to thousands of World War II survivors and their families.

In 1996, Mr. Gardberg graduated from the University of California, Berkley School of Law, Order of the Coif (Top 10%). In 1991, he earned his undergraduate degree from Georgetown University, *summa cum laude*.

ROBERT ROSENTHAL



Mr. Rosenthal's practice emphasizes providing counseling and litigation services to charter schools, businesses and individuals regarding employment contracts, non-compete agreements, trade secrets, discrimination and sexual harassment, wage and hour laws, collective bargaining, shareholder disputes, and mergers and acquisitions.

Mr. Rosenthal has extensive courtroom experience and frequently appears in state and federal courts in Nevada and California as well as various administrative agencies, such as the National Labor Relations Board, Equal Employment Opportunity Commission, Nevada Equal Rights Commission, California Department of Fair Employment and Housing, and Department of Labor. He regularly conducts trainings and seminars on a wide range of issues, including sexual harassment, employee leave laws, internal investigations, employee handbooks, and marijuana in the workplace.

CAMI PERKINS



Ms. Perkins has an extensive charter school, business, real estate, and litigation background. She has represented and advised clients in connection with all of their business needs, including the proper structuring (or restructuring) of their enterprise, all types of business and real estate negotiations and contracts, corporate governance, and general business and real estate dealings. Her litigation experience includes primarily partner and shareholder divorces and disputes, breach of contract actions, and real estate litigation. Ms. Perkins has successfully settled more than 300 cases through mediation and

litigated numerous matters through summary adjudication, arbitration, and trial.

CHRISTOPHER SCHAEFFER



Mr. Schaeffer represents clients in state and federal courts, as well as before state, federal, and regulatory agencies. He focuses his practice in all areas of business and commercial litigation, including shareholder disputes, derivative lawsuits, mergers and acquisitions, labor and employment, intellectual property, trade secrets, non-compete agreements, and non-solicitation agreements.

Before joining Howard & Howard, Mr. Schaeffer was a litigation associate at an education law firm. In that capacity, he represented educational institutions in state and federal courts, as well as before state and federal agencies, and also gained experience in the referendum process. He advised educational institutions on a variety of legal matters, including labor and employment, students and special education, and board governance.

Some of his specific experience includes representing school districts, charter schools, community colleges, and private universities in the following matters: (1) bond issuances; (2) referendums for bond issuances; (3) working cash fund transfers; (4) labor negotiations on behalf of school districts and against teachers unions and service unions; (5) special education matters such as due process hearings, expulsion hearings; (6) student matters such as first amendment, fourth amendment, expulsions, discipline, school shooter threats, and student handbooks; (7) employment issues such as tenure teacher dismissals, severance agreements, investigations, administrative hiring, and reduction-in-force actions; (8) general advising on matters such as open meetings act, FOIA, Title IX, Title VII, board elections, and board transparency; (9) litigation including labor & employment, constitutional issues, injunctions, TROs, etc.; and (10) U.S. Department of Education matters such as responding and investigation inquiries from the Office of Civil Rights, EEOC charges, employee handbooks, reviewing and revising board policies, labor arbitrations, financing (grants, bond, tax levies, FERPA (Federal Family and Education Rights in Privacy Act), student records requests, and purchases of real estate.

BILL BURDETT



Mr. Burdett has handled all aspects of municipal law, from property tax appeals, real estate management and development, municipal governance—including Freedom of Information Act and Open Meetings Issues—and general civil litigation relating to contract issues. Mr. Burdett frequently handles extensive real estate development for his clients and has a keen understanding of available tax incentives and zoning issues that may arise with investments and development funds for municipalities.

One of Mr. Burdett’s chief clients is a School District, for whom he has handled and will be handling real estate, construction/development and financial matters. That district is also a charter school authorizer, so Mr. Burdett’s responsibilities include negotiating and completing charter contracts and overseeing charter school compliance.

ROBERT GRAZIANI



Mr. Graziani serves as a board member for the Full Circle Foundation, which advises and consults w/the Grosse Pointe School Board. In that capacity he has dealt with numerous issues relevant to schools, including real estate acquisitions.

CHRISTOPHER WARBURTON



Mr. Warburton’s practice focuses on corporate, securities, real estate, financing, intellectual property, licensing, and regulatory matters. He advises businesses of all sizes on corporate transactional matters through all stages of growth, including entity formation, early stage business development, stock and asset transactions, mergers, and other exit events across a variety of industries. He strives to ensure each client is built on a strong foundation by properly documenting and executing transactions, allowing the client to focus on operating and growing their business.

Additionally, Mr. Warburton has experience representing and advising receivers over businesses in highly regulated industries and addressing the unique challenges posed to distressed businesses in complex fields subject to strict regulatory oversight.

ROBERT HERNQUIST



Mr. Hernquist's experience includes shareholder disputes, banking and real estate matters, and business torts, such as fraud, unfair trade practices, and misappropriation of intellectual property. The bulk of his caseload arises from investments, business contracts and leases, banking and real estate transactions, shareholder disputes, and construction projects. A number of those cases have garnered national media attention. He has also successfully litigated cases involving non-compete agreements, libel/defamation, and constitutional issues.

Prior to joining Howard & Howard, he was a partner at one of Nevada's largest and most illustrious law firms. His clients have ranged from small businesses to Fortune 500 corporations to government agencies, such as the FDIC, and he has represented a broad variety of industries including gaming, sports and entertainment, banking and investment funds, solar energy, healthcare, manufacturing, aerospace, commercial landlords, taverns and nightclubs, and contractors and materialmen.

In 2015, Rob was approached by the State Bar of Nevada and asked to assist with the *Nevada Civil Practice Manual*, a civil litigation guide published by LexisNexis. He was a contributing author to the sixth edition, authoring Chapter 18 on "Offers of Judgment." He was also an editor for the fifth edition, where he updated and edited Chapter 25 on "Post Trial Motions."

JAY YOUNG



Mr. Young concentrates his practice in general civil and commercial/business litigation, as well as serving as a private arbitrator and mediator. He is a Nevada Supreme Court Settlement Judge, a judge pro tem with the city of Henderson, Nevada Municipal Court, and has been appointed a special master to the Business Court Division of the Eighth Judicial District Court, Clark County, Nevada.

Mr. Young is also a national panelist (Complex Commercial Arbitration and Mediation Panels) with the American Arbitration Association, an arbitrator/mediator with Advanced Resolution Management, and an arbitrator with the Better Business Bureau as well as the Eighth Judicial District Court in Clark County, Nevada. Additionally, he holds a 36-hour ADR certificate, is a graduate of a 40-hour mediator training and a 40-hour arbitrator training, as well as Pepperdine University's Straus Institute for Dispute Resolution "Advanced Mediation: Skills and Techniques" course.

JAMES YEE



Mr. Yee's practice focuses on intellectual property law, with a concentration in electrical, mechanical, electromechanical, computer architecture, systems, and software technologies. In his 30+ years of experience, he has written and/or prosecuted hundreds of patents in automotive and motor vehicle, gaming, and other fields. Further, he has extensive experience in drafting and prosecuting patents for medical devices, software, customer loyalty programs, e-commerce systems, and building and construction systems.

Mr. Yee spent a significant portion of his early career working in-house with Caterpillar Inc. and DaimlerChrysler Corporation. At Caterpillar Inc., he worked as an electrical engineer (where he, among other things, wrote C code for hydraulic excavators) and was subsequently an intellectual property attorney responsible for drafting and prosecuting domestic and foreign patent applications in the electromechanic, electrohydraulic, and computer-related arts.

V. WHY HOWARD & HOWARD IS THE RIGHT CHOICE FOR SOMERSET ACADEMY

a. CLIENT DEDICATION

Somerset Academy would have the highest level of priority at Howard & Howard. Our reputation in the Nevada charter school sector for reliability, responsiveness, cost-effectiveness, and experience is of paramount importance to us. We are a business law firm and we operate like a business. We understand the importance and value of relationships. We understand that it is good business for us to demonstrate to Somerset Academy at all times, that we are Somerset Academy's partner and that as a service provider, we must meet your needs.

Mr. Gardberg, your primary contact at Howard & Howard, will either personally handle your matters or monitor and oversee them. It will always be your option to liaise solely through Mr. Gardberg, as a one-stop shop, or to deal directly with the other attorneys handling your specific matter (e.g., on labor & employment matters, Mr. Rosenthal).

b. RESULTS

We take a long-range view and do what is right for the client in each situation, never proceeding by habit or a desire to "keep the meter running." Our goal is to perform services efficiently to obtain the client's desired result. Howard & Howard commits to achieving the best result for Somerset Academy on each matter, at a minimum expense. Clients stay with Howard & Howard for the long term, relying on us for trusted advice and winning solutions. We earn that trust by always keeping one eye on the finish line—and the other on the bottom line.

c. RESPONSIVENESS

It is our internal policy to respond quickly and effectively to each client. We demonstrate this policy for our clients every day by, for example, handling matters remotely during vacations, at night, on weekends, or essentially any time, any place, whenever and wherever our clients have a need. Somerset Academy

will receive that level of responsiveness from us. You will have Mr. Gardberg's personal cellphone number as of day one.

d. BUSINESS JUDGMENT

Howard & Howard is organized and run like a business. Our attorneys, as well as our staff, think with a business mindset at all times. This directly affects the way we approach and handle client matters. We strive to understand our clients' strategic and tactical needs in order to achieve the best overall results for our clients.

e. EXPERIENCE

We can offer Somerset Academy significant depth and breadth, providing experienced lawyers for all needs. We provide attorneys with the optimal level of experience to effectively handle any matter in a cost-efficient manner. Mr. Gardberg has nearly 25 years of experience, but from time to time would delegate matters to junior associates or more senior counsel, as circumstances reasonably dictate.

f. COST-EFFECTIVENESS

Our standard rates are competitive, and, as shown above, are well below prevailing rates of major firms in our markets and among AmLaw 200 firms. See Thomson Reuters' Peer Monitor Analysis chart, above. Our business judgment ensures that we consider the cost in making any tactical decision. Taking all of these factors into account, we can provide Somerset Academy with the best possible quality legal services at the lowest realistic cost.

Howard & Howard is particularly mindful of the financial pressures on its charter school clients. Most Nevada charters are virtually entirely taxpayer- and grant-funded, with minimal alternative revenue sources like parent contributions. Moreover, Somerset Academy's economics are only going to grow more difficult as the COVID-19 pandemic continues—with Governor Sisolak already suggesting that budget cuts of between 6 and 14% are possible. Howard & Howard's goal is for the vast majority of your funding to stay in classrooms, in the form of teacher salaries, books, and technology—not to go to your attorneys.

With that in mind, Mr. Gardberg, whose current billable rate is \$470/hour, is happy to offer Somerset Academy an introductory rate of \$350/hour for the first six months of the engagement (a 25% reduction), regardless of the quantity of work at issue, increasing to \$375/hour for the following six months, and then \$395/hour thereafter, at which point his fee would remain capped at that sum on a permanent basis, immune from any further year-to-year increases.

Mr. Gardberg is adamant that fees/rates should never come between a charter school and its counsel.

In Howard & Howard's experience, flat-fee or capped projects seldom lead to actual cost savings for the client because they force the firm to over-estimate its potential investment of time. However, the firm is always willing to discuss "alternative" pricing strategies with you, and to discuss other methods for keeping legal fees and costs in line with the school budget and your expectations.

g. CULTURAL FIT


Based upon our knowledge of your needs, we believe there is exceptional potential for a highly successful relationship. We are excited about the prospect of providing legal counsel and representation for Somerset Academy. We believe we match well with Somerset Academy's needs for legal services and can help achieve its goals.

VI. CONCLUSION

We are confident in our ability to satisfy your requirements and exceed your expectations, all in a cost-effective manner. Howard & Howard has experience and depth in representing schools. We also have a client-success driven culture, and a solid business-like approach to the delivery and pricing of legal services. We are excited about this opportunity and are eager to work with your team at Somerset Academy. Thank you for your time and we look forward to working with you!

Respectfully Submitted,

HOWARD & HOWARD ATTORNEYS PLLC

By:  _____

Mark J. Gardberg
Wells Fargo Tower
3800 Howard Hughes Parkway
Suite 1000
Las Vegas, NV 89169

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020

Agenda Item: 9 – Review and Approval of a Revision to the Somerset Academy of Las Vegas Board of Director Bylaws

Number of Enclosures: 1

SUBJECT: Approval of Revision to Board of Director Bylaws

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Colin Bringhurst/Ryan Reeves/Michael Muhle

Recommendation:

Proposed wording for motion/action:

Move to approve the revision to the Board of Director Bylaws

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-7 Minutes

Background: The bylaws have been revised to clarify the term start dates for Board members and define the month for the annual meeting to be held in January or February.

Submitted By: Staff

BYLAWS
OF
SOMERSET ACADEMY OF LAS VEGAS

ARTICLE I
INTRODUCTION AND
LEGAL STATUS

Section 1. Name, Location and Address. The name of the charter school is Somerset Academy of Las Vegas (hereinafter referred to as the “School”) also known as Somerset Academy of Las Vegas, Inc., a non-profit corporation. The School, is located in Clark County. The address is _____.

Section 2. Legal Status. The School is a charter school pursuant to Nevada Revised Statute 388A.025 sponsored by the Nevada State Public Charter School Authority. The Governing Board of the School is an independent body under the authorization of the State Public Charter School Authority and a non-profit corporation pursuant to NRS 388A.095(2). The Board plans and directs all aspects of the school’s operations.

Section 3. Statutes. The School shall operate in accordance with Nevada Revised Statutes, Chapter 388A, and all other applicable Nevada laws and regulations.

ARTICLE II
PURPOSE AND
MISSION

Section 1. Purpose and Mission. The purpose and mission of the School is to provide a high quality education to children from Kindergarten (K) to Twelfth (12th) grade and shall be operated exclusively for educational objectives and purposes.

Additionally, the purpose of the School is to engage in any lawful act or activity for which corporations may be organized under Chapter 82 of the Nevada Revised Statutes, as limited by Chapter 388A of the Nevada Revised Statutes. Within the framework and limitations of the foregoing, the School is organized exclusively for one or more of the purposes as contemplated and specified in Sections 170(c)(2) and 501(c)(3) of the Internal Revenue Code.

Section 2. Non-Discrimination. The School shall not discriminate on the basis race, color, religion, age, sex, national origin, marital status, disability, or other reason prohibited by law in hiring or other employment practices. Further, the School shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies on the basis of basis of race, color, religion, age, sex, national origin, marital status, disability, or other reason prohibited by law. The School shall conduct all of its activities in accordance with all applicable local, state and federal anti-discrimination laws, as well as in accordance with all other laws and regulations applicable to the operation of the charter public schools in the State of Nevada.

**ARTICLE III
GOVERNING
BODY**

Section 1. Powers and Duties. For the foregoing purposes, the School shall operate in accordance with Chapters 82 and 388A of the Nevada Revised Statutes. The business, affairs, and property of the School shall be managed by a Board of Directors. The founding committee to form the school will be become the first governing body of the School. Without limiting the general powers conferred by these Bylaws and provided by law, the Board shall have, in addition to such powers, the following powers:

- (a) Perform any and all duties imposed on the Board collectively or individually by law or by these Bylaws;
- (b) To make and change policies, rules and regulations not inconsistent with law, or with these Bylaws, for the management and control of the School and its affairs, and of its employees, and agents; to lease, purchase, or otherwise acquire, in any lawful manner, for and in the name of the School, any and all real and personal property, rights, or privileges deemed necessary or convenient for the conduct of the School's purpose and mission.
- (c) To develop an annual School schedule of events and activities;
- (d) Establish and approve all major educational and operational policies;
- (e) To enter into agreements and contracts with individuals, groups of individuals, corporations, or governments for any lawful purpose;
- (f) To hire, supervise and direct an individual who will be responsible for the day-to-day operations of the School;
- (g) To develop and approve the annual budget and financial plan which shall be monitored and adjusted as necessary throughout the year;
- (h) To submit a final budget to the state pursuant to statute and regulation;
- (i) To cause to be kept a complete record of all the minutes, acts and proceedings of the Board;
- (j) To cause an annual inspection or audit of the accounts of the School, as well as any other audits required by law, to be made by an accountant to be selected by the Board, showing in reasonable detail all of the assets, liabilities, revenues and expenses of the School and its financial condition.
- (k) To ensure ongoing evaluation of the School and provide public accountability;

- (l) To uphold and enforce all laws related to charter school operations;
- (m) To improve and further develop the School;
- (n) To strive for a diverse student population, reflective of the community;
- (o) To ensure adequate funding for operation;
- (p) Solicit and receive grants and other funding consistent with the mission of the School with the objective of raising operating and capital funds;
- (q) Carry out such other duties as required or described in the School's Charter.

Section 2. Prohibited Purposes and Powers. Notwithstanding the foregoing statement of purposes and powers, the School shall have and exercise only such powers and engage in only such activities as are contemplated and permitted to be carried on by a corporation exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) thereunder and by a corporation described in and contributions to which are deductible for federal income tax purposes under Section 170(c)(2) of the Internal Revenue Code.

Section 3. Prohibited Acts. The School shall not, incidentally or otherwise, afford or pay any pecuniary gain, dividends, or other pecuniary remuneration to any director or officer of the School or any other private person, and no part of the net income or net earnings of the School shall directly or indirectly, be distributable to or otherwise inure to the benefit of any private person; provided, however, that the School may pay reasonable compensation for services rendered to or for the benefit of the School and may make such other payments and distributions to nonprofit corporation members as permitted by these Bylaws herein. The School shall not carry on propaganda or otherwise attempt to influence legislation to such extent as would result in the loss of exemption under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code. The School shall not participate in nor intervene in (including, without limitation, the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 4. Formation. The first Board formed after the approval of a charter issued pursuant to NRS 388A.270(1) shall consist of the members of the Committee to Form the School. Former Committee members prohibited from membership on the Board by NAC 388A.525 or other applicable statute or regulation shall resign from the Board at its first meeting. Remaining Board Members shall fill all vacancies created by resignations or these Bylaws at the first meeting. The election of all new Board Members to fill vacancies on the board, both at the initial Board meeting and at all future meetings where elections take place, shall include candidates whose election to the Board will maintain compliance with NAC 388A.525 and all other applicable statutes.

Section 5. Qualifications; Election; Tenure. The Board shall be composed of five to nine (5-9) Directors unless and until changed by amendment of these Bylaws. Any amendments will be discussed in an open meeting and approved by the School's Sponsor.

- (a) The Board shall adhere to the statutory requirements of NRS 388A.320 which requires one (1) active or retired teacher licensed by the State of Nevada, one active or retired teacher licensed by the State of Nevada or an active or retired school administrator licensed by any State, one (1) parent of a student enrolled in the School who is not a teacher or administrator at the School, and two (2) members who possess knowledge and experience in one or more of the following areas:
- (1) Accounting;
 - (2) Financial services;
 - (3) Law; or
 - (4) Human resources.
- (b) A majority of Directors shall be residents of the county in which the school is located.
- (c) All Directors shall be devoted to the purpose and mission of the School and shall represent the interests of the community.
- (d) A standard term shall consist of five (5) years. Directors may serve on the Board a maximum of two terms whether standard or otherwise.
1. Founding Directors: Seats of the Board will be numbered according to the total number of Directors. Terms of the Founding Directors shall be staggered so that no more than 1/2 of the Board shall be up for election in any year, unless a vacancy(ies) needs to be filled. Directors will draw straws to determine to which seat they are assigned at the first official board meeting upon receipt of the charter. Seats 1 and 2 shall each serve a three-year initial term. Seats 3 and 4 shall each serve a four-year initial term. The remaining seats shall each serve a five-year initial term. Should Directors serving in seats 1-4 desire to serve a second term, the second term shall be a standard term of five (5) years. This means that the maximum amount of years that a Director in seats 1 and 2 may serve is eight (8) years, seats 3 and 4 is nine (9) years, and the remaining seats ten (10) years. For purposes of determining term limits, Founding Director's terms shall not begin until January 1 of the initial school year in which they became the Board of Directors as indicated in Article III Section 4. Terms of the Founding Directors shall be staggered so that no more than 1/2 of the Board shall be up for election in any one year, unless a vacancy(ies) needs to be filled. To initially stagger the terms for the founding board, two Directors will serve three year terms, two Directors will serve four year terms, and the remaining three Directors will serve the usual five year term. Those Founding Directors who will serve the three, four, and five year terms will be determined by lottery at the first official board meeting upon receipt of the charter. For purposes of determining term limits, Founding Director's terms shall not begin until January 1 of the initial school year in which they became the Board of Directors as indicated in Article III Section 4.
 2. New Directors: New Directors will inherit the current term of the Director that they replace. This inherited term shall be considered the new Director's first term. In the event that the new Director is inheriting a term where the previous

~~Director termed out that Director's initial term shall be five (5) years. New Directors will begin serving on the Board immediately following their election to the Board. New Directors are eligible to serve two (2) consecutive standard terms, unless, by doing so, more than half the Board would be up for election in any one year. In this case, the new Director will be given either a three or four-year initial term, which ever term would prevent more than half of the Board being up for election in one year. New Directors will begin serving on the Board immediately following their election to the Board. For the purpose of determining term limits, the New Director's initial term will begin on January 1 of the school year in which they were elected.~~

- (e) When the term of a Director has expired or when a Director resigns, the remaining Board Members shall elect a new Director to fill the vacancy. It is incumbent upon the Board to fill any vacancies as soon as practicable. If, for any reason, the Board membership should drop below five (5) members, the only action that may be taken by the Governing Body is action to add members who will bring the governing body back into compliance with statute and its bylaws. Furthermore, once any board vacancy has been open for more than ninety (90) days, the only action that may be taken by the Governing Body is action to add members who will bring the governing body back into compliance with statute and its bylaws.
- (f) It is the responsibility of existing Directors to identify new persons to serve on the Board of Directors. The Board must seek candidates which adhere to the statutory requirements of NRS 388A.320. To assist in identifying the best qualified candidates, the Board shall advertise a vacancy on the School's website and through direct (email, letter, text, or phone, etc.) communication to the parents of enrolled students. The Board may not rely upon the School Administrator or any EMO contracted by the school to identify candidates for the Board. Insofar as is practical, the Board shall represent the diversity of the community it serves and shall be free from domination of members of the same religious, ethnic or racial group or related parties (by birth or marriage).
- (g) The School shall notify its sponsor and the Department of Education within ten days of the selection of a new Director. and provide the sponsor and the Department of Education with the new Director's resume and affidavit as required pursuant to NRS 388A.320(2) and (3).
- (h) Directors shall be fingerprinted according to the NRS 388A.515 procedures for employees of the school.
- (i) The Board shall develop an orientation and training program for new Directors and an annual continuing program for existing Directors. Directors will avail themselves of charter school conferences which offer workshops on governance, financial oversight, budget, academic accountability, among others.

Section 6. Conflict of Interest. The Board shall follow the Board adopted Conflict of Interest Policy.

Section 7. Annual Meeting. The annual meeting of the Board shall be held at the School in

January or February of each year as the Board may determine. The annual meeting shall take the place of the regularly scheduled quarterly meeting. Written notice stating the place, day, and hour of the meeting shall be given personally or mailed to each member of the Board at least three (3) business days prior to the date fixed for the annual meeting. Notice of the meeting must also be provided in accordance with Nevada Open Meeting Law. The annual meeting shall be for the purpose of electing officers and new Board Members and for the transaction of such business as may come before the meeting.

Section 8. Regular and Special Meetings. The Board shall establish a regular day and place for regular meetings that shall occur no less frequently than once per quarter and shall be held in the county in which the School is located. Special meetings of the Board may be called at any time by the Chairperson or by a majority of the Board. Special meetings shall be held at such time and place as may be designated by the authority calling such meeting. Notice of the meeting must be provided in accordance with Nevada Open Meeting Law. Notice of the time and place of every regular or special meeting shall be given to each member of the Board by first class mail at least three (3) business days before the date fixed for the meeting and to all those individuals who request notice of relevant meetings. The purpose of any regular or special meeting must be specified in the notice of such meeting. Meetings shall be audio recorded. Minutes of each Board meeting shall be taken and shall be approved by the Board. Said minutes shall be kept at the School and will be made available to the public, upon request.

Section 9. Agenda. An agenda must be produced for each regularly scheduled board meeting in order to provide effective and efficient meeting practice. The agenda shall be prepared in accordance with NRS 241.020(2). In addition to previously requested agenda items, any Board Member may provide additional agenda items for the following meeting by providing, via e-mail, fax or regular mail, the School's supervising employee or administrator the request, noting its appropriate place on the normal agenda format, and a realistic time requirement for such item. Such requests must be received at least 24 hours prior to the posting deadline pursuant to Nevada Open Meeting Law.

Section 10. Quorum. A quorum at all meetings of the Board shall consist of a majority of the number of Directors then in office. Except as provided specifically to the contrary by these Bylaws, the act of a majority of the Directors in office at a meeting at which a quorum is present shall be the act of the Board. Proxy voting is not permitted.

Section 11. Ex-Officio Members. There shall be no ex-officio governing body members.

Section 12. Vacancies. Any vacancy occurring in the Board may be filled by the affirmative vote of a majority of the Directors at a regular or special meeting of the Board. A Director elected to fill a vacancy resulting from death shall be elected for the unexpired term of such person's predecessor in office and shall hold such office until such person's successor is duly elected and qualified. Any Director elected to fill a vacancy resulting from removal or resignation shall be elected for a new term.

Section 13. Committees. The Board may designate from among its members, by resolution adopted by a majority of the entire Board, an Academic Committee, a Governance Committee, a Financial Committee, and one or more other committees, each of which shall consist of at least one Board Member and which shall have and may exercise such authority in the management of the School as shall be provided in such resolution or in these Bylaws. The Board shall not be permitted

to delegate their power to contract nor their budget making authority. Any delegated activity or decision making authority may be unilaterally revoked at any time. All committee meetings shall be conducted in accordance with Nevada Open Meeting Law.

1. Academic Committee: The Academic Committee shall consist of at least one Board member, the School Principal/Administrator, at least one licensed teacher employed by the School, and at least one parent of an enrolled child. The Academic Committee shall meet at least two (2) times per school year. The purpose of the Academic Committee shall be to review school data, ensure academic expectations and goals are being met, and provide insight into instructional activities that meet the specific needs of the students.
2. Governance Committee: The Governance Committee shall consist of at least two Board members, one of whom shall be an elected Officer of the Board. The Governance committee shall meet at least two (2) times per school year. The purpose of the Governance Committee shall be to plan and develop Board Member orientation and training and ensure Board operations and policies are updated and compliant with State law.
3. Financial Committee: The Financial Committee shall consist of at least two Board members, one of whom shall be the Board's Treasurer, and the School Principal/Administrator. The Financial Committee shall meet at least two (2) times per school year. The purpose of the Financial Committee shall be to prepare annual budgets for full Board review and approval, coordinate the Annual Audit, and develop long-term financial goals and plans for full Board consideration.

Section 14. Removal. Any member of the Board may be removed by the affirmative vote of two-thirds (2/3) of the Directors then in office, excluding the member at issue whenever in their judgment such removal would serve the best interests of School.

Section 15. Resignation. A resignation by a Director shall be effective upon receipt by the Chairperson of a written communication of such resignation.

Section 16. Participation by Telephone. To the extent permitted by law, any member of the Board or committee thereof may participate in a meeting of such Board or committee by means of a conference telephone network or similar communications method by which all persons participating in the meeting can hear each other, and participation in such a fashion shall constitute presence in person at such meeting.

Section 17. Proxy Voting. Proxy voting is not permitted.

Section 18. Compensation. No member of the Board shall receive any compensation for serving in such office, except as allowable under NRS 388A.320 and specifically authorized by a majority vote of the Board of Directors. The School may reimburse any member of the Board for reasonable expenses incurred in connection with service on the Board. Any such reasonable expenses that are not reimbursed by the School shall be construed as a gift to the School.

Section 19. Closed Sessions. Any director may call a closed session during any special or regular Board meeting for issues concerning personnel or other matters requiring confidentiality as approved by Nevada Open Meeting Law. All persons except Directors may be excluded from such closed sessions at the discretion of the Chair. Following such meetings, an officer shall

provide a general description of the matters discussed to be provided as the minutes of said closed session. No action may be taken in a closed session.

Section 20. Protocol. The Board shall use Robert's Rules of Order, unless stated otherwise herein. If a Board Member is unable to attend a Board meeting, the Board Member shall contact the Chairperson, Administrator or designated supervising employee prior to the meeting.

Section 21. Public Comment. Time shall be set aside at each Board and Committee meeting for public comment. After the speaker identifies his or her name, address and affiliations, public comment shall be limited and shall be stated as such on the Agenda.

ARTICLE IV OFFICERS

Section 1. Number. The officers of the School shall include a Chair, Vice-Chair, Secretary, Treasurer, and such other officers as the Board shall deem necessary to elect.

Section 2. Election and Term of Office. The Board shall elect and appoint all officers of the School at the annual meeting of the Board, which officers shall be installed in office at such annual meeting to serve for terms of one (1) year and until their successors have been duly elected and qualified. Board Officers may serve no more than three (3) consecutive one-year terms in any office. Should there be more than one (1) nominee for a vacancy, the nominee receiving the greatest number of votes shall be declared elected and shall be installed in office at the annual meeting.

Section 3. Removal of Officers. Any officer of the School may be removed, either with or without cause, by a two-thirds (2/3) majority of the Directors then in office at any regular or special meeting of the Board.

Section 4. Chair. The Chair of the Board shall preside at all meetings of the Board. The Chair of the Board shall possess the power to sign all certificates, contracts or other instruments of the School which are approved by the Board. The Chair of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 5. Vice-Chair. In the absence of the Chair of the Board or in the event of the Chair's disability, inability or refusal to act, the Vice-Chair of the Board shall perform all of the duties of the Chair and in so acting, shall have all of the powers of the Chair. The Vice-Chair shall have such other powers and perform such other duties as may be prescribed from time to time by the Board or by the Chair.

Section 6. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board may order of all meetings of the Board with the time and place of holding, whether regular or special and if special, how authorized, the notice thereof given, the name or names of those present at the Board meetings and the proceedings thereof. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given and perform such other duties as may be prescribed by the Board from time to time. The Secretary of the Board shall exercise and perform such other powers and duties as may be prescribed by the Board from time to time.

Section 7. Treasurer. The Treasurer shall have oversight responsibility and shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the School, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any Board Member. The Treasurer shall be charged with safeguarding the assets of School and he or she shall sign financial documents on behalf of the School in accordance with the established policies of the School. He or she shall have such other powers and perform such other duties as may be prescribed by the Board from time to time.

Section 8. Vacancies. A vacancy in any office, held by an officer, because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board by majority vote for the unexpired portion of the term. The unexpired portion of the remaining term shall count as a full term and against the allotted three consecutive terms referenced in Article IV Section 2.

ARTICLE V STAFF

The Board shall appoint one employee to function as the administrator of the School (the "Administrator"). Such person may be delegated the authority to act in the absence of a specified policy provided that such action is consistent with the purpose and objectives of the Board and the School. Such person shall administer the School in accordance with Board direction and generally accepted educational practice.

ARTICLE VI CONTRACTS, LOANS, AND DEPOSITS

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of the School, and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted for or on behalf of the School and no evidence of indebtedness shall be issued in the name of the School unless authorized by a resolution of the Board. Such authority shall be confined to specific instances. No loan shall be made to any officer or Board Member of the School.

Section 3. Checks, Drafts, and Notes. All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of the School shall be signed by such officer or officers, or agents of the School and in such manner as shall be determined by the Board. The Chair and Administrator are authorized and required to sign all checks over the amount of \$25,000.

Section 4. Deposits. All funds of the School not otherwise employed shall be deposited to the credit of the School in such banks, trust companies, or other custodians located in the State of Nevada as the Board may select.

Section 5. Gifts. The Board may accept on behalf of the School any contribution, gift, bequest or devise for the general purposes or any special purpose of the School.

Section 6. Fiscal Year. The fiscal year of the School shall begin on July 1 and end on June 30.

**ARTICLE VII
PROPERTY**

The property of the School shall be held and applied in promoting the general purposes of the School declared in these Bylaws. No property, including real estate, belonging to the School shall be conveyed or encumbered except by authority of a majority vote of the Board. Any such conveyance or encumbrance shall be executed by the Chair in the name of the School, and such instrument shall be duly approved by the Secretary or Treasurer of the Board.

**ARTICLE VIII
INDEMNIFICATION**

The Board of Directors may authorize the School to pay or cause to be paid by insurance or otherwise, any judgment or fine rendered or levied against a present or former Board Member, officer, employee, or agent of the School in an action brought against such person to impose a liability or penalty for an act or omission alleged to have been committed by such person while a Board Member, officer, employee, or agent of the School, provided that the Board shall determine in good faith that such person acted in good faith and without willful misconduct or gross negligence for a purpose which he reasonably believed to be in the best interest of the School. Payments authorized hereunder include amounts paid and expenses incurred in satisfaction of any liability or penalty or in settling any action or threatened action.

**ARTICLE IX
AMENDMENTS**

These Bylaws may be amended, altered, or repealed and new Bylaws may be adopted by the Board of Directors by an affirmative vote of two-thirds (2/3) of all the Directors then in office at any meeting of the Board, provided that the full text of the proposed amendment, alteration, or repeal shall have been delivered to each Director at least five (5) days prior to the meeting. Bylaws may not be amended without the approval of the school's sponsor.

**ARTICLE X
DISSOLUTION**

Revocation of Charter or Dissolution. Upon the dissolution of the School, assets shall be distributed for one or more purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the School is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. If, at any time and for any reason, the School's charter is revoked or the School is dissolved, all assets of the School, after satisfaction of all outstanding claims by creditors, shall be disposed of to the State of Nevada or the sponsor to dispose of according to NRS 388A.306 and other applicable laws and appropriate regulations.

ARTICLE XI

**PURPOSE OF THE
BYLAWS**

These Bylaws are adopted for the sole purpose of facilitating the discharge, in an orderly manner, of the purposes of the School. These Bylaws shall never be construed in any such way as to impair the efficient operation of the School.

CERTIFICATION

I hereby certify that I am the duly elected and acting Secretary of the School, and that the foregoing Bylaws constitute the Bylaws of the School, as duly adopted by unanimous vote of the Board of Directors.

DATED this day of _____, 20__.

_____, Secretary.

SOMERSET ACADEMY OF LAS VEGAS

Supporting Document

Meeting Date: June 2, 2020 Agenda Item: 10 – Academics Announcements and Notifications Number of Enclosures: 0
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SUBJECT: Academics Announcements and Notifications

<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input type="checkbox"/> Consent Agenda
<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Crystal Thiriot

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes
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Background: The strategic planning meeting is scheduled for June 13th.
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Submitted By: Staff
